

Jeff



Downtown Lemoore

MERCHANTS ASSOCIATION

August 20, 2009

Lemoore City Council Members
City of Lemoore
119 Fox Street
Lemoore, CA 93245

Dear Council Members:

Saturday, September 19, 2009 has been selected as the date of the Lemoore Downtown Merchants Advisory Committee's Twelfth Annual "Evening Under the Stars" from 7 p.m. to 10 p.m. As in the past, we ask that "D" Street, between Heinlen and Fox Street, be closed to through traffic from 8 a.m. to midnight that day. Any questions regarding the "Evening Under the Stars" may be directed to Michele McGee at the Lemoore Chamber of Commerce at 924-6401.

The event will include wine and imported beer tasting; hors d'oeuvres from the area's best chefs; dancing; live entertainment; a silent auction; art exhibits and a raffle.

In order to facilitate the hosting of this event, the Committee respectfully requests the following of the City of Lemoore:

1. Closure of "D" Street from Heinlen to Fox Street on Saturday, September 19, 2009 from 8 a.m. to Midnight.
2. Street closure / No Parking signs posted Friday, September 18, 2009 (no later than 8am)
3. Electricity outlets on "D" Street, between Heinlen and Fox; from the alley on Heinlen to "D" Street on Heinlen and at the Gazebo area to be turned on by 10 a.m.
4. ALL twinkle tree lights, street lamps and Plaza Park lights repaired and turned on from 10 a.m. to midnight.
5. Hang new strands of lights across D Street- to help with event lighting.
6. The use of approximately 10 trashcans and 2 recycle cans. In accordance with previous events the trash cans can be placed behind Plaza Park. The cans need to be picked up Monday, September 21, 2009.
7. Sidewalks, Gutters and Streets cleaned the day prior, Friday, September 19th.
8. All Street trash cans cleaned and emptied.
9. Place 5 street barricades at the Heinlen and D Street and 5 barricades at Fox and D Street. The barricades can be picked up Monday at the same locations.
10. Flowerbeds and Plaza Park weeded and trim trees as needed.

11. Turn off water sprinklers in Plaza Park by Thursday, September 17, 2009 and turn them back on Monday, September 21, 2009.
12. **1:30 p.m.** Friday, September 18th, pick up 40- 8ft banquet tables, 32- 45 sixty inch round tables, and 325 folding chairs from LHS and store at the Corp Yard.
13. **10 a.m.** Saturday, September 19th, city staff deliver and set up tables and chairs to downtown. A diagram will be provided to staff.
14. **10:45 p.m.** Saturday, September 19th, city staff return to pick up tables and chairs and store at the Corp Yard.
15. **1:30 p.m.** Monday, September 21st, return tables and chairs to LHS.

As always we appreciate your cooperation in helping to make our community events successful.

Sincerely,

A handwritten signature in cursive script that reads "Michele McGee".

Michele J. McGee
Downtown Coordinator

