

City of Lemoore

ADMINISTRATIVE REVIEW APPLICATION FOR SEMI-PERMANENT MOBILE FOOD VENDING

This application was designed to serve applicant's who want to have a semi-permanent mobile food vehicle in a location within the city limes of the City of Lemoore. The applicant will need to meet those conditions of approval as designed for this type of business and attached to this application. The completed application should be filed with the Planning Department. The following material constitutes a completed application:

- a. Completed application form.
b. Submit Health Department clearance forms, licenses and permits.
c. Sketch plan showing the existing site layout, off-street parking permanent light sources and the location where mobile food vehicle will be located.
d. A map showing all properties within 300 ft. radius of the proposed location in order to determine if it meets requirements for this location.
e. Application filing fee as determined by the most recent City Council update.

To be completed by the applicant:

1. PROPERTY OWNER: Name: _____ Name of business: _____ Address: _____ Telephone: _____ Fax: _____ Email: _____
2. APPLICANT: (If other than owner) Name: _____ Address: _____ Telephone: _____ Fax: _____ Email: _____

3. Address where mobile unit will be located for storage. (a home Occupation may be required) _____

4. Zoning? (allowed in CH, CC, & ML zone districts) _____

5. Describe in detail where you propose to conduct your business (Please add additional sheets if necessary). _____

6. Will the mobile business include cooking at the location? If so, how? _____

7. Where will the mobile unit be cleaned and where will the grease be disposed of? _____

8. What types of noise, if any, will be emitted from your mobile business as a result of the proposed activity? _____

9. How many and what type of vehicles will be used? _____

10. Property Owner's Signature

Print name of property owner

11. Applicant's Signature

Print name of applicant

12. Date:

Date:

For Office Use Only

Application received by: _____ On: _____ Receipt No.: _____

1. Legal description of the property: _____

2. Zone District for this location/site. _____

3. If appealed, date of hearing: _____

Standards, Conditions, Requirements: Before approving an application for a semi-permanent mobile food vehicle, the Planning Director shall find and determine that the proposed semi-permanent mobile food vehicle and the vendor will comply with the following standards, conditions and requirements and shall be valid for one (1) year:

1. The vehicle must be located on a private "developed site" zoned CH - Highway Commercial, CC - Central Commercial, CS - Commercial Service use, Mixed-Use, or ML -Light Industrial use, subject to the following:
 - a. The owner(s) of the property shall give permission to use the site and required restroom facilities for food service workers within two hundred feet (200') of the vehicle and access to such must be available during mobile vehicle's business hours. Portable toilets shall not be allowed.
 - b. Vendor shall not use or permit use of parking spaces on the site if doing so will adversely affect the on-site parking available for the primary use of the site as determined by the Planning Director.
 - c. Vendor cannot interfere with or create hazards for vehicular or pedestrian access, aisles, circulation, driveways, or fire lanes and hydrants.
 - d. Tables, chairs, shade structures and trash cans for patrons shall be maintained in a safe and clean manner at all times and removed nightly if used.
 - e. Hours of operation at an approved semi-permanent location shall be no earlier than 7 a.m. and no later than 10 p.m., and the vehicle shall be moved each night to an area not open to public view.
 - f. Food products must be stored at a Commissary approved by the Kings County Health Department.
 - g. Vendor shall have adequate lighting to ensure customer safety either on the vehicle or at the location of the vehicle during business hours.
 - h. There shall be no more than one other semi-permanent mobile food vendor or permanently located vendor of produce, prepared, or prepackaged food located within 1000' feet of the site.
2. Vendor shall obtain, display, and keep a current City of Lemoore Business License and comply at all times with this Section as well as Title 3, Chapter 5, "Food Handling", and Title 6, Chapter 4, "Stopping, Standing or Parking," including Section 6-4-10, "Peddlers and Vendors," of the Lemoore Municipal Code, and all other applicable federal, state and local laws and regulations.
3. Mobile food vehicle shall be entirely self-sufficient in regards to gas, water, and telecommunications. Should any utility hookups or connections to on-site utilities be required, the vendor shall be required to apply for appropriate permits to ensure building and public safety and consistency with applicable building and zoning regulations. Any cords or plugs used from the vehicle to electrical sources shall be appropriately covered or tied down to not cause trip hazards and may not be strung across parking lots.
4. All Kings County Health Department permits/license must be obtained, displayed and kept current at all times and submitted with the administrative review application.
5. Applicants and the subject mobile food vehicles shall comply with all California Retail Food Code provisions (California Health & Safety Code Sections 13700 et seq.), including more specifically but not limited to Chapter 10, Mobile Food Facilities, of such Code and Health & Safety Code Section 114250.1 regarding the availability of adequate toilet facilities for use by food service personnel within two hundred feet (200') of unit location.
6. Vendor shall display, in plain view and at all times, current permits and licenses in or on the mobile food vehicle.
7. Daily cleanup and disposal of waste products shall be done at an approved Commissary with proof of such being provided when renewing the annual business license. The vendor shall not discharge or allow discharge of items from any mobile food vehicle onto the sidewalk, gutter, storm inlets, or streets. The vendor shall not dispose or allow the disposal of any trash or refuse in any such public or private trash receptacle other than a trash receptacle owned, operated, or otherwise provided by and under the control of such vendor. At least two such vendor-provided trash containers shall be available on site. Violation of this provision can lead to the suspension and/or revocation of the permit to do business pursuant to Section 3-5-11 of this Code.
8. The vendor shall install and maintain signage in a visible location indicating that loitering is not permitted and that customers may only remain on the site to pick up and, if applicable, consume their orders. The vendor shall be responsible for ensuring that customers comply with this no loitering provision.

In approving an application for a semi-permanent mobile food vehicle, the Planning Director shall impose on the vendor such conditions and requirements as may be necessary to ensure compliance with the standards, conditions and requirements in this subsection 9-3-12D and other provisions of the Lemoore Municipal Code.