

SUMMARY OF FUND BALANCES

2007-2008

SUMMARY OF FUND BALANCES

OPERATION AND MAINTENANCE BUDGET

6/2/2008

FUND	BALANCE	ESTIMATED	TRANSFER IN/OUT	CASH RESERVE	ESTIMATED	ESTIMATED	ASSET REPLACE	ESTIMATED
	AS OF 7/1/2007	REVENUES 2007-2008			AVAILABLE 2007-2008	EXPENSES 2007-2008	CONTRIBUTION 2007-2008	BALANCE 6/30/2008
Audited								
001 General Fund	\$ 9,781,046	\$ 8,049,923	1,165,753	\$ 1,286,565	\$ 17,710,157	\$ 8,577,101	\$ 420,000	\$ 8,713,056
Asset Replacement	\$ 1,006,782	\$ 420,000	0	713,391	\$ 713,391	241,895		\$ 471,496
020 Traffic Safety Fund	\$ 88,581	47,000			\$ 135,581			\$ 135,581
030 Gas Tax 2106	\$ 88,611	60,000			\$ 148,611			\$ 148,611
032 Gas Tax 2107.5	\$ 5,000	5,000			\$ 10,000			\$ 10,000
045 Golf Course Fund	\$ (66,440.00)	475,000			\$ 408,560	350,000		\$ 58,560
050 Water Fund	\$ 175,768	3,135,000	(163,689)	625,847	\$ 2,521,232	2,503,388	276,000	\$ (258,156)
Asset Replacement	\$ 678,920	276,000	(149,072)	477,460	\$ 328,388	37,088		\$ 291,300
056 Refuse Fund	\$ 253,437	2,736,444	(566,815)	295,638	\$ 2,127,428	1,970,917	128,000	\$ 28,511
Asset Replacement	\$ 358,700	128,000		243,350	\$ 243,350	396,404		\$ (153,054)
060 Sewer/Storm Drain Fund	\$ 914,237	2,775,000	(420,303)	282,901	\$ 2,986,033	1,414,505	151,000	\$ 1,420,528
Asset Replacement	\$ 615,774	151,000	(162,500)	383,387	\$ 220,887	-		\$ 220,887
078 LLMD	\$ (47,371)	236,792	(14,892)		\$ 174,529	201,758	9000	\$ (36,229)
Asset Replacement	\$ (31,350)	9,000		(11,175)	\$ (11,175)	0		\$ (11,175)
078 Pub. Fac. Maint. Dist.	\$ 20,592	313,273		104,335	\$ 229,530	0		\$ 229,530
085 Parking & Business Improv Area	\$ 6,413	12,100			\$ 18,513	12,177		\$ 6,336
TOTAL	\$13,848,700	\$ 17,532,259	(\$311,518)	\$4,401,699	\$27,965,015	\$15,705,233	\$984,000	\$ 11,275,782
040 Fleet Maintenance	\$ (13,142)	753,657	(86,433)		\$ 654,082	767,499	1,000	(\$113,417)
Asset Replacement	\$3,126	1,000		2,063	\$ 2,063	38,000		(\$35,937)

