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**Parks and
Recreation
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Staff Report

ITEM NO. 3H

To: Lemoore City Council
From: Joe Simonson, Parks and Recreation Director
Date: October 29, 2009
Subject: Budget Amendment - \$1,567.00 – Records Storage

Discussion:

Council will recall that the 2009-2010 Budget eliminated off-site records storage and a one-time expense of \$8,140.00 to construct storage at the Cinnamon Municipal Complex was approved in the City Manager's budget. At the time of the budget approval a location at CMC had not be determined. It was determined that the most cost effective area where the records storage could be located is directly behind the Public Works reception office area; and is currently used for miscellaneous Public Works storage. After consulting with the Public Works Director it was determined that their storage could be consolidated. To achieve this consolidation it is necessary to purchase shelving at a cost of \$1,567.00.

Budget Impact:

A one-time increase in the Public Buildings Operating Supplies 4220-4220 of \$1,567.00.

Recommendation:

That the Council, by motion, approve the one-time increase to the Public Buildings budget account of \$1,567.00.