

CITY OF LEMOORE
FINAL BUDGET

For The Fiscal Year
JULY 1, 2008 - JUNE 30, 2009

Prepared By
JEFF A. BRILTZ
CITY MANAGER

For
THE CITY COUNCIL
of the
CITY OF LEMOORE

LEMOORE CITY COUNCIL

JOHN MURRAY

Mayor

JOHN GREGO

Mayor Pro Tem

MARY HORNSBY

Council Member

ED MARTIN

Council Member

WILLARD RODARMEL

Council Member

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LEMOORE CITY COUNCIL

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Mayor
John Murray
Mayor Pro Tem
John Grego
Councilmembers
Mary Hornsby
Ed Martin
Willard Rodarmel



**Office of the
City Manager**

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June 3, 2008

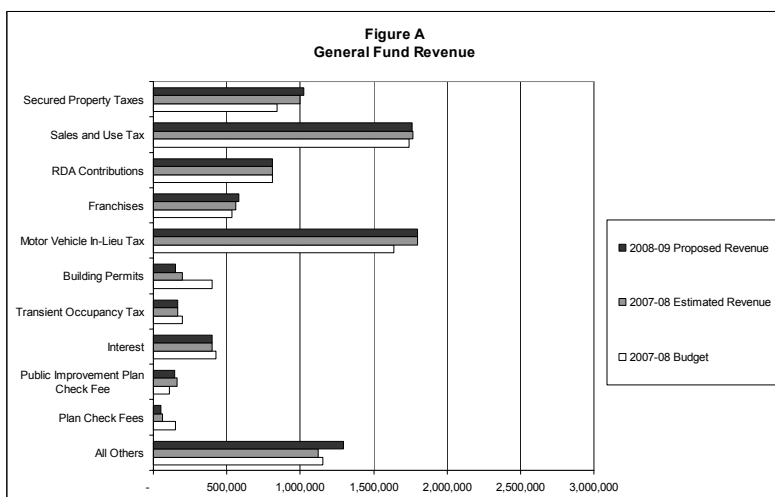
Honorable Mayor, Members of the City Council, and Citizens of Lemoore:

Pursuant to Section 1-6A-4H of the Lemoore Municipal Code, I am pleased to make the following recommendations for the 2008/09 Operations and Maintenance Budget.

This budget represents our very best estimates for revenues in the coming year for both the General Fund and Enterprise Funds. The proposed expenses have been thoroughly evaluated from the ground up. Expenses were proposed by department heads and division managers based on service requirements for their respective areas. My recommendations for City-wide expenditures for the 2008/09 year have been prioritized to meet the needs of the citizens of Lemoore, and are within the constraints of our Strategic Financial Policy.

General Fund Focus

During the current fiscal year (2007/08), General Fund revenues are expected to be within one percent of the budget the Council approved last July. While the economic slowdown has certainly hurt revenues related to building permits, sales tax actually exceeded our expectations, primarily because of soaring gas prices. General Fund expenses are estimated to be below budget by approximately \$550,000, due almost entirely to salary savings created while positions were vacant during recruitment periods. All-in-all, we expect the General Fund to be about \$180,000 better off financially at the end of this year as compared to last. There are two significant reasons for this, one is the above-mentioned salary savings; the second being that last year’s ongoing expense budget was programed to be \$220,000 less than ongoing revenues, to allow for future staffing decisions in the Planning Department and the City Manager’s Office. The latter decision has been delayed indefinitely due to the weakening economy and current budget forecast.



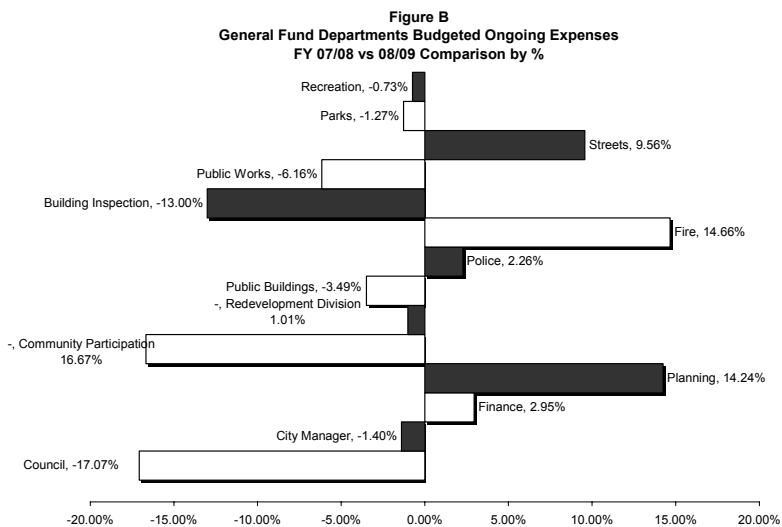
For 2008/09, I am proposing to once again account for “ongoing” and “one-time” revenues and expenses separately. By using this approach, we are able to closely examine both the baseline expenses necessary to provide services year-in and year-out, and demonstrate that we can reasonably expect our “ongoing” revenues to cover such planned “ongoing” expenditures. One-time,

windfall type revenues, such as the sale of property, are set aside and used to fund one-time discretionary expenses, such as the new vehicle purchases.

Figure A represents our General Fund Revenue Forecast. This year's budget forecasts revenue for the General Fund at \$8.18 million; which is approximately \$130,000 more than the current year, but includes one-time revenues in the amount of \$187,000. The result is an overall ongoing revenue forecast just slightly lower than the current fiscal year.

In many ways, this revenue forecast remains very speculative. I am sure you are all aware that the State of California budget remains a real mess, with few solutions known at this time. Nobody expects the State Budget to be resolved by the June 15th constitutional deadline, and furthermore, there is a consensus that ultimately, the budget will look very different from what is proposed today. Staff, while developing the revenue estimates, used the most current information and proposals available. We do have a much better understanding on issues relating to the local economic impacts, such as development and sales tax. We have remained conservative with regard to building permits and other development related revenue, as we have no reason to believe the market is gaining ground, at least not yet. In regards to sales tax, while many cities are facing steep reductions, Lemoore has experienced some mild sales tax growth. The cities

reporting significant declines rely heavily on auto dealers and home improvement stores, and both retail segments are really down as compared to the past few years. In Lemoore's case, with only one auto dealer, and very few retailers related to home improvement, the impact has been reduced. In fact, while most retail segments remain flat at best, even in Lemoore, fuel sales (due to record high prices) are keeping our sales tax revenue up.



\$40,000 as compared to the current year budget. This reduction is not the result of draconian across-the-board decreases, but rather a careful evaluation of all the services and programs the City provides. I am recommending that some departments actually see an increase relative to the 2007/08 year, and others a decrease. Figure B illustrates the changes by department for ongoing expenses. While examining Figure B, please note that the Planning Department increase is based on the originally approved 2007/08 budget. In mid-year, staffing enhancements were approved by the Council, which are not reflected in this comparison.

Detailed, department by department breakdown of planned expenditures, begins on page 31.

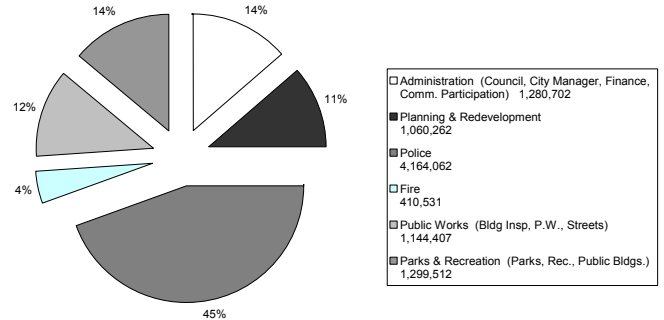
Staffing (salaries and benefits) costs are budgeted at \$6,075,956 for the 2008/09 and represent 70% of ongoing expenses. This budget does not include any salary or benefit adjustments whatsoever, as the Memoranda of Understanding with all three bargaining units expire within the next seven months. Should adjustments be made as a part of future MOUs or other Council action, the expenditure budget will need to be altered.

This General Fund Budget recommends reducing the number of full-time employees by one; an unfilled Office Assistant I/II in the Planning Department. Additionally, funding for part-time salaries has been reduced where possible. A result of the economy or State budget, we see ongoing revenues cut significantly, and for a long period of time, we will have no choice but to reduce staffing and service levels to achieve any substantive or long-term savings.

In addition to the proposed ongoing expenses, this budget includes \$431,576 in one-time expenses. Figure C illustrates the breakdown of the proposed 2008/09 General Fund Budget by service area.

There is the distinct possibility that the Lemoore Police Department, along with other Law Enforcement Agencies in Kings County, will be the recipient of a Federal earmark. This would allow us to add one additional officer and increase our participation level with the Kings County Narcotics Task Force.

Figure C
2008-2009 Expenditures
Total General Fund Budget \$9,359,476



As mentioned in my opening remarks, there was one budget goal that was not implemented during the 2007/08 year. You will recall we set aside approximately \$220,000 in reoccurring expenses (an amount where the expected reoccurring revenues and transfers exceeded proposed reoccurring costs) from the 2007/08 budget so that once the PERS contract issue was resolved, additional staffing could be considered in both Planning and the City Manager’s Office. In December, the Council did add two full-time positions to the Planning Department. With the 2008/09 budget, I am recommending that only the Associate Planner position be kept, and that the administrative support needs of the department be met with part-time staff, as it has for the past few years. In the City Manager’s Office, it became apparent many months ago that the revenue picture was changing, and this was not a good time to make long-term staffing commitments. This, however, has not relieved the need, and it should be amongst the first additions the Council should consider if General Fund revenues improve.