2008-2009
SUMMARY OF FUND BALANCES
OPERATION AND MAINTENANCE BUDGET

FUND	BALANCE AS OF 7/1/2008	ESTIMATED REVENUES 2008-2009	TRANSFER IN/ OUT	CASH RESERVE	ESTIMATED AVAILABLE 2008-2009	ESTIMATED EXPENSES 2008-2009	ASSET REPLACE CONTRIBUTION 2008-2009	ESTIMATED BALANCE 6/30/2009
001 General Fund	\$ 9,999,621	\$ 8,182,504	1,222,674	\$ 1,358,530	\$ 18,046,269	\$ 9,056,865	\$ 509,020	\$ 8,480,384
Asset Replacement	\$ 1,184,887	\$ 509,020		846,954	\$ 846,954	243,000		\$ 603,954
020 Traffic Safety Fund	\$ 135,581	40,000			\$ 175,581	0		\$ 175,581
030 Gas Tax 2106	\$ 148,611	60,000			\$ 208,611	0		\$ 208,611
032 Gas Tax 2107.5	\$ 10,000	5,000			\$ 15,000	0		\$ 15,000
045 Golf Course Fund	\$ 58,560	475,000			\$ 533,560	301,000		\$ 232,560
050 Water Fund	\$ 367,691	3,604,000	(163,113)	656,365	\$ 3,152,214	2,625,458	307,100	\$ 219,656
Asset Replacement	\$ 768,760	307,100		537,930	\$ 537,930	49,000		\$ 488,930
056 Refuse Fund	\$ 324,149	2,671,150	(567,103)	312,815	\$ 2,115,381	2,085,433	142,200	\$ (112,252)
Asset Replacement	\$ 90,296	142,200		116,248	\$ 116,248	200,000		\$ (83,752)
060 Sewer/Storm Drain Fund	\$ 1,703,429	3,661,524	(420,591)	287,761	\$ 4,656,601	1,438,807	175,200	\$ 3,042,594
Asset Replacement	\$ 604,274	175,200		389,737	\$ 389,737	32,900		\$ 356,837
078 LLMD	\$ (36,229)	236,792	(13,732)		\$ 186,831	223,060	12,300	\$ (48,529)
Asset Replacement	\$ (22,350)	12,300		(5,025)	\$ (5,025)	0		\$ (5,025)
078 Pub. Fac. Maint. Dist.	\$ 333,865	313,273	(18,160)	144,756	\$ 484,222	150,357		\$ 333,865
085 Parking & Business Improv Area	\$ 6,336	12,000			\$ 18,336	18,000		\$ 336
TOTAL	\$ 15,677,481	\$ 19,261,243	\$ 39,975	\$ 4,646,070	\$ 31,478,449	\$ 16,423,880	\$ 1,145,820	\$ 13,908,749
040 Fleet Maintenance	(99,575)	946,231	(86,433)		760,223	946,231	1,500	(\$186,008)
Asset Replacement	(33,874)	1,500		(16,187)	(16,187)	30,500		(\$46,687)

REVENUE SUMMARY

		Adopted Budget 2007-08	Expected Revenue 2007-08	PROPOSED REVENUE 2008-09
<u>PROPERTY TAXES</u>				
3010	Secured Property Taxes	840,000	1,000,000	1,025,000
3012	Unsecured Property Taxes	100,000	75,000	78,000
3014	Prior Year Taxes	40,000	10,000	15,000
3016	Supplemental Taxes	35,000	100,000	125,000
<u>OTHER TAXES</u>				
3036	Other Taxes	0	-	0
3020	Franchises	538,000	560,000	580,000
3022	Sales and Use Tax	1,740,000	1,768,000	1,764,000 187,000
3024	Real Property Transfer Tax	75,000	110,000	110,000
3026	Public Safety Tax (SB 172)	100,000	88,000	100,000
<u>LICENSES AND PERMITS</u>				
3028	Business License Tax	98,000	70,000	80,000
	Dog License	6,000	10,000	10,000
3032	Garage Sale Permits	1,000	800	800
3034	Transient Occupancy Tax	200,000	165,000	165,000
3040	Building Permits	400,000	200,000	150,000
3045	Plumbing Permits	47,000	12,500	12,500
3050	Electrical Permits	36,000	15,000	15,000
3055	Mechanical Permits	13,000	5,000	5,000

		Adopted Budget 2007-08	Expected Revenue 2007-08	PROPOSED REVENUE 2008-09
<u>LICENSES AND PERMITS (Continued)</u>				
3290	Other Permits	20,000	30,000	30,000
<u>FINES AND PENALTIES</u>				
3815	Abandoned Vehicle Abatement	0	12,000	15,000
3820	Other Court Fines	5,000	5,000	8,000
<u>RENTAL AND INTEREST REVENUE</u>				
3850	Interest	425,000	400,000	400,000
3610	Reports & Copies	3,000	6,000	6,000
3620	Real Property Rental	8,000	15,500	10,000
3625	Civic Auditorium Rental	12,000	18,000	18,000
<u>REVENUE FROM OTHER AGENCIES</u>				
3755	Motor Vehicle In-Lieu Tax	1,640,000	1,800,000	1,800,000
3760	Off-Highway Motor Vehicle Fees	1,000	50	0
3765	Homeowners Exemption	12,000	5,000	7,000
<u>Reimbursements</u>				
3757	Mandated State Cost Reimbursement	0	-	0
3792	Y.D.O Program - Liberty School	35,000	35,000	35,000
3777	Booking Fees	0	5,000	0
3786	Crossing Guards	8,500	8,500	8,500
3778	Narcotics Task Force	55,000	0	73,000
<u>Reimbursements, Cont.</u>				
3780	D.U.I. Cost Recovery	5,000	5,000	5,000
3782	P.O.S.T.	0	0	0
3861	Police Dept. Miscellaneous	15,000	15,000	15,000
3784	High School Y.D.O Program	35,000	35,000	35,000
3882	Risk Mgmt. Retro. Adjust.	0	39,518	0
3757	State Funded Reimbursements	0	151	0
3880	Misc. Reimbursements	15,000	75,000	75,000

