

Mayor  
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John Grego  
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Mary Hornsby  
Ed Martin  
Willard Rodarmel



Office of the  
City Clerk

119 Fox Street  
Lemoore • CA 93245  
Phone • (559) 924-6700  
FAX • (559) 924-9003

## Staff Report

ITEM NO. 3H

To: Lemoore City Council  
From: Nanci Lima, City Clerk  
Date: January 16, 2008  
Subject: Adjustment to the City Manager's Budget in the Amount of \$10,400

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### **Discussion:**

The City Manager's Department is requesting a budget amendment to offset a fiscal year 2006-07 carryover. The 2006-07 Budget allocated \$58,429.00 in asset replacement for the Record Imaging System. Training, data conversion, and project management were included as part of the contract for replacement of the Imaging System. Questys, the provider, had not previously billed for these last three segments.

### **Budget Impact:**

An increase in the City Manager's Department equipment asset replacement budget of \$10,400 for the training, data conversion, and project management.

### **Recommendation:**

That the City Council approve an adjustment to the fiscal year 2007-08 City Manager's operating budget in the asset replacement line item in the amount of \$10,400 for the training, data conversion, and project management portions of the Record Imaging System contract which were not expended in the 2006-07 fiscal year or accrued in the 2007-08 fiscal year.