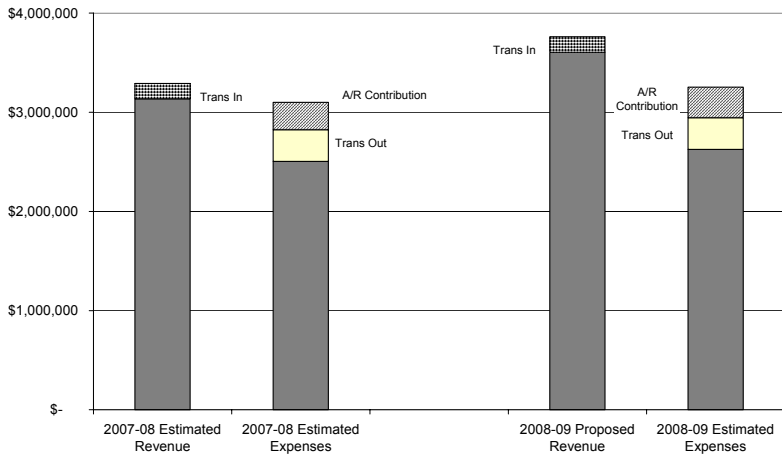
Enterprise Fund Focus

Our Water, Sewer/Storm Drain and Refuse Utilities are each operated as Enterprise Funds; revenues associated with these operations may only be used to cover the costs of operating the utility. They more or less operate as independent businesses. Figures D, E and F provide a visual comparison of revenues, expenditures, and transfers for the three utilities.

In both the Water Fund and the Sewer/Storm Drain Fund, rate increases were approved during the current fiscal year and became effective December 26, 2007. The financial health of both of these funds is exactly as we expected. The Refuse Fund, on the other hand, has become a subject of concern from a fiscal perspective.

In the Water Fund, which includes both the Water Division and Utility Office, there are a number of notable changes. First, we have programmed an additional Maintenance Worker I/II to come on board

**Figure D
Water Fund**



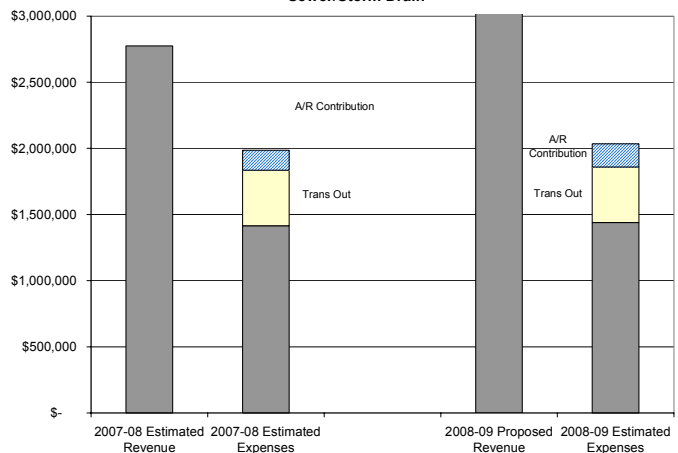
late in the fiscal year, to correspond with the implementation of the substantial water system changes which include new wells and transmission lines to allow for the water sources to be blended to achieve reduced arsenic levels. The upgraded water system is expected to take additional manpower to operate it properly, and we plan to be prepared for it to come online in a year or so. With the additional demand of the upgraded system, we are also recommending that the Water and Fleet Superintendent be relinquished of the Fleet oversight duties, and focus solely on the the water system. Finally, in the Utility Office,

we are proposing to eliminate one full-time Account Clerk I/II position (anticipated to become vacant), and rely more heavily on part-time staff. Additionally, staff is recommending we outsource the production and mailing of the actual utility bills.

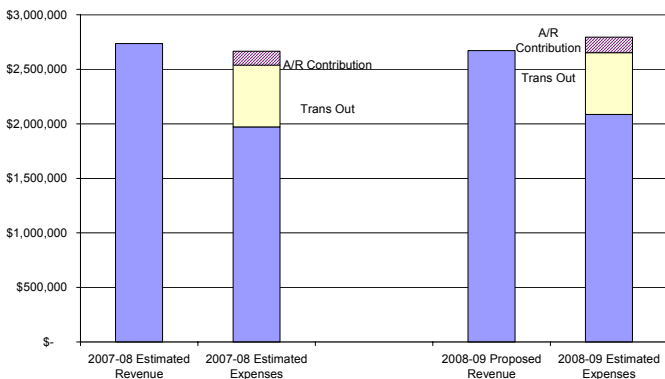
In the Sewer Fund, a few changes are also proposed, including the addition of a new position, Senior Utility Operator. This position will require a Grade III Wastewater Operator Certificate and serve as our lead treatment plant operator. Additionally, we propose to reclassify one of our current Sr. Maintenance Workers to a Collection Systems Coordinator. Both changes are needed to keep up with the increasingly complex infrastructure and operation.

During 2007/08, the Refuse operation expenses (direct and indirect) nearly match the revenues brought in. However, in 2008/09, the budget

**Figure E
Sewer/Storm Drain**



**Figure F
Refuse**



calls for costs outpacing revenues by about \$100,000. Nearly all of this is attributable to the dramatic rise in fuel costs. Staff will examine the operations carefully in the coming months and present alternatives to the Council; expect those alternatives to include service reductions, commercial dumpster service fee adjustments, residential fee adjustments, as well as a detailed analysis of recycling cost effectiveness for both residential and commercial service. If we take no action, the Fund can be expected to become insolvent within three years.

Other Funds:

There are two other funds that warrant discussion. The first is the Lighting and Landscape Maintenance District. Here, the concerns are nothing new. Costs for fuel and manpower continue to rise, and revenues into the fund are stagnant. Absent a vote (of the property owners) in favor of raising fees or an infusion from the General Fund, these areas in general can expect a decrease in service. Staff is committed to providing alternatives for the Council's consideration including outsourcing, reduction of maintenance standards, and permanent removal of landscape areas. Expect to become more involved in this challenging area in the coming months.

The second fund is the Fleet Operation, which functions as an internal service fund. First, and perhaps obviously, it has swelled in programmed expenses as fuel costs have risen dramatically. In addition, we are also proposing a minor reorganization in the way the operations are managed. We are recommending that the Fleet Operation be directly supervised by the Public Works Director as opposed to a Superintendent. This frees the Superintendent to focus solely on the needs of the Water Division, and allows for more direct participation with an operation that has grown rapidly over the past few years. To help make this possible, we are recommending that the Senior Equipment Mechanic be reclassified to a Fleet Manager. I expect this reorganization will aid in our efforts to improve the Fleet Maintenance Division, both operationally and fiscally.

Conclusion

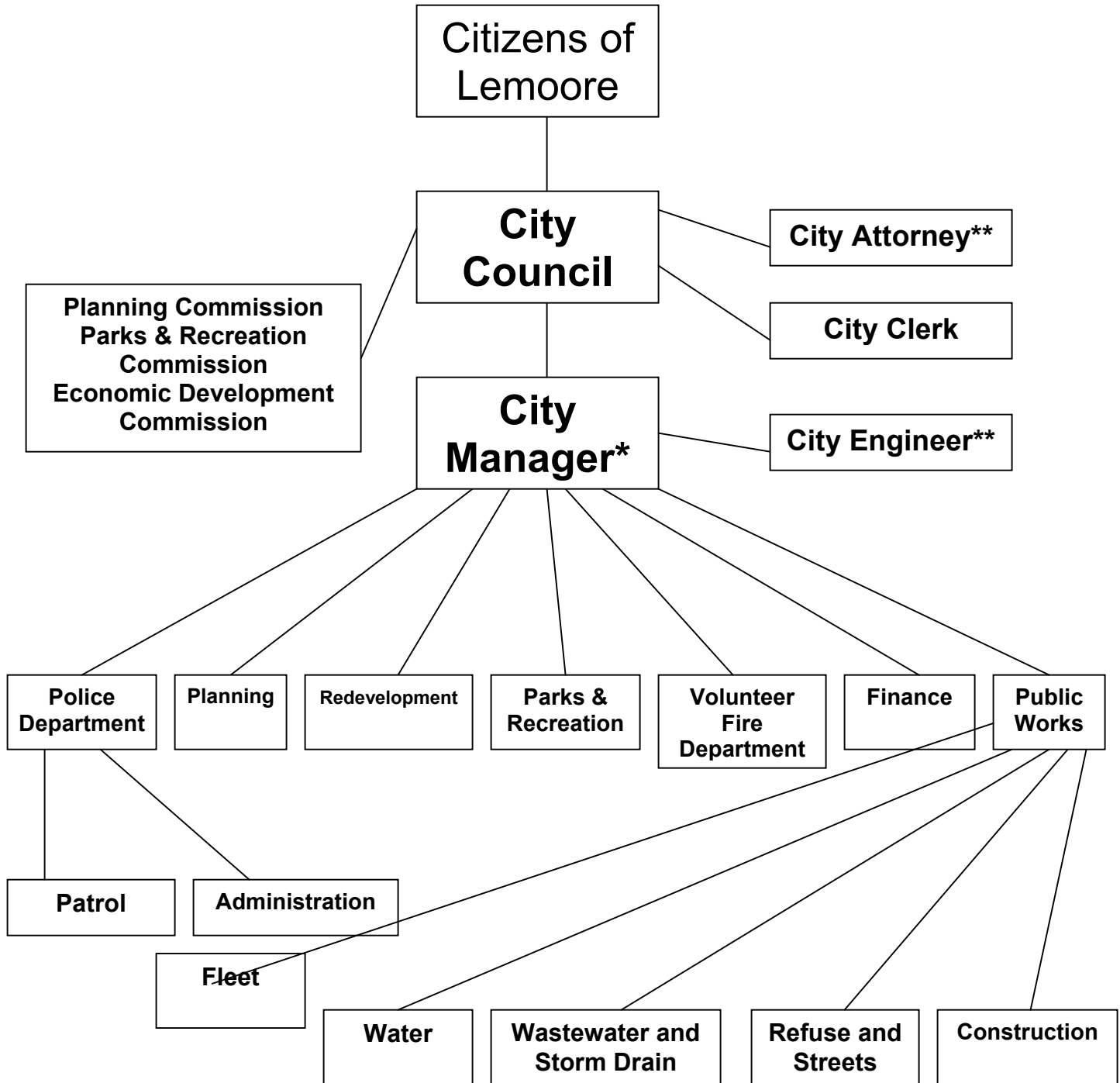
Your City staff remains dedicated to providing updated information to both the Council and citizens through our quarterly Financial Focus publication. These reports allow us to determine if our revenue projections are materializing, and indicate how each operating area is financially performing, relative to the budget.