		Adopted Budget 2007-08	Expected Revenue 2007-08	PROPOSED REVENUE 2008-09
<u>CHARGES FOR OTHER SERVICES</u>				
3060	Plan Check Fees	150,000	64,000	50,000
3540	Planning Fees	60,000	70,000	75,000
3630	General Plan Update Fee	36,000	12,000	0
3635	Technology Fee	13,700	5,000	5,000
3030	Business License Processing Fee	45,000	35,000	35,000
3190	Subdivision Street Sign Fee	2,500	4,000	2,000
3200	Public Improvement Plan Check Fee	107,000	160,000	145,000
3205	Street Cut Review Fee	1,500	1,500	1,700
3220	Special Building Inspection Fee	1,000	800	800
3681	Recreation Fees	70,000	75,000	80,000
3811	Animal Control	1,200	500	600
<u>OTHER REVENUE</u>				
3870	RDA Contributions	809,103	809,104	809,104
3865	Sale - City-owned Property	0	0	0
3881	Sundry Revenue	4,300	1,000	1,500
3884	Bad Debt Recovery	0	0	0
3872	School Impact Admin.	35,000	10,000	10,000
3874	Weed Abatement	1,000	3,000	4,000
3795	State ERAF Return (AB 1661)	0	0	0
3875	Gifts & Donations	0	0	0
3771	State Traffic Congestion Relief	100,000	-	0

		Adopted Budget 2007-08	Expected Revenue 2007-08	PROPOSED REVENUE 2008-09
<u>OTHER REVENUE (Continued)</u>				
3883	Rail JPA Contract Services	0	0	0
<u>Grant Proceeds</u>				
3790	OTS Traffic Grant	0	0	0
3789	DOJ School Resource Officer Grant	0	0	0
3801	Supplemental Law Enf. Service Fund	0	100,000	0
3793	Indian Gaming Grant	0	0	0
GENERAL	FUND SUB-TOTAL	8,000,803	8,049,923	8,182,504

SPECIAL REVENUE

078-3775	Lighting & Landscape Maint. District	270,000	236,792	236,792
078-3775A	Public Facilities Maintenance District	0	313,273	313,273
085-3029	Downtown Improvement District	12,000	12,100	12,000

CODE FINES

020-3810	Vehicle Code Fines	38,000	37,000	30,000
020-3812	Traffic safety Traffic Fines (Parking Fines)	6,500	10,000	10,000

GAS TAX (Maintenance)

030-3740	Gas Tax 2106	65,000	60,000	60,000
032-3750	Gas Tax 2107.5	5,000	5,000	5,000

Special Revenue Sub-Total	396,500	674,165	667,065
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ENTERPRISE ACTIVITIES

WATER FUND - 050

3305	Water Meter Fees	100,000	26,000	30,000
3300	Water Service Fees	2,500,000	2,900,000	3,350,000
3311	Connection Fee	24,000	24,000	24,000
3850	Interest	30,000	35,000	40,000
3879	Miscellaneous Reimbursements	5,000	-	0
3550	Delinquent Turn On/Off	22,000	29,000	31,000
3320	Construction Meter Rental	30,000	15,000	18,000

		Adopted Budget 2007-08	Expected Revenue 2007-08	PROPOSED REVENUE 2008-09
<u>WATER FUND - 050 (Continued)</u>				
3321	Returned Check	2,500	3,000	3,000
3560	Delinquent Penalty	40,000	45,000	46,000
3570	Door Hanger Fee	45,000	58,000	62,000
	Water Fund Sub-Total	2,798,500	3,135,000	3,604,000
<u>REFUSE FUND - 056</u>				
3850	Interest	10,000	11,000	12,000
3400	Refuse Service Fees	2,500,000	2,500,000	2,550,000
3410	Special Refuse Pickups	65,000	34,000	35,000
3560	Delinquent Penalty	40,000	40,000	40,000
3570	Door Hanger Fee	18,000	20,000	22,000
3430	Greenwaste Recycling Program	150	0	150
3879	Miscellaneous Reimbursements	6,000	131,444	12,000
	Refuse Fund Sub-Total	2,639,150	2,736,444	2,671,150
<u>SEWER FUND - 060</u>				
3500	Sewer Service Fees	2,125,000	2,600,000	3,418,000
3850	Interest	35,000	29,000	32,000
3880	Miscellaneous Revenue	50,000	50,000	106,524
3609	Waste Water Sales	25,000	5,000	5,000
3560	Delinquent Penalty	32,000	39,000	42,000
3570	Door Hanger Fee	20,000	22,000	23,000
3879	Miscellaneous Reimbursements		30,000	35,000
	Sewer Fund Sub-Total	2,287,000	2,775,000	3,661,524
<u>GOLF FUND</u>				
3879	Reimbursements	475,000	475,000	475,000
SPECIAL REV./ENTERPRISE FUNDS SUB-TOTAL		8,596,150	9,795,609	11,078,739
GRAND TOTAL		16,596,953	17,845,532	19,261,243

