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Staff Report

Study Session
Item # 2

To: Lemoore City Council
From: Holly Smyth, Chief Planner
Date: February 2, 2006
Subject: General Plan Request for Proposal Update

Discussion:

On December 20, 2005 the Planning Department released a Request for Qualifications and Proposals (RFP) to update the Lemoore 2030 General Plan (as shown on the attachment) to 55 consultants. Staff held an informational meeting on January 3, 2006 to discuss the overall City goals, objectives, and anticipated issues in which seven consultants attended and a question and answer summary was made available to all (as shown on the attachment). The RFP and the questions and answers from the January 3rd meeting were both posted on Lemoore's website as soon as they were available. The deadline for submitting proposals was January 31, 2006 and none were received.

Five letters were received from consultants stating that they would not be submitting a proposal due to their heavy workload which would not allow an adequate amount of time for the task at hand. During the informational meeting, one of the largest concerns seemed to be the \$233,000 budget being inadequate. However, staff confirmed that the cost was not too far off from the City of Dinuba's general plan update costing \$225,000 (with a population of 16,844) or the City of Corcoran's update costing \$150,000 (with a population of 14,458).

Over the next few weeks, staff would like to talk to some of the consultants to discuss any impediments to submitting a proposal and review other options and bring back possible solutions to the March 7th City Council meeting.

Budget Impact:

None at this time, however the budget for the general plan update may have to be increased to accommodate the task.

Recommendation:

Direct staff to review possible options to carry out the General Plan update and bring back a recommendation to the March 7, 2006 City Council meeting.