While I have the responsibility of submitting this proposed budget for your consideration, it is the dedicated work of the City staff that is noteworthy. Each of the Department Heads and Division Managers contributed significantly to this document. In addition, the real nuts and bolts of this document was prepared entirely by your City Clerk Nanci C.O. Lima. Quite frankly, without her extraordinary effort, the document would not have been possible.

Sincerely,

Jeff Briltz
City Manager

ORGANIZATIONAL CHART



City of Lemoore Statistics

****Contract Position**
***City Treasurer**

Market

New

Police

Population

| Year | Population | Valuation Million | Dwelling Units | Fire Incidents | Felony Complaints | Full-Time Employees | Per Employee |
|-------------|-------------------|------------------------------|---------------------------|---------------------------|------------------------------|--------------------------------|-------------------------|
| 89-90 | 13,343 | 277 | 92 | 165 | 407 | 72 | 185 |
| 90-91 | 13,622 | 326 | 133 | 173 | 393 | 75 | 182 |
| 91-92 | 14,022 | 363 | 163 | 180 | 396 | 81 | 173 |
| 92-93 | 14,319 | 403 | 136 | 228 | 406 | 79 | 181 |
| 93-94 | 14,903 | 419 | 117 | 214 | 408 | 77 | 194 |
| 94-95 | 15,278 | 460 | 181 | 215 | 460 | 78 | 196 |
| 95-96 | 15,417 | 491 | 191 | 180 | 540 | 81 | 190 |
| 96-97 | 16,371 | 519 | 313 | 226 | 595 | 83 | 197 |
| 97-98 | 16,799 | 551 | 282 | 267 | 649 | 88 | 191 |
| 98-99 | 17,605 | 589 | 240 | 251 | 532 | 89 | 198 |
| 99-00 | 18,316 | 621 | 146 | 194 | 613 | 88 | 208 |
| 00-01 | 20,000 | 652 | 123 | 190 | 672 | 96 | 208 |
| 01-02 | 20,193 | 733 | 171 | 193 | 750 | 99 | 204 |
| 02-03 | 20,733 | 826 | 167 | 255 | 835 | 100 | 207 |
| 03-04 | 20,993 | 1,062 | 227 | 207 | 777 | 100 | 210 |
| 04-05 | 21,076 | 1,164 | 134 | 248 | 740 | 96 | 220 |
| 05-06 | 22,508 | 1,262 | 241 | 279 | 877 | 107 | 210 |
| 06-07 | 23,388 | 1,393 | 206 | 276 | 854 | 108 | 217 |
| 07-08 | 24,098 | 1,552 | 92 | 244 | 903 | 112 | 215 |
| 08-09 | 24,502 | 1,559 est. | N/A | N/A | N/A | 114 | 215 |

SUMMARY OF FUND BALANCES

2007-2008

SUMMARY OF FUND BALANCES

OPERATION AND MAINTENANCE BUDGET

6/2/2008

| FUND | BALANCE | ESTIMATED | TRANSFER IN/OUT | CASH RESERVE | ESTIMATED | ESTIMATED | ASSET REPLACE | ESTIMATED |
|---------------------------------------|---------------------|-----------------------|--------------------|--------------------|------------------------|-----------------------|---------------------------|----------------------|
| | AS OF 7/1/2007 | REVENUES 2007-2008 | | | AVAILABLE 2007-2008 | EXPENSES 2007-2008 | CONTRIBUTION 2007-2008 | BALANCE 6/30/2008 |
| Audited | | | | | | | | |
| 001 General Fund | \$ 9,781,046 | \$ 8,049,923 | 1,165,753 | \$ 1,286,565 | \$ 17,710,157 | \$ 8,577,101 | \$ 420,000 | \$ 8,713,056 |
| Asset Replacement | \$ 1,006,782 | \$ 420,000 | 0 | 713,391 | \$ 713,391 | 241,895 | | \$ 471,496 |
| 020 Traffic Safety Fund | \$ 88,581 | 47,000 | | | \$ 135,581 | | | \$ 135,581 |
| 030 Gax Tax 2106 | \$ 88,611 | 60,000 | | | \$ 148,611 | | | \$ 148,611 |
| 032 Gax Tax 2107.5 | \$ 5,000 | 5,000 | | | \$ 10,000 | | | \$ 10,000 |
| 045 Golf Course Fund | \$ (66,440.00) | 475,000 | | | \$ 408,560 | 350,000 | | \$ 58,560 |
| 050 Water Fund | \$ 175,768 | 3,135,000 | (163,689) | 625,847 | \$ 2,521,232 | 2,503,388 | 276,000 | \$ (258,156) |
| Asset Replacement | \$ 678,920 | 276,000 | (149,072) | 477,460 | \$ 328,388 | 37,088 | | \$ 291,300 |
| 056 Refuse Fund | \$ 253,437 | 2,736,444 | (566,815) | 295,638 | \$ 2,127,428 | 1,970,917 | 128,000 | \$ 28,511 |
| Asset Replacement | \$ 358,700 | 128,000 | | 243,350 | \$ 243,350 | 396,404 | | \$ (153,054) |
| 060 Sewer/Storm Drain Fund | \$ 914,237 | 2,775,000 | (420,303) | 282,901 | \$ 2,986,033 | 1,414,505 | 151,000 | \$ 1,420,528 |
| Asset Replacement | \$ 615,774 | 151,000 | (162,500) | 383,387 | \$ 220,887 | - | | \$ 220,887 |
| 078 LLMD | \$ (47,371) | 236,792 | (14,892) | | \$ 174,529 | 201,758 | 9000 | \$ (36,229) |
| Asset Replacement | \$ (31,350) | 9,000 | | (11,175) | \$ (11,175) | 0 | | \$ (11,175) |
| 078 Pub. Fac. Maint. Dist. | \$ 20,592 | 313,273 | | 104,335 | \$ 229,530 | 0 | | \$ 229,530 |
| 085 Parking & Business Improv Area | \$ 6,413 | 12,100 | | | \$ 18,513 | 12,177 | | \$ 6,336 |
| TOTAL | \$13,848,700 | \$ 17,532,259 | (\$311,518) | \$4,401,699 | \$27,965,015 | \$15,705,233 | \$984,000 | \$ 11,275,782 |
| 040 Fleet Maintenance | \$ (13,142) | 753,657 | (86,433) | | \$ 654,082 | 767,499 | 1,000 | (\$113,417) |
| Asset Replacement | \$3,126 | 1,000 | | 2,063 | \$ 2,063 | 38,000 | | (\$35,937) |