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PROPOSED 2008-2009 EXPENDITURE SUMMARY

		BENEFITS & SALARIES	M & O	OTHER PAYABLES	CAPITAL OUTLAY	TOTAL	ASSET REPLACEMENT
<u>GENERAL GOVERNMENT</u>							
4211	Council	27,831	100,061	-	-	127,892	-
4213	City Manager	382,643	63,437	-	-	446,080	-
4215	Finance Department	220,730	475,000	-	-	695,730	-
4216	Planning	358,006	350,835	-	-	708,841	-
	Redevelopment	236,910	97,700	-	2,000	336,610	-
4218	Community Participation	-	6,200	-	-	6,200	-
4220	Public Buildings	274,868	224,450	-	-	499,318	-
4270	PBIA	-	18,000	-	-	18,000	-
TOTAL GENERAL GOVERNMENT		1,500,988	1,335,683	-	2,000	2,838,671	-
<u>PUBLIC SAFETY</u>							
4221	Police	3,192,766	764,296	-	32,000	3,989,062	175,000
4222	Fire	74,381	326,150	-	10,000	410,531	-
4224	Building Inspection	216,726	36,340	-	-	253,066	-
TOTAL PUBLIC SAFETY		3,483,873	1,126,786	-	42,000	4,652,659	175,000
<u>PUBLIC SERVICE</u>							
4230	Public Works	251,776	91,150	-	-	342,926	-
4231	Steets	252,430	227,985	-	-	480,415	68,000
4241	Parks	295,358	128,305	-	7,400	431,063	-
4800	LLMD/PFMD	248,566	124,851	-	-	373,417	-
4242	Recreation	291,531	74,900	-	2,700	369,131	-
4245	Golf Course	-	30,000	271,000	-	301,000	-
4250	Water	535,681	1,402,877	346,800	26,900	2,312,258	49,000
4251	Utility Office	259,900	79,407	-	9,000	348,307	-
4256	Refuse	627,739	1,457,694	-	-	2,085,433	200,000
4260	Sewer	674,285	579,688	207,000	12,000	1,472,973	32,900
TOTAL PUBLIC SERVICE		3,363,603	4,320,572	824,800	58,000	8,516,923	349,900
4265	Fleet Maintenance	290,343	666,900	-	5,700	962,943	30,500
GRAND TOTAL		8,348,464	6,783,041	824,800	102,000	16,008,253	524,900

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CLASSIFICATION PAY RANGES

<u>CLASSIFICATION</u>	<u>EFFECTIVE 1-1-2008</u>	<u>PROPOSED 7-1-2008</u>	<u>PROPOSED 1-1-2009</u>
Office Assistant I	220	(1958-2510)	
Police Records Technician	234	(2098-2692)	
Account Clerk I	235	(2108-2705)	
Maintenance Worker I	246	(2229-2859)	
Community Service Officer	246	(2229-2859)	
Code Enforcement Officer	246	(2229-2859)	
Office Assistant II	252	(2295-2946)	
Account Clerk II	255	(2330-2991)	
Secretary	260	(2390-3066)	
Maintenance Worker II	266	(2462-3159)	
Senior Account Clerk	283	(2679-3439)	
P.W./Planning Technician	283	(2679-3439)	
Senior Maintenance Worker	284	(2692-3456)	
Housing Specialist	284	(2692-3456)	
Equipment Mechanic	288	(2747-3525)	
Police Analyst	297	(2873-3687)	
Senior Equipment Mechanic	298	(2803-3705)	
Recreation Supervisor	310	(3066-3934)	
Police Records Supervisor	312	(3096-3974)	
Office Manager	312	(3096-3974)	
Bldg. Maint.-Const. Coordinator	314	(3127-4014)	
Collection System Coordinator	314	(3127-4014)	
Senior Utility Operator	314	(3127-4014)	

