

Mayor
John Murray
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Ed Martin
Willard Rodarmel



**Redevelopment
Division**

119 Fox Street
Lemoore • CA 93245
Phone (559) 924-6704
FAX (559) 924-9003

TO: Department Managers
FROM: Judy Holwell, Redevelopment Project Manager
DATE: November 5, 2008
SUBJECT: Code Enforcement Complaint Prioritization

The primary focus of Redevelopment Division Code Enforcement is to eliminate public nuisances that endanger public health and safety and to eradicate physical blight throughout the community. Physical blight occurs when properties are laden with graffiti, abandoned shopping carts and vehicles. It's when properties are not properly maintained and become run-down, abandoned or condemned, which, in turn, can become havens for illicit activities. Such blighted conditions can become so unattractive that surrounding property values are decreased.

In an attempt to keep the focus on eliminating physical blight and public nuisances that endanger public health and safety, a prioritization list has been developed with regards to how complaints are processed. All reported violations will be handled on a priority basis and as time permits.

Citizen initiated complaints will have priority over those received by City staff unless those received by staff are so egregious that they must be handled immediately. In addition, Redevelopment Division Code Enforcement proactively works to improve the aesthetics in Lemoore through awareness, education and enforcement; including self-initiated patrol.

VIOLATION PRIORITY

To provide the best customer service for our community and to achieve the most rapid results, when citizens call in and report potential violations, please transfer them to the appropriate department directly. A list of violations, handled by other departments, is provided on the following page along with the appropriate phone extension. Thank you in advance for your cooperation.

External complaints regarding conditions of blight:

1. Property maintenance
2. Shopping carts abandoned
3. Vehicles abandoned (on streets) – Code Enf. Officer & LPD
4. Vehicles abandoned/inoperable (on private property) – Code Enf. Officer
5. Signs illegally displayed on public property / ROW
6. Signs & banners in blighted condition only
7. Vehicles/hitches blocking sidewalks – Code Enf. Officer & LPD
8. Vehicles/trailers stored on unpaved surfaces
9. Tree issues (on private property only)

Internal complaints regarding conditions of blight:

1. Violations listed above contact Code Enf. Officer ext. 709
2. All other complaints, refer to departments listed below

VIOLATIONS HANDLED BY INDIVIDUAL DEPARTMENT

The following issues should be handled as much as possible with the appropriate departments listed below. It is understandable, however, that some issues overlap departments and we will work with each department on these issues as time permits.

Animal issues – Animal Control ext. 877

Business licenses – Business License ext. 710

Graffiti – Graffiti Hotline ext. 782

Green pools – Mosquito Abatement 584-3326

Hazardous conditions/spills – Environmental Health 584-1411

Housing issues (unsanitary/unsafe interior violations) – Building Dept. ext. 730

Refuse container/dumpster issues – Refuse Department ext. 744

Sign violations – Planning Department ext. 740

Site Plan approval violations – Planning Department ext. 740

Sprinkler/water issues – Water Department ext. 744

Tree issues (street trees) – Public Works ext. 735

Tree issues (Parks, City Facilities, LLMD, PFMD) – Parks & Rec. Dept. ext. 767

Weeds (dry overgrown) – Fire Department ext. 797

Total By Type (Summary)

Report Date Range: 7/1/2008 to 02/09/2009

Abandoned Vehicles	CLOSED	166
Abandoned Vehicles	OPEN	30
Abandoned Vehicles	PENDING REVIEW	1
		197
Business licenses	CLOSED	6
Business licenses	TRANSFERRED TO DEPT	2
		8
Property Maintenance	CLOSED	269
Property Maintenance	OPEN	204
Property Maintenance	PENDING REVIEW	13
Property Maintenance	TRANSFERRED TO DEPT	58
Property Maintenance	VOID	1
		545
Public Nuisance	CLOSED	519
Public Nuisance	OPEN	117
Public Nuisance	PENDING REVIEW	4
Public Nuisance	TRANSFERRED TO DEPT	5
		645
Substandard Housing	CLOSED	2
Substandard Housing	TRANSFERRED TO DEPT	3
		5
Zoning	CLOSED	7
Zoning	OPEN	1
Zoning	TRANSFERRED TO DEPT	1
Zoning	VOID	2
		11

Total Count of Cases Listed: 1411