2008-2009

SUMMARY OF FUND BALANCES

OPERATION AND MAINTENANCE BUDGET

| FUND | BALANCE | ESTIMATED | TRANSFER | CASH | ESTIMATED | ESTIMATED | ASSET | ESTIMATED |
|------------------------------------|----------------------|----------------------|------------------|---------------------|----------------------|----------------------|---------------------|----------------------|
| | AS OF | REVENUES | | | AVAILABLE | EXPENSES | REPLACE | BALANCE |
| | 7/1/2008 | 2008-2009 | IN/ OUT | RESERVE | 2008-2009 | 2008-2009 | 2008-2009 | 6/30/2009 |
| 001 General Fund | \$ 9,999,621 | \$ 8,182,504 | 1,222,674 | \$ 1,358,530 | \$ 18,046,269 | \$ 9,056,865 | \$ 509,020 | \$ 8,480,384 |
| Asset Replacement | \$ 1,184,887 | \$ 509,020 | | 846,954 | \$ 846,954 | 243,000 | | \$ 603,954 |
| 020 Traffic Safety Fund | \$ 135,581 | 40,000 | | | \$ 175,581 | 0 | | \$ 175,581 |
| 030 Gax Tax 2106 | \$ 148,611 | 60,000 | | | \$ 208,611 | 0 | | \$ 208,611 |
| 032 Gax Tax 2107.5 | \$ 10,000 | 5,000 | | | \$ 15,000 | 0 | | \$ 15,000 |
| 045 Golf Course Fund | \$ 58,560 | 475,000 | | | \$ 533,560 | 301,000 | | \$ 232,560 |
| 050 Water Fund | \$ 367,691 | 3,604,000 | (163,113) | 656,365 | \$ 3,152,214 | 2,625,458 | 307,100 | \$ 219,656 |
| Asset Replacement | \$ 768,760 | 307,100 | | 537,930 | \$ 537,930 | 49,000 | | \$ 488,930 |
| 056 Refuse Fund | \$ 324,149 | 2,671,150 | (567,103) | 312,815 | \$ 2,115,381 | 2,085,433 | 142,200 | \$ (112,252) |
| Asset Replacement | \$ 90,296 | 142,200 | | 116,248 | \$ 116,248 | 200,000 | | \$ (83,752) |
| 060 Sewer/Storm Drain Fund | \$ 1,703,429 | 3,661,524 | (420,591) | 287,761 | \$ 4,656,601 | 1,438,807 | 175,200 | \$ 3,042,594 |
| Asset Replacement | \$ 604,274 | 175,200 | | 389,737 | \$ 389,737 | 32,900 | | \$ 356,837 |
| 078 LLMD | \$ (36,229) | 236,792 | (13,732) | | \$ 186,831 | 223,060 | 12,300 | \$ (48,529) |
| Asset Replacement | \$ (22,350) | 12,300 | | (5,025) | \$ (5,025) | 0 | | \$ (5,025) |
| 078 Pub. Fac. Maint. Dist. | \$ 333,865 | 313,273 | (18,160) | 144,756 | \$ 484,222 | 150,357 | | \$ 333,865 |
| 085 Parking & Business Improv Area | \$ 6,336 | 12,000 | | | \$ 18,336 | 18,000 | | \$ 336 |
| TOTAL | \$ 15,677,481 | \$ 19,261,243 | \$ 39,975 | \$ 4,646,070 | \$ 31,478,449 | \$ 16,423,880 | \$ 1,145,820 | \$ 13,908,749 |
| 040 Fleet Maintenance | (99,575) | 946,231 | (86,433) | | 760,223 | 946,231 | 1,500 | (\$186,008) |
| Asset Replacement | (33,874) | 1,500 | | (16,187) | (16,187) | 30,500 | | (\$46,687) |

REVENUE SUMMARY

Adopted Expected PROPOSED

| | | Budget 2007-08 | Revenue 2007-08 | REVENUE 2008-09 |
|------------------------------------|----------------------------|---------------------------------------|---|---|
| <u>PROPERTY TAXES</u> | | | | |
| 3010 | Secured Property Taxes | 840,000 | 1,000,000 | 1,025,000 |
| 3012 | Unsecured Property Taxes | 100,000 | 75,000 | 78,000 |
| 3014 | Prior Year Taxes | 40,000 | 10,000 | 15,000 |
| 3016 | Supplemental Taxes | 35,000 | 100,000 | 125,000 |
| <u>OTHER TAXES</u> | | | | |
| 3036 | Other Taxes | 0 | - | 0 |
| 3020 | Franchises | 538,000 | 560,000 | 580,000 |
| 3022 | Sales and Use Tax | 1,740,000 | 1,768,000 | 1,764,000 187,000 |
| 3024 | Real Property Transfer Tax | 75,000 | 110,000 | 110,000 |
| 3026 | Public Safety Tax (SB 172) | 100,000 | 88,000 | 100,000 |
| <u>LICENSES AND PERMITS</u> | | | | |
| 3028 | Business License Tax | 98,000 | 70,000 | 80,000 |
| | Dog License | 6,000 | 10,000 | 10,000 |
| 3032 | Garage Sale Permits | 1,000 | 800 | 800 |
| 3034 | Transient Occupancy Tax | 200,000 | 165,000 | 165,000 |
| 3040 | Building Permits | 400,000 | 200,000 | 150,000 |
| 3045 | Plumbing Permits | 47,000 | 12,500 | 12,500 |
| 3050 | Electrical Permits | 36,000 | 15,000 | 15,000 |
| 3055 | Mechanical Permits | 13,000 | 5,000 | 5,000 |
| | | Adopted Budget 2007-08 | Expected Revenue 2007-08 | PROPOSED REVENUE 2008-09 |

LICENSES AND PERMITS (Continued)

| | | | | |
|---|-----------------------------------|---------------------------------------|---|---|
| 3290 | Other Permits | 20,000 | 30,000 | 30,000 |
| <u>FINES AND PENALTIES</u> | | | | |
| 3815 | Abandoned Vehicle Abatement | 0 | 12,000 | 15,000 |
| 3820 | Other Court Fines | 5,000 | 5,000 | 8,000 |
| <u>RENTAL AND INTEREST REVENUE</u> | | | | |
| 3850 | Interest | 425,000 | 400,000 | 400,000 |
| 3610 | Reports & Copies | 3,000 | 6,000 | 6,000 |
| 3620 | Real Property Rental | 8,000 | 15,500 | 10,000 |
| 3625 | Civic Auditorium Rental | 12,000 | 18,000 | 18,000 |
| <u>REVENUE FROM OTHER AGENCIES</u> | | | | |
| 3755 | Motor Vehicle In-Lieu Tax | 1,640,000 | 1,800,000 | 1,800,000 |
| 3760 | Off-Highway Motor Vehicle Fees | 1,000 | 50 | 0 |
| 3765 | Homeowners Exemption | 12,000 | 5,000 | 7,000 |
| <u>Reimbursements</u> | | | | |
| 3757 | Mandated State Cost Reimbursement | 0 | - | 0 |
| 3792 | Y.D.O Program - Liberty School | 35,000 | 35,000 | 35,000 |
| 3777 | Booking Fees | 0 | 5,000 | 0 |
| 3786 | Crossing Guards | 8,500 | 8,500 | 8,500 |
| 3778 | Narcotics Task Force | 55,000 | 0 | 73,000 |
| <u>Reimbursements, Cont.</u> | | | | |
| 3780 | D.U.I. Cost Recovery | 5,000 | 5,000 | 5,000 |
| 3782 | P.O.S.T. | 0 | 0 | 0 |
| 3861 | Police Dept. Miscellaneous | 15,000 | 15,000 | 15,000 |
| 3784 | High School Y.D.O Program | 35,000 | 35,000 | 35,000 |
| 3882 | Risk Mgmt. Retro. Adjust. | 0 | 39,518 | 0 |
| 3757 | State Funded Reimbursements | 0 | 151 | 0 |
| 3880 | Misc. Reimbursements | 15,000 | 75,000 | 75,000 |
| | | Adopted Budget 2007-08 | Expected Revenue 2007-08 | PROPOSED REVENUE 2008-09 |

CHARGES FOR OTHER SERVICES

| | | | | |
|------|-----------------------------------|---------|---------|---------|
| 3060 | Plan Check Fees | 150,000 | 64,000 | 50,000 |
| 3540 | Planning Fees | 60,000 | 70,000 | 75,000 |
| 3630 | General Plan Update Fee | 36,000 | 12,000 | 0 |
| 3635 | Technology Fee | 13,700 | 5,000 | 5,000 |
| 3030 | Business License Processing Fee | 45,000 | 35,000 | 35,000 |
| 3190 | Subdivision Street Sign Fee | 2,500 | 4,000 | 2,000 |
| 3200 | Public Improvement Plan Check Fee | 107,000 | 160,000 | 145,000 |
| 3205 | Street Cut Review Fee | 1,500 | 1,500 | 1,700 |
| 3220 | Special Building Inspection Fee | 1,000 | 800 | 800 |
| 3681 | Recreation Fees | 70,000 | 75,000 | 80,000 |
| 3811 | Animal Control | 1,200 | 500 | 600 |

OTHER REVENUE

| | | | | |
|------|---------------------------------|---------|---------|---------|
| 3870 | RDA Contributions | 809,103 | 809,104 | 809,104 |
| 3865 | Sale - City-owned Property | 0 | 0 | 0 |
| 3881 | Sundry Revenue | 4,300 | 1,000 | 1,500 |
| 3884 | Bad Debt Recovery | 0 | 0 | 0 |
| 3872 | School Impact Admin. | 35,000 | 10,000 | 10,000 |
| 3874 | Weed Abatement | 1,000 | 3,000 | 4,000 |
| 3795 | State ERAF Return (AB 1661) | 0 | 0 | 0 |
| 3875 | Gifts & Donations | 0 | 0 | 0 |
| 3771 | State Traffic Congestion Relief | 100,000 | - | 0 |

| | | |
|---------------------------------------|---|---|
| Adopted Budget 2007-08 | Expected Revenue 2007-08 | PROPOSED REVENUE 2008-09 |
|---------------------------------------|---|---|