CLASSIFICATION **EFFECTIVE 1-1-2008 PROPOSED 7-1-2008 PROPOSED 1-1-2009**

City Clerk/Admin. Sec.	319 (3207-4114)
Building Inspector	321 (3239-4156)
Fleet Manager	325 (3303-4240)
Police Officer	331 (3405-4369)
Accountant	337 (3507-4501)
Assistant Planner	335 (3473-4457)
Senior Police Officer	345 (3651-4685)
Senior Building Inspector	341 (3579-4593)
Administrative Analyst	361 (3954-5075)
Associate Planner	370 (4135-5308)
Police Sergeant	371 (4156-5335)
Superintendent	366 (4054-5204)
Redevelopment Project Manager	390 (4570-5865)
Police Commander	414 (5152-6611)
Parks/Recreation Director	431 (5608-7198)
Planning Director	438 (5807-7454)
Public Works Director	444 (5983-7681)
Finance Director	446 (6043-7758)
Chief of Police	459 (6448-8279)
City Manager	505(8115-10414)

PLANNING

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED	ESTIMATED	DEPARTMENT	RECOMMENDED	APPROVED
		BUDGET 2007-08	EXPENSES 2007-08	REQUESTS 2008-09	CITY MANAGER 2008-09	CITY COUNCIL 2008-09
4310	Prof./Contract Services					
	Ongoing	\$ 99,350	\$ 97,475	\$ 107,150	\$ 105,784	\$ -
	One Time					
	General Plan Policy Implementation				\$ 180,000	
	Lemoore Housing Element				\$ 18,851	
		\$ 303,760	\$ 111,533	\$ 238,600	\$ 198,851	\$ -
	Total 4230	\$ 403,110	\$ 209,008	\$ 345,750	\$ 304,635	\$ -
4320	Meetings/Dues					
	Ongoing	\$ 15,200	\$ 12,000	\$ 14,600	\$ 7,100	\$ -
	One Time					
		\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4320	\$ 15,200	\$ 12,000	\$ 14,600	\$ 7,100	\$ -
4330	Printing/Publications					
	Ongoing	\$ 5,350	\$ 4,950	\$ 4,350	\$ 4,350	\$ -
	One Time					
	Zoning Changes Legal Notices	\$ 4,200	\$ 3,500	\$ 500	\$ 4,600	\$ -
	Total 4330	\$ 9,550	\$ 8,450	\$ 4,850	\$ 8,950	\$ -
4340	Utilities					
	Ongoing	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ -
	Total 4340	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4350	\$ -	\$ -	\$ -	\$ -	\$ -
4360	Training					
	Ongoing	\$ 7,000	\$ 6,000	\$ 7,000	\$ 7,000	\$ -
	One Time	\$ 5,000	\$ 3,500	\$ -	\$ -	\$ -
	Total 4360	\$ 12,000	\$ 9,500	\$ 7,000	\$ 7,000	\$ -
4380	Rental/Leases					
	Ongoing	\$ 6,676	\$ 13,668	\$ 13,100	\$ 13,100	\$ -
	One Time					
	General Plan copies	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4380	\$ 6,676	\$ 13,668	\$ 13,100	\$ 13,100	\$ -

PLANNING

001-4216

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2007-08	ESTIMATED EXPENSES 2007-08	DEPARTMENT REQUESTS 2008-09	RECOMMENDED CITY MANAGER 2008-09	APPROVED CITY COUNCIL 2008-09
<u>MAINTENANCE AND OPERATION Cont.</u>						
	Ongoing O&M	\$ 141,126	\$ 144,446	\$ 156,250	\$ 147,384	\$ -
	One Time O&M	\$ 323,467	\$ 128,310	\$ 239,100	\$ 203,451	\$ -
	Maint./Operations Sub-Total	\$ 464,593	\$ 272,756	\$ 395,350	\$ 350,835	\$ -
<u>CAPITAL OUTLAY</u>						
4825	Equipment	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
4840	Vehicle					
	Capital Outlay Sub-Total	\$ 20,000	\$ 20,000	\$ -	\$ -	\$ -
Asset Replacement						
4825AR	Equipment					
4840AR	Vehicle					
	Asset Replacement Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Ongoing Total	\$ 442,383	\$ 421,910	\$ 521,386	\$ 505,390	\$ -
	One Time Total	\$ 343,467	\$ 148,310	\$ 239,100	\$ 203,451	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ -	\$ -	\$ -
	Grand Total	\$ 785,850	\$ 570,220	\$ 760,486	\$ 708,841	\$ -

The Community Participation Budget is the activity through which the City supports organizations that promote City interests and betterment.

Commentary

\$25,000 is made available for use at the Council's discretion.

