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Item # 4G

To: Lemoore City Council
From: JP Prichard, Administrative Analyst
Date: June 1, 2007
Subject: Resolution 2007-18 – Revised Caltrans Master Agreement For State-Funded Projects

STAFF REPORT

Background:

The California Department of Transportation (Caltrans) is responsible for the administration of several of the grant programs from which the City of Lemoore receives funds to improve our transportation systems. The City has Master Agreements with Caltrans that are amended by Program Supplement Agreement every time it begins a new project with those funds, as well as occasional Fund Exchange Agreements and Fund Transfer Agreements for appropriation flexibility. As an administrative check to insure that only authorized personnel may enter into agreements with Caltrans, they require Resolutions by the governing bodies of Local Agencies designating an individual as an approved signer for these agreements. In the view of Caltrans, this necessary step can create unnecessary delays to transportation projects when Local Agencies have multiple projects with Caltrans. In order to save work and time for Local Agencies, Caltrans permits Local Agencies to create “blanket” Resolutions authorizing signers for specified types of agreements as they occur.

In short, Caltrans is requiring that the City of Lemoore enter into a new Master Agreement for State-Funded projects. Previous “blanket authorization” Resolutions have not covered a broad enough scope to authorize the City Manager to sign Master Agreements. The City Council can save significant staff and Council time by authorizing, through Resolution, the City Manager to enter into all future Caltrans Agreements as they occur.

Budget Impact:

None.

Recommendation:

It is recommended that the City Council adopt the following resolution in order to designate the City Manager as the signer for Agreements with Caltrans.