OTHER REVENUE (Continued)

| | | | | |
|------------------------------|------------------------------------|------------------|------------------|------------------|
| 3883 | Rail JPA Contract Services | 0 | 0 | 0 |
| <u>Grant Proceeds</u> | | | | |
| 3790 | OTS Traffic Grant | 0 | 0 | 0 |
| 3789 | DOJ School Resource Officer Grant | 0 | 0 | 0 |
| 3801 | Supplemental Law Enf. Service Fund | 0 | 100,000 | 0 |
| 3793 | Indian Gaming Grant | 0 | 0 | 0 |
| GENERAL | FUND SUB-TOTAL | 8,000,803 | 8,049,923 | 8,182,504 |

SPECIAL REVENUE

| | | | | |
|-----------|--|---------|---------|---------|
| 078-3775 | Lighting & Landscape Maint. District | 270,000 | 236,792 | 236,792 |
| 078-3775A | Public Facilities Maintenance District | 0 | 313,273 | 313,273 |
| 085-3029 | Downtown Improvement District | 12,000 | 12,100 | 12,000 |

CODE FINES

| | | | | |
|----------|--|--------|--------|--------|
| 020-3810 | Vehicle Code Fines | 38,000 | 37,000 | 30,000 |
| 020-3812 | Traffic safety Traffic Fines (Parking Fines) | 6,500 | 10,000 | 10,000 |

GAS TAX (Maintenance)

| | | | | |
|----------|----------------|--------|--------|--------|
| 030-3740 | Gas Tax 2106 | 65,000 | 60,000 | 60,000 |
| 032-3750 | Gas Tax 2107.5 | 5,000 | 5,000 | 5,000 |

| | | | |
|----------------------------------|----------------|----------------|----------------|
| Special Revenue Sub-Total | 396,500 | 674,165 | 667,065 |
|----------------------------------|----------------|----------------|----------------|

ENTERPRISE ACTIVITIES**WATER FUND - 050**

| | | | | |
|------|------------------------------|-----------|-----------|-----------|
| 3305 | Water Meter Fees | 100,000 | 26,000 | 30,000 |
| 3300 | Water Service Fees | 2,500,000 | 2,900,000 | 3,350,000 |
| 3311 | Connection Fee | 24,000 | 24,000 | 24,000 |
| 3850 | Interest | 30,000 | 35,000 | 40,000 |
| 3879 | Miscellaneous Reimbursements | 5,000 | - | 0 |
| 3550 | Delinquent Turn On/Off | 22,000 | 29,000 | 31,000 |
| 3320 | Construction Meter Rental | 30,000 | 15,000 | 18,000 |

| | | |
|----------------|-----------------|-----------------|
| Adopted | Expected | PROPOSED |
| Budget | Revenue | REVENUE |
| 2007-08 | 2007-08 | 2008-09 |

WATER FUND - 050 (Continued)

| | | | | |
|-----------------------------|--------------------|------------------|------------------|------------------|
| 3321 | Returned Check | 2,500 | 3,000 | 3,000 |
| 3560 | Delinquent Penalty | 40,000 | 45,000 | 46,000 |
| 3570 | Door Hanger Fee | 45,000 | 58,000 | 62,000 |
| Water Fund Sub-Total | | 2,798,500 | 3,135,000 | 3,604,000 |

REFUSE FUND - 056

| | | | | |
|------------------------------|------------------------------|------------------|------------------|------------------|
| 3850 | Interest | 10,000 | 11,000 | 12,000 |
| 3400 | Refuse Service Fees | 2,500,000 | 2,500,000 | 2,550,000 |
| 3410 | Special Refuse Pickups | 65,000 | 34,000 | 35,000 |
| 3560 | Delinquent Penalty | 40,000 | 40,000 | 40,000 |
| 3570 | Door Hanger Fee | 18,000 | 20,000 | 22,000 |
| 3430 | Greenwaste Recycling Program | 150 | 0 | 150 |
| 3879 | Miscellaneous Reimbursements | 6,000 | 131,444 | 12,000 |
| Refuse Fund Sub-Total | | 2,639,150 | 2,736,444 | 2,671,150 |

SEWER FUND - 060

| | | | | |
|-----------------------------|------------------------------|------------------|------------------|------------------|
| 3500 | Sewer Service Fees | 2,125,000 | 2,600,000 | 3,418,000 |
| 3850 | Interest | 35,000 | 29,000 | 32,000 |
| 3880 | Miscellaneous Revenue | 50,000 | 50,000 | 106,524 |
| 3609 | Waste Water Sales | 25,000 | 5,000 | 5,000 |
| 3560 | Delinquent Penalty | 32,000 | 39,000 | 42,000 |
| 3570 | Door Hanger Fee | 20,000 | 22,000 | 23,000 |
| 3879 | Miscellaneous Reimbursements | | 30,000 | 35,000 |
| Sewer Fund Sub-Total | | 2,287,000 | 2,775,000 | 3,661,524 |

GOLF FUND

| | | | | |
|------|----------------|---------|---------|---------|
| 3879 | Reimbursements | 475,000 | 475,000 | 475,000 |
|------|----------------|---------|---------|---------|

| | | | | |
|--|--|------------------|------------------|-------------------|
| SPECIAL REV./ENTERPRISE FUNDS SUB-TOTAL | | 8,596,150 | 9,795,609 | 11,078,739 |
|--|--|------------------|------------------|-------------------|

| | | | | |
|--------------------|--|-------------------|-------------------|-------------------|
| GRAND TOTAL | | 16,596,953 | 17,845,532 | 19,261,243 |
|--------------------|--|-------------------|-------------------|-------------------|

ESTIMATED EXPENDITURES 2007-2008

| | BENEFITS & SALARIES | M & O | OTHER PAYABLES | CAPITAL OUTLAY | TOTAL | ASSET REPLACEMENT |
|----------------------------------|------------------------|------------------|-------------------|-------------------|------------------|----------------------|
| <u>GENERAL GOVERNMENT</u> | | | | | | |
| 4211 Council | 26,050 | 147,519 | - | - | 173,570 | - |
| 4213 City Manager | 337,653 | 55,181 | - | 5,161 | 397,995 | 6,300 |
| 4215 Finance | 217,917 | 456,900 | - | | 674,817 | 32,611 |
| 4216 Planning | 277,464 | 272,756 | - | 20,000 | 570,220 | - |
| 4218 Community Participation | | 30,000 | | | 30,000 | |
| 4219 Redevelopment | 223,675 | 48,762 | | 24,178 | 296,615 | - |
| 4220 Public Buildings | 230,846 | 257,060 | - | - | 487,906 | - |
| 4270 PBIA | - | 12,177 | - | - | 12,177 | - |
| TOTAL GENERAL GOVERNMENT | 1,313,605 | 1,280,355 | - | 49,339 | 2,643,299 | 38,911 |
| <u>PUBLIC SAFETY</u> | | | | | | |
| 4221 Police | 2,857,266 | 802,253 | - | 118,486 | 3,778,005 | 141,031 |
| 4222 Fire | 66,172 | 236,887 | - | - | 303,059 | - |
| 4224 Building Inspection | 209,838 | 62,419 | - | - | 272,257 | - |
| TOTAL PUBLIC SAFETY | 3,133,276 | 1,101,559 | - | 118,486 | 4,353,321 | 141,031 |

ESTIMATED 2007-2008 EXPENDITURE SUMMARY, Continued

| | | BENEFITS & SALARIES | M & O | OTHER PAYABLES | CAPITAL OUTLAY | TOTAL | ASSET REPLACEMENT |
|------------------------------|-------------------|------------------------------------|------------------|---------------------------|---------------------------|-------------------|------------------------------|
| <u>PUBLIC SERVICE</u> | | | | | | | |
| 4230 | Public Works | 237,670 | 68,643 | | 10,000 | 316,313 | 25,000 |
| 4231 | Streets | 243,172 | 206,405 | | - | 449,577 | - |
| 4241 | Parks | 285,304 | 145,133 | - | - | 430,437 | - |
| 4800 | LLMD/PFMD | 126,907 | 106,743 | - | - | 233,650 | - |
| 4242 | Recreation | 260,430 | 103,289 | - | - | 363,719 | - |
| 4245 | Golf Course | - | 30,000 | 265,000 | - | 295,000 | - |
| 4250 | Water | 490,407 | 1,318,230 | 346,800 | - | 2,155,437 | - |
| 4251 | UtilityOffice | 244,307 | 103,644 | - | - | 347,951 | 37,088 |
| 4256 | Refuse | 623,203 | 1,347,714 | - | - | 1,970,917 | 396,404 |
| 4260 | Sewer | 535,185 | 672,320 | 207,000 | - | 1,414,505 | - |
| TOTAL PUBLIC SERVICE | | 3,046,585 | 4,102,121 | 818,800 | 10,000 | 7,977,506 | 458,492 |
| 4265 | Fleet Maintenance | 286,015 | 574,940 | - | - | 860,955 | - |
| GRAND TOTAL | | 7,779,481 | 7,058,975 | 818,800 | 177,825 | 15,835,080 | 638,434 |