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2007-08	ESTIMATED EXPENSES 2007-08	RECOMMENDED CITY MANAGER 2008-09	APPROVED CITY COUNCIL 2008-09
<u>MAINTENANCE AND OPERATION</u>					
	Lemoore Christian Aid	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	Lemoore Senior Citizens, Inc.	\$ 6,000	\$ 6,000		\$ -
	Kings Community Action Organization	\$ 4,000	\$ 4,000		\$ -
	Kings County Commission on Aging	\$ 3,500	\$ 3,500	\$ 4,000	\$ -
	Sarah A. Mooney Museum	\$ 3,000	\$ 3,000		\$ -
	Kings/Tulare Area Agency on Aging	\$ 2,000	\$ 2,000		\$ -
	Kings County Homecoming	\$ 200	\$ 200	\$ 200	\$ -
	Lemoore High School	\$ 4,300	\$ 4,300		\$ -
	Lemoore Little League	\$ 5,000	\$ 5,000		\$ -
	Maint./Operations Sub-Total	\$ 30,000	\$ 30,000	\$ 6,200	\$ -
	Grand Total	\$ 30,000	\$ 30,000	\$ 6,200	\$ -

The Public Works Department is charged with supervising and directing the Water, Sewer/ Storm Drainage, Refuse, Streets, Fleet Maintenance, and Building Inspection functions. In addition, the Public Works Department coordinates engineering activities with the contract City Engineer, Quad-Knopf, and supervises the Capital Improvement Program.

GOALS AND OBJECTIVES

- ◆ Apply for CMAQ Funding for traffic signal and vehicle emission improvements
- ◆ Complete under-grounding of utility lines on Lemoore Avenue (Rule 20-A Project)
- ◆ Complete ADA Compliance self evaluation
- ◆ Begin Arsenic Reduction Plan when approved by Department of Health Services
- ◆ Expand recycling efforts
- ◆ Improve water conservation compliance
- ◆ Complete wastewater land application study
- ◆ Begin scanning of construction project plans
- ◆ Study Public Works' staffing levels

ACTIVITY STATISTICS

	2002	2003	2004	2005	2006	2007
Encroachments Permits Issued	34	32	44	41	39	47
Street Tree Permits Issued	2	6	8	5	5	6
Underground Service Alert Calls	598	421	415	388	400	403
Pool Draining Permits Issued	56	71	54	45	60	63

Position Allocation:

Public Works Director	1.00
Superintendent	.70
Office Manager	<u>1.00</u>
Total Positions	2.70

Commentary:

Due to reduced development activity, plan checking under Contract Services is down by \$20,000. Part-time personnel costs are up \$4,000 to provide for personnel to scan plans of development covering the last 50 years. It is proposed that the Public Works Technician be reclassified to Office Manager to provide improved office staff supervision and project/task support.

PUBLIC WORKS, Continued

001-4230

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2007-08	ESTIMATED EXPENSES 2007-08	DEPARTMENT REQUESTS 2008-09	RECOMMENDED CITY MANAGER 2008-09	APPROVED CITY COUNCIL 2008-09
<u>PERSONNEL SERVICES</u>						
4010	Regular Salaries	\$ 177,154	\$ 178,185	\$ 182,285	\$ 182,285	\$ -
4020	Overtime Salaries	\$ 100	\$ -	\$ -	\$ -	\$ -
4030	Part-time Salaries	\$ 4,000	\$ -	\$ 4,000	\$ 4,000	\$ -
<u>Benefits</u>						
4110	FICA	\$ 13,866	\$ 13,799	\$ 13,944	\$ 13,944	\$ -
4120	SUI	\$ 829	\$ 850	\$ 695	\$ 695	\$ -
4130	Retirement	\$ 26,279	\$ 26,848	\$ 27,794	\$ 27,794	\$ -
4140	Health Insurance	\$ 12,983	\$ 7,893	\$ 12,735	\$ 12,735	\$ -
4150	Life Insurance	\$ 162	\$ 185	\$ 162	\$ 162	\$ -
4190	SDI	\$ 1,450	\$ 1,205	\$ 1,426	\$ 1,426	\$ -
4195	Cafeteria Plan	\$ 3,000	\$ 3,270	\$ 3,300	\$ 3,300	\$ -
4200	Deferred Compensation	\$ 5,435	\$ 5,435	\$ 5,435	\$ 5,435	\$ -
Per. Service Sub-Total		\$ 245,258	\$ 237,670	\$ 251,776	\$ 251,776	\$ -

MAINTENANCE AND OPERATION

4220	Operating Supplies					
	Ongoing	\$ 3,500	\$ 3,000	\$ 3,500	\$ 3,500	\$ -
	Total 4220	\$ 3,500	\$ 3,000	\$ 3,500	\$ 3,500	\$ -
4230	Repair/Maint. Supplies					
	Ongoing	\$ -	\$ -	\$ 50	\$ 50	\$ -
	Total 4230	\$ -	\$ -	\$ 50	\$ 50	\$ -
4310	Prof./Contract Services					
	Ongoing	\$ 65,000	\$ 55,000	\$ 52,000	\$ 52,000	\$ -
	One Time					
	Subdivisions & Comm. Dev.	\$ 29,000	\$ -	\$ 22,000	\$ 22,000	\$ -
	Total 4310	\$ 94,000	\$ 55,000	\$ 74,000	\$ 74,000	\$ -

STREET DIVISION, Continued
001-4231

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2007-08	ESTIMATED EXPENSES 2007-08	DEPARTMENT REQUESTS 2008-09	RECOMMENDED CITY MANAGER 2008-09	APPROVED CITY COUNCIL 2008-09
4314	Maintenance Contracts					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	Total 4314	\$ -	\$ -	\$ -	\$ -	\$ -
4320	Meetings and Dues					
	Ongoing	\$ 750	\$ 580	\$ 750	\$ 750	\$ -
	Total 4320	\$ 750	\$ 580	\$ 750	\$ 750	\$ -
4330	Printing/Publications					
	Ongoing	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
	Total 4330	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
4340	Utilities					
	Ongoing	\$ 96,000	\$ 94,000	\$ 100,000	\$ 100,000	\$ -
	Total 4340	\$ 96,000	\$ 94,000	\$ 100,000	\$ 100,000	\$ -
4350	Repair/Maint. Services					
	Ongoing	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
	Total 4350	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
4360	Training					
	Ongoing	\$ 7,000	\$ 4,800	\$ 5,500	\$ 5,500	\$ -
	Total 4360	\$ 7,000	\$ 4,800	\$ 5,500	\$ 5,500	\$ -
4380	Rental/Leases					
	Ongoing	\$ 725	\$ 725	\$ 725	\$ 725	\$ -
	Total 4380	\$ 725	\$ 725	\$ 725	\$ 725	\$ -
4300	Rental/City Owned Equipmt.					
	Ongoing	\$ 39,957	\$ 42,000	\$ 64,000	\$ 59,760	\$ -
	One Time	\$ 12,500	\$ 14,700	\$ -	\$ 10,000	\$ -
	Total 4300	\$ 52,457	\$ 56,700	\$ 64,000	\$ 69,760	\$ -
	Ongoing O & M	\$ 185,332	\$ 189,505	\$ 218,225	\$ 213,985	\$ -
	One Time O & M	\$ 14,700	\$ 16,900	\$ 4,000	\$ 14,000	\$ -
	Maint./Operations Sub-Total	\$ 200,032	\$ 206,405	\$ 222,225	\$ 227,985	\$ -

STREET DIVISION, Continued

001-4231

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2007-08	ESTIMATED EXPENSES 2007-08	DEPARTMENT REQUESTS 2008-09	RECOMMENDED CITY MANAGER 2008-09	APPROVED CITY COUNCIL 2008-09
<u>CAPITAL OUTLAY</u>						
4825	Equipment					
	Ongoing	\$ -	\$ -	\$ -	\$ -	\$ -
	One Time					
		\$ -	\$ -	\$ -	\$ -	\$ -
	Equipment Sub-Total	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement						
4825AR	Equipment					
	Ongoing					
	Replace 2001 broken paint striper #691.					
	Replace motor and vaccum on Leaf Machine					
	Equipment Sub-Total	\$ -	\$ -	\$ 36,000	\$ 36,000	\$ -
4840AR	<u>Vehicles</u>					
	Replace 1988 old paint truck that doesn't work.					
	Vehicles Sub-Total	\$ -	\$ -	\$ 32,000	\$ 32,000	\$ -
Asset Replacement Total		\$ -	\$ -	\$ 68,000	\$ 68,000	\$ -
	Ongoing Total	\$ 425,704	\$ 432,677	\$ 473,967	\$ 466,415	\$ -
	One Time Total	\$ 14,700	\$ 16,900	\$ 4,000	\$ 14,000	\$ -
	Asset Repl. Total	\$ -	\$ -	\$ 68,000	\$ 68,000	\$ -
Grand Total		\$ 440,404	\$ 449,577	\$ 545,967	\$ 548,415	\$ -

This will be the first year the City has begun maintenance in the new Public Facilities Maintenance District (PFMD). Although a PFMD is similar to the Lighting and Landscape Maintenance District (LLMD), their function encompasses much more maintenance and care for streets and parks. The care provides for the street lights, medians, sidewalks, trees, block walls, tot lots, picnic equipment, all irrigation systems, utility costs, maintenance and repair and an ongoing reserve account for future tree trimming, street paving, replacement of playground equipment and all appurtenant facilities needs. All services and materials for the ordinary and usual maintenance operation and servicing within the District's boundaries is covered. The City accepts operational maintenance of the PFMD after one year of maintenance by the developer.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 15% of a Superintendent's and 10% of the Office Assistant's time is assigned to the activity; part-time employees perform the maintenance work. Any work performed by City employees or through contracts is charged directly to the District.