ADOPTED 2008-2009 EXPENDITURE SUMMARY

| | BENEFITS & SALARIES | M & O | OTHER PAYABLES | CAPITAL OUTLAY | TOTAL | ASSET REPLACEMENT |
|----------------------------------|------------------------|------------------|-------------------|-------------------|-------------------|----------------------|
| <u>GENERAL GOVERNMENT</u> | | | | | | |
| 4211 Council | 27,831 | 100,061 | - | - | 127,892 | 0 |
| 4213 City Manager | 382,643 | 63,437 | - | - | 446,080 | - |
| 4215 Finance Department | 220,730 | 475,000 | - | - | 695,730 | - |
| 4216 Planning | 358,006 | 350,835 | - | - | 708,841 | - |
| 4218 Community Participation | - | 6,200 | - | - | 6,200 | - |
| 4219 Redevelopment | 236,910 | 97,700 | - | 2,000 | 336,610 | 0 |
| 4220 Public Buildings | 274,868 | 224,450 | - | - | 499,318 | - |
| 4270 PBIA | - | 18,000 | - | - | 18,000 | - |
| TOTAL GENERAL GOVERNMENT | 1,500,988 | 1,335,683 | - | 2,000 | 2,838,671 | - |
| <u>PUBLIC SAFETY</u> | | | | | | |
| 4221 Police | 3,192,766 | 764,296 | - | 32,000 | 3,989,062 | 175,000 |
| 4222 Fire | 74,381 | 326,150 | - | 10,000 | 410,531 | - |
| 4224 Building Inspection | 216,726 | 36,340 | - | - | 253,066 | - |
| TOTAL PUBLIC SAFETY | 3,483,873 | 1,126,786 | - | 42,000 | 4,652,659 | 175,000 |
| <u>PUBLIC SERVICE</u> | | | | | | |
| 4230 Public Works | 251,776 | 91,150 | - | - | 342,926 | - |
| 4231 Streets | 252,430 | 227,985 | - | - | 480,415 | 68,000 |
| 4241 Parks | 295,358 | 128,305 | - | 7,400 | 431,063 | - |
| 4800 LLMD/PFMD | 248,566 | 124,851 | - | - | 373,417 | - |
| 4242 Recreation | 291,531 | 74,900 | - | 2,700 | 369,131 | - |
| 4245 Golf Course | - | 30,000 | 271,000 | - | 301,000 | - |
| 4250 Water | 535,681 | 1,402,877 | 346,800 | 26,900 | 2,312,258 | 49,000 |
| 4251 Water Office | 259,900 | 79,407 | - | 9,000 | 348,307 | - |
| 4256 Refuse | 627,739 | 1,457,694 | - | - | 2,085,433 | 200,000 |
| 4260 Sewer | 640,119 | 591,688 | 207,000 | - | 1,438,807 | 32,900 |
| TOTAL PUBLIC SERVICE | 3,403,100 | 4,208,857 | 824,800 | 46,000 | 8,482,757 | 349,900 |
| 4265 Fleet Maintenance | 290,343 | 666,900 | - | 5,700 | 962,943 | 30,500 |
| GRAND TOTAL | 8,387,961 | 6,671,326 | 824,800 | 90,000 | 16,937,030 | 524,900 |

APPROPRIATIONS LIMITATION

In November, 1979, the voters of California approved Proposition 4 - Spending Limitation. The Proposition provides for limits to annual appropriations which are funded by proceeds from taxes for each fiscal year beginning with the 1980-81 Fiscal Year. Proposition 4 establishes 1978-79 as the base year for computing the limitation. The limit may be adjusted each year for the percentage change in population, plus the percentage change in the Consumer Price Index (CPI) or the Per Capita Income (PCI) for California, whichever is less. To arrive at the limit for 2008-2009, the base year has to be adjusted for the changes in population, plus CPI or PCI for fiscal years 1978-79 through 2008-2009.

The amount determined to be the Appropriations Limit for 2008-2009 was computed by using the information provided by the State Department of Finance and adding the increase to the limitation for 2007-2008

The following is the calculation of the 2008-2009 Appropriations Limit:

| | | |
|--|-----------------|---------------|
| Appropriations Limit – 2007-2008 | | \$ 14,156,586 |
| Adjustment Factors: | | |
| Population Change | 1.0150 | |
| Per Capita Income Change | x <u>1.0429</u> | |
| Total Adjustment Factor | 1.0585 | |
| Increase to 2007-2008 | | \$ 818,718 |
| Appropriations Limit for 2008-2009 | | \$ 14,974,304 |
| Expenditures Subject to Limit 2008-2009 | | \$ 4,945,780 |
| | | <hr/> |
| Amount of Unspent Authorized Appropriation | | \$ 10,028,524 |

CLASSIFICATION PAY RANGES

| CLASSIFICATION | EFFECTIVE 1-1-2008 | PROPOSED 7-1-2008 | PROPOSED 1-1-2009 |
|--|---------------------------|--------------------------|--------------------------|
| Office Assistant I | 220 | (1958-2510) | |
| Police Records Technician | 234 | (2098-2692) | |
| Account Clerk I | 235 | (2108-2705) | |
| Maintenance Worker I | 246 | (2229-2859) | |
| Community Service Officer | 246 | (2229-2859) | |
| Code Enforcement Officer | 246 | (2229-2859) | |
| Office Assistant II | 252 | (2295-2946) | |
| Account Clerk II | 255 | (2330-2991) | |
| Secretary | 260 | (2390-3066) | |
| Maintenance Worker II | 266 | (2462-3159) | |
| Senior Account Clerk | 283 | (2679-3439) | |
| P.W./Planning Technician | 283 | (2679-3439) | |
| Senior Maintenance Worker | 284 | (2692-3456) | |
| Housing Specialist | 284 | (2692-3456) | |
| Equipment Mechanic | 288 | (2747-3525) | |
| Police Analyst | 297 | (2873-3687) | |
| Senior Equipment Mechanic | 298 | (2803-3705) | |
| Recreation Supervisor | 310 | (3066-3934) | |
| Police Records Supervisor | 312 | (3096-3974) | |
| Office Manager | 312 | (3096-3974) | |
| Bldg. Maint.-Const. Coordinator | 314 | (3127-4014) | |
| Collection System Coordinator | 314 | (3127-4014) | |
| Senior Utility Operator | 314 | (3127-4014) | |

CLASSIFICATION EFFECTIVE 1-1-2008 PROPOSED 7-1-2008 PROPOSED 1-1-2009

| | |
|--------------------------------------|------------------------|
| City Clerk/Admin. Sec. | 319 (3207-4114) |
| Building Inspector | 321 (3239-4156) |
| Fleet Manager | 325 (3303-4240) |
| Police Officer | 331 (3405-4369) |
| Accountant | 337 (3507-4501) |
| Assistant Planner | 335 (3473-4457) |
| Senior Police Officer | 345 (3651-4685) |
| Senior Building Inspector | 341 (3579-4593) |
| Administrative Analyst | 361 (3954-5075) |
| Associate Planner | 370 (4135-5308) |
| Police Sergeant | 371 (4156-5335) |
| Superintendent | 366 (4054-5204) |
| Redevelopment Project Manager | 390 (4570-5865) |
| Police Commander | 414 (5152-6611) |
| Parks/Recreation Director | 431 (5608-7198) |
| Planning Director | 438 (5807-7454) |
| Public Works Director | 444 (5983-7681) |
| Finance Director | 446 (6043-7758) |
| Chief of Police | 459 (6448-8279) |
| City Manager | 505(8115-10414) |

CITY OF LEMOORE – POSITION ALLOCATION

| <u>Class./Departments</u> | 2007-2008 | | 2008-2009 | |
|-------------------------------------|-------------------|--------------|------------------|--------------|
| | Authorized | Range | Proposed | Range |
| <u>General Government</u> | | | | |
| <u>City Manager's Office</u> | | | | |
| City Manager | 1.00 | 497 | 1.00 | |
| Administrative Analyst | 1.00 | 361 | 1.00 | |
| City Clerk /Admin. Sec. | 1.00 | 319 | 1.00 | |
| Office Assistant I/II | <u>1.00</u> | 252 | <u>1.00</u> | |
| | 4.00 | | 4.00 | |
| <u>Finance Department</u> | | | | |
| Finance Director | .50 | 446 | .50 | |
| Accountants (2) | 1.00 | 337 | 1.00 | |
| Senior Account Clerk | 1.00 | 283 | 1.00 | |
| Account Clerk I/II | <u>.50</u> | 235 | <u>.50</u> | |
| | 3.00 | | 3.00 | |
| <u>Planning</u> | | | | |
| Planning Director | 1.00 | 438 | 1.00 | |
| Assistant Planner | 2.00 | 335 | 2.00 | |
| Associate Planner | 1.00 | 370 | 1.00 | |
| Office Assistant I/II | <u>1.00</u> | 252 | <u>0.00</u> | |
| | 5.00 | | 4.00 | |
| <u>Redevelopment</u> | | | | |
| Redevelopment Project Manager | 1.00 | 390 | 1.00 | |
| Housing Specialist | 1.00 | 284 | 1.00 | |
| Code Enforcement Officer | 1.00 | 246 | 1.00 | |
| Office Assistant I/II | <u>1.00</u> | 252 | <u>1.00</u> | |
| | 4.00 | | 4.00 | |
| <u>Public Buildings</u> | | | | |
| Superintendent | .35 | 366 | .35 | |
| Bldg Maint/Const. Coordinator | 1.00 | 314 | 1.00 | |
| Senior Maintenance Worker | 1.00 | 284 | 1.00 | |
| Maint. Worker I/II | 2.00 | 266 | 2.00 | |
| Office Assistant I/II | <u>.20</u> | 252 | <u>.20</u> | |
| | 4.55 | | 4.55 | |