GOALS AND OBJECTIVES

- ◆ Work within guidelines of Proposition 218
- ◆ Establish the proper level of care as per budget
- ◆ Establish a maintenance frequency to meet anticipated expectations
- ◆ Research the possibility of contracting maintenance of the District.

Position Allocation:

Superintendent	.15
Office Assistant I/II	<u>.10</u>
	.25

Commentary

The Public Facilities District Budget inception for the proposed budget report is based on the City Engineers Report for estimated maintenance cost. As we establish a history the cost will be refined in the coming years. The total 2008-2009 budget is \$313,273 of that \$168,517 is budgeted for 08-09 operations and maintenance with a reserve of \$144,756.

PFMD, Continued

OBJECT NO.	DESCRIPTION	The Landing	Liberty 1 & 2	TOTAL
		ZONE 1 2008-09	ZONE 2 2008-09	2008-09
	Revenues	\$46,621	\$266,652	\$ 313,273
4010	Regular Salaries	\$ 1,868	\$ 10,683	\$ 12,551
4030	Part-time Salaries	\$ 10,640	\$ 58,000	\$ 68,640
4110	Fica Taxes	\$ 883	\$ 5,295	\$ 6,178
4120	Unemployment Taxes	\$ 39	\$ 175	\$ 214
4140	Health Insurance	\$ 497	\$ 2,815	\$ 3,312
4150	Life Insurance	\$ 33	\$ 33	\$ 66
4190	State Disability Insurance	\$ 22	\$ 97	\$ 119
4200	Deferred Compensation	\$ 138	\$ 794	\$ 932
4130	Retirement	\$ 674	\$ 3,842	\$ 4,516
4195	Cafeteria Plan	\$ -	\$ -	\$ -
4220	Operating Supplies	\$ 800	\$ 3,500	\$ 4,300
4230	Repair/Maintenance Supplies	\$ 600	\$ 3,000	\$ 3,600
4300	Rental City-Owned Vehicles	\$ 4,941	\$ 28,265	\$ 33,206
4310	Professional Contract Services	\$ 1,046	\$ 1,484	\$ 2,530
4330	Printing and Publications	\$ 71	\$ 242	\$ 313
4340	Utilities	\$ 380	\$ 3,600	\$ 3,980
4350	Repair /Maintenance Services	\$ 200	\$ 1,000	\$ 1,200
4360	Training	\$ -	\$ -	\$ -
4384	Depreciation Expense	\$ -	\$ -	\$ -
4830	Machinery and Equipment	\$ 700	\$ 4,000	\$ 4,700
9000	Operating Transfers Out	\$ 2,702	\$ 15,458	\$ 18,160
	08-09 O & M Budget	\$ 26,234	\$ 142,283	\$ 168,517
9019	Deferred Maintenance/Reserve	\$ 20,387	\$ 124,369	\$ 144,756
	Revenue per sq. ft.	\$ 1.89	\$ 2.46	\$ 2.18

REFUSE DIVISION, Continued

56-4256

OBJECT NO.	DESCRIPTION	ADOPTED BUDGET 2007-08	ESTIMATED EXPENSES 2007-80	DEPARTMENT REQUESTS 2008-09	RECOMMENDED CITY MANAGER 2008-09	APPROVED CITY COUNCIL 2008-09
CAPITAL OUTLAY						
Capital Outlay Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement						
Equipment						
Equipment Sub-Total		\$ -	\$ -	\$ -	\$ -	\$ -
Asset Replacement Cont.						
4840AR	Vehicles					
	1 Automated Refuse Truck					
Vehicles Sub-Total		\$ 400,000	\$ 396,404	\$ 400,000	\$ 200,000	\$ -
Asset Replacement Sub-Total		\$ 400,000	\$ 396,404	\$ 400,000	\$ 200,000	\$ -
Ongoing Total		\$ 1,971,506	\$ 1,970,917	\$ 2,068,383	\$ 2,061,433	\$ -
One Time Total		\$ -	\$ -	\$ 24,000	\$ 24,000	\$ -
Asset Repl. Total		\$ 400,000	\$ 396,404	\$ 400,000	\$ 200,000	\$ -
Grand Total		\$ 2,371,506	\$ 2,367,321	\$ 2,492,383	\$ 2,285,433	\$ -