| <u>Class./Departments</u> | <u>2007-2008</u> | | <u>2008-2009</u> | |
|-----------------------------------|-------------------|--------------|------------------|--------------|
| | <u>Authorized</u> | <u>Range</u> | <u>Proposed</u> | <u>Range</u> |
| <u>Public Safety</u> | | | | |
| <u>Police Department</u> | | | | |
| Chief of Police | 1.00 | 459 | 1.00 | |
| Police Commander | 1.00 | 414 | 1.00 | |
| Community Serv. Officer | 2.00 | 246 | 2.00 | |
| Police Analyst | 1.00 | 297 | 1.00 | |
| Police Officer | 17.00 | 331 | 17.00 | |
| Senior Police Officer | 6.00 | 345 | 6.00 | |
| Police Sergeants | 6.00 | 371 | 6.00 | |
| Secretary | 1.00 | 260 | 1.00 | |
| Police Records Supervisor | 1.00 | 312 | 1.00 | |
| Police Records Technician | <u>2.00</u> | 234 | <u>2.00</u> | |
| | 38.00 | | 38.00 | |
| <u>Fire Department</u> | | | | |
| Maintenance Worker I/II | <u>1.00</u> | 246 | <u>1.00</u> | |
| | 1.00 | | 1.00 | |
| <u>Building Inspection</u> | | | | |
| Superintendent | .30 | 366 | .30 | |
| Sr. Building Inspector | 1.00 | 341 | 1.00 | |
| Building Inspector | 1.00 | 321 | 1.00 | |
| Office Assistant I/II | <u>1.00</u> | 252 | <u>1.00</u> | |
| | 3.30 | | 3.30 | |
| <u>Public Service</u> | | | | |
| <u>Public Works</u> | | | | |
| Public Works Director | 1.00 | 444 | 1.00 | |
| Superintendent | .70 | 366 | .70 | |
| P.W. Technician | 1.00 | 283 | | |
| Office Manager | <u> </u> | 312 | <u>1.00</u> | |
| | 2.70 | | 2.70 | |
| <u>Streets</u> | | | | |
| Superintendent | .25 | 366 | .25 | |
| Sr. Maintenance Worker | 1.00 | 284 | 1.00 | |
| Maintenance Worker I/II | 3.00 | 266 | 3.00 | |
| Office Assistant I/II | <u>.25</u> | 252 | <u>.25</u> | |
| | 4.50 | | 4.50 | |

| Class./Departments | 2007-2008 | | 2008-2009 | |
|-------------------------------|-------------------|--------------|------------------|--------------|
| | Authorized | Range | Proposed | Range |
| <u>Parks</u> | | | | |
| Superintendent | .35 | 366 | .35 | |
| Sr. Maintenance Worker | 1.00 | 284 | 1.00 | |
| Maintenance Worker I/II | 3.00 | 266 | 3.00 | |
| Office Assistant I/II | <u>.20</u> | 252 | <u>.20</u> | |
| | 4.55 | | 4.55 | |
| <u>LLMD/PFMD</u> | | | | |
| Superintendent | .30 | 366 | .30 | |
| Office Assistant I/II | <u>.20</u> | 252 | <u>.20</u> | |
| | .50 | | .50 | |
| <u>Recreation</u> | | | | |
| Parks/Recreation Director | 1.00 | 431 | 1.00 | |
| Recreation Supervisor | 1.00 | 310 | 1.00 | |
| Secretary | 1.00 | 260 | 1.00 | |
| Office Assistant I/II | <u>.40</u> | | <u>.40</u> | |
| | 3.40 | | 3.40 | |
| <u>Water Division</u> | | | | |
| Superintendent | .75 | 366 | 1.00 | |
| Administrative Analyst | .35 | 361 | .35 | |
| Senior Maintenance Worker | 1.00 | 284 | 1.00 | |
| Maint. Worker I/II | 6.00 | 266 | 7.00 | |
| Office Assistant I/II | <u>.25</u> | 252 | <u>.25</u> | |
| | 8.35 | | 9.60 | |
| <u>Utility Office</u> | | | | |
| Finance Director | .50 | 446 | .50 | |
| Accountants (2) | 1.00 | 337 | 1.00 | |
| Account Clerk I/II | <u>2.50</u> | 255 | <u>1.50</u> | |
| | 4.00 | | 3.00 | |
| <u>Refuse Division</u> | | | | |
| Superintendent | .75 | 366 | .75 | |
| Administrative Analyst | .30 | 361 | .30 | |
| Senior Maintenance Worker | 1.00 | 284 | 1.00 | |
| Maintenance Worker I/II | 7.00 | 266 | 7.00 | |
| Office Assistant I/II | <u>.25</u> | 252 | <u>.25</u> | |
| | 9.30 | | 9.30 | |

| <u>Class./Departments</u> | 2007-2008 | | 2008-2009 | |
|----------------------------------|-------------------|---------------|-----------------|---------------|
| | <u>Authorized</u> | <u>Range</u> | <u>Proposed</u> | <u>Range</u> |
| <u>Sewer/Storm Drain</u> | | | | |
| Superintendent | 1.00 | 366 | 1.00 | |
| Administrative Analyst | .35 | 361 | .35 | |
| Collection System Coordinator | | 314 | 1.00 | |
| Senior Utility Operator | | 314 | 1.00 | |
| Senior Maintenance Worker | 2.00 | 284 | 1.00 | |
| Maintenance Worker I/II | 6.00 | 266 | 6.00 | |
| Office Assistant I/II | <u>.25</u> | 252 | <u>.25</u> | |
| | 9.60 | | 10.60 | |
| <u>Fleet Maintenance</u> | | | | |
| Superintendent | .25 | 366 | | |
| Fleet Manager | 1.00 | 298 | 1.00 | |
| Equipment Mechanic | <u>3.00</u> | 288 | <u>3.00</u> | |
| | 4.25 | | 4.00 | |
| TOTAL FULL TIME POSITIONS | | 114.00 | | 114.00 |

MONTHLY SALARY MATRIX

| RANGE | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| 20 | 1773 | 1782 | 1791 | 1800 | 1809 | 1818 | 1827 | 1836 | 1845 | 1854 |
| 21 | 1863 | 1872 | 1881 | 1890 | 1899 | 1908 | 1918 | 1928 | 1938 | 1948 |
| 22 | 1958 | 1968 | 1978 | 1988 | 1998 | 2008 | 2018 | 2028 | 2038 | 2048 |
| 23 | 2058 | 2068 | 2078 | 2088 | 2098 | 2108 | 2119 | 2130 | 2141 | 2152 |
| 24 | 2163 | 2174 | 2185 | 2196 | 2207 | 2218 | 2229 | 2240 | 2251 | 2262 |
| 25 | 2273 | 2284 | 2295 | 2306 | 2318 | 2330 | 2342 | 2354 | 2366 | 2378 |
| 26 | 2390 | 2402 | 2414 | 2426 | 2438 | 2450 | 2462 | 2474 | 2486 | 2498 |
| 27 | 2510 | 2523 | 2536 | 2549 | 2562 | 2575 | 2588 | 2601 | 2614 | 2627 |
| 28 | 2640 | 2653 | 2666 | 2679 | 2692 | 2705 | 2719 | 2733 | 2747 | 2761 |
| 29 | 2775 | 2789 | 2803 | 2817 | 2831 | 2845 | 2859 | 2873 | 2887 | 2901 |
| 30 | 2916 | 2931 | 2946 | 2961 | 2976 | 2991 | 3006 | 3021 | 3036 | 3051 |
| 31 | 3066 | 3081 | 3096 | 3111 | 3127 | 3143 | 3159 | 3175 | 3191 | 3207 |
| 32 | 3223 | 3239 | 3255 | 3271 | 3287 | 3303 | 3320 | 3337 | 3354 | 3371 |
| 33 | 3388 | 3405 | 3422 | 3439 | 3456 | 3473 | 3490 | 3507 | 3525 | 3543 |
| 34 | 3561 | 3579 | 3597 | 3615 | 3633 | 3651 | 3669 | 3687 | 3705 | 3724 |
| 35 | 3743 | 3762 | 3781 | 3800 | 3819 | 3838 | 3857 | 3876 | 3895 | 3914 |
| 36 | 3934 | 3954 | 3974 | 3994 | 4014 | 4034 | 4054 | 4074 | 4094 | 4114 |
| 37 | 4135 | 4156 | 4177 | 4198 | 4219 | 4240 | 4261 | 4282 | 4303 | 4325 |
| 38 | 4347 | 4369 | 4391 | 4413 | 4435 | 4457 | 4479 | 4501 | 4524 | 4547 |
| 39 | 4570 | 4593 | 4616 | 4639 | 4662 | 4685 | 4708 | 4732 | 4756 | 4780 |
| 40 | 4804 | 4828 | 4852 | 4876 | 4900 | 4925 | 4950 | 4975 | 5000 | 5025 |
| 41 | 5050 | 5075 | 5100 | 5126 | 5152 | 5178 | 5204 | 5230 | 5256 | 5282 |
| 42 | 5308 | 5335 | 5362 | 5389 | 5416 | 5443 | 5470 | 5497 | 5524 | 5552 |
| 43 | 5580 | 5608 | 5636 | 5664 | 5692 | 5720 | 5749 | 5778 | 5807 | 5836 |
| 44 | 5865 | 5894 | 5923 | 5953 | 5983 | 6013 | 6043 | 6073 | 6103 | 6134 |
| 45 | 6165 | 6196 | 6227 | 6258 | 6289 | 6320 | 6352 | 6384 | 6416 | 6448 |
| 46 | 6481 | 6513 | 6546 | 6578 | 6611 | 6644 | 6678 | 6711 | 6745 | 6779 |
| 47 | 6813 | 6847 | 6881 | 6916 | 6950 | 6985 | 7020 | 7055 | 7090 | 7126 |
| 48 | 7162 | 7198 | 7234 | 7270 | 7306 | 7343 | 7380 | 7416 | 7454 | 7492 |
| 49 | 7529 | 7567 | 7604 | 7642 | 7681 | 7719 | 7758 | 7796 | 7835 | 7875 |
| 50 | 7915 | 7954 | 7994 | 8034 | 8074 | 8115 | 8155 | 8196 | 8237 | 8279 |
| 51 | 8320 | 8362 | 8403 | 8445 | 8488 | 8530 | 8573 | 8615 | 8659 | 8702 |
| 52 | 8746 | 8789 | 8833 | 8877 | 8922 | 8966 | 9011 | 9056 | 9102 | 9147 |
| 53 | 9193 | 9239 | 9285 | 9331 | 9378 | 9425 | 9472 | 9519 | 9567 | 9615 |
| 54 | 9663 | 9711 | 9760 | 9809 | 9858 | 9907 | 9957 | 10007 | 10057 | 10107 |
| 55 | 10158 | 10208 | 10259 | 10311 | 10362 | 10414 | 10466 | 10518 | 10571 | 10624 |
| 56 | 10677 | 10730 | 10784 | 10838 | 10892 | 10947 | 11001 | 11056 | 11112 | 11167 |

The five City Councilmembers are elected at large to serve four-year, overlapping terms. Municipal elections are held in November of even-numbered years. The Council selects one of its members to serve a two-year term as Mayor, who presides at meetings and represents the City in official matters and at official functions.

The City Council is responsible for approving all legislation and formulating City policies. The Council's objectives are broad and include translating public attitudes and service requirements into policies and programs, so that desired levels of service can be provided efficiently and economically. The Council keeps abreast of current State and Federal legislation. By participation in the League of California Cities, Councilmembers are able to compare policies, techniques and procedures with other cities throughout the State. Close liaison is maintained with other Kings County elected officials to insure that Lemoore's policies and programs are coordinated with other public agencies.

The City Council conducts its meetings in public session on the first and third Tuesday of each month, at 7:30 p.m. and at other times when special meetings are called.

GOALS AND OBJECTIVES

In March of 2007, the Council adopted the following current objectives:

- ◆ Increase Sales Tax Revenue by 1.75 times the population growth over the next 2 years
- ◆ Create and implement a true fast-track permit processing system for commercial/industrial businesses that contribute significantly to the local economy
- ◆ Supply water that meets the Federal arsenic requirements by January 1, 2009
- ◆ Secure future wastewater disposal site(s) and prepare for new permit issuance
- ◆ Fully implement General Plan Update, including changes in City policies within 18 months of General Plan Update adoption
- ◆ Significantly improve staff's abilities to apply for, manage, and report on grants – utilize grant sources whenever available
- ◆ Modify City recruitment and retention strategies and Personnel System Guidelines to enable us to better reach and retain the next generation of City staff
- ◆ Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships
- ◆ Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria
- ◆ Increase our blight eradication efforts through enhanced code enforcement and additional programs, including do-it-yourself programs
- ◆ Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement
- ◆ Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish

COUNCIL, Continued

Additionally, the Council has validated the following long-term goals:

- ◆ Business and Job Opportunities
- ◆ Fiscally Sound City Government
- ◆ Preservation: Our Small Town Character
- ◆ Quality Municipal Services
- ◆ Safe Community for Families

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|-----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Meeting Agenda Items | 402 | 380 | 308 | 368 | 371 | 455 |
| Ordinances Adopted | 16 | 12 | 4 | 7 | 10 | 8 |
| Resolutions Adopted | 44 | 46 | 52 | 40 | 50 | 52 |
| Agreements Approved | 31 | 48 | 30 | 27 | 34 | 41 |
| Annexations Approved | 0 | 0 | 0 | 0 | 0 | 0 |
| Acres Annexed | 0 | 0 | 0 | 0 | 0 | 0 |

Commentary:

The City Council budget reflects a decrease of \$20,948 in Ongoing expenses from Fiscal Year 2007-2008. The decrease is largely due to decreases in Ongoing expenses in Professional Contract Services and Meetings and Dues. Both in the 2007-2008 and 2008-2009 there are significant One-time fees associated with existing litigation.

COUNCIL, Continued
001-4211

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|--|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 19,200 | \$ 19,200 | \$ 19,200 | \$ 19,200 | \$ 19,200 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 1,469 | \$ 1,132 | \$ 1,469 | \$ 1,469 | \$ 1,469 |
| 4120 | SUI | \$ 614 | \$ - | \$ - | \$ - | \$ - |
| 4140 | Health Insurance | \$ 9,305 | \$ 5,718 | \$ 7,162 | \$ 7,162 | \$ 7,162 |
| 4190 | SDI | \$ 115 | \$ - | \$ - | \$ - | \$ - |
| Per. Service Sub-Total | | \$ 30,703 | \$ 26,050 | \$ 27,831 | \$ 27,831 | \$ 27,831 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 2,165 | \$ 2,879 | \$ 2,165 | \$ 2,165 | \$ 2,165 |
| | One Time | | | | | |
| | Retirement Expense/Council Name Plates | \$ 1,000 | \$ - | \$ 650 | \$ 650 | \$ 650 |
| Total 4220 | | \$ 3,165 | \$ 2,879 | \$ 2,815 | \$ 2,815 | \$ 2,815 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 64,881 | \$ 85,081 | \$ 54,515 | \$ 54,515 | \$ 54,515 |
| | One Time | \$ - | \$ 50,000 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| | Legal Fees | | | | | |
| Total 4310 | | \$ 64,881 | \$ 135,081 | \$ 79,515 | \$ 79,515 | \$ 79,515 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 22,541 | \$ 9,559 | \$ 12,231 | \$ 14,731 | \$ 14,731 |
| Total 4320 | | \$ 22,541 | \$ 9,559 | \$ 12,231 | \$ 14,731 | \$ 14,731 |

COUNCIL, Continued

001-4211

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|--------------------------|------------------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4330 | Printing & Publications | | | | | |
| | Ongoing | \$ 3,000 | \$ - | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | Total 4330 | \$ 3,000 | \$ - | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | Recurring O&M Sub -Total | \$ 92,587 | \$ 97,519 | \$ 71,911 | \$ 74,411 | \$ 74,411 |
| | One Time O&M Sub -Total | \$ 1,000 | \$ 50,000 | \$ 25,650 | \$ 25,650 | \$ 25,650 |
| | Maint./Operations Sub-Total | \$ 93,587 | \$ 147,519 | \$ 97,561 | \$ 100,061 | \$ 100,061 |
| Asset Replacement | | | | | | |
| 4825AR Equipment | | | | | | |
| | Asset Replacement Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Ongoing Total | \$ 123,290 | \$ 123,570 | \$ 99,742 | \$ 102,242 | \$ 102,242 |
| | One Time Total | \$ 1,000 | \$ 50,000 | \$ 25,650 | \$ 25,650 | \$ 25,650 |
| | Asset Repl. Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Grand Total | \$ 124,290 | \$ 173,570 | \$ 125,392 | \$ 127,892 | \$ 127,892 |

The City Manager is charged with coordinating and directing the administration of the City within the framework of policy established by the City Council.

The City Manager is responsible for directing the administration of departments and divisions, preparing and submitting the Annual Budget, maintaining communication and good relations with the general public, advising the Council on the City's financial condition, and recommending to the Council measures or actions considered necessary for the welfare of the City and efficient operation of government.

The City Manager is also the Executive Director of the Lemoore Redevelopment Agency. As the Agency has matured and redevelopment activity increased, significant City Manager and staff time has been devoted to redevelopment and economic development activities.

The City Manager also directs development and implementation of the City's General Plan and Utility Plan, annexations, strategic financial policy, personnel administration, coordination of Enterprise Zone activities, and inter-governmental coordination/liason activities. Additionally, the City Manager's office provides clerical and staff assistance to the Mayor and City Council.

GOALS AND OBJECTIVES

In addition to responsibility for overseeing all City Goals and Objectives, the City Manager's office has the responsibility to see that the Goals and Objectives set for the City, by the City Council, are faithfully and properly carried out. Again, in support of the Council's goals, major emphasis in the City Manager's Department is placed on the following:

- ◆ Increase Sales Tax Revenue by 1.75 times the population growth over the next 2 years
 - Recruit new businesses that generate sales tax revenue
 - Fostering a business environment that allows existing sales tax producing businesses to flourish
- ◆ Create and implement a true fast-track permit processing system for commercial/industrial businesses that contribute significantly to the local economy
 - Identify existing shortcomings in policies/processes
 - Identify options and resources needed to speed up
 - Implement improved system during calendar year 2007
- ◆ Supply water that meets the Federal arsenic requirements by January 1, 2009
 - Install a new well at north wellfield that produces water with less than 10ppb of arsenic
 - Abandon a well at north wellfield
 - Discontinue use of two wells at north wellfield –keep for emergency use
 - Modify one well at north wellfield to produce water with less than 10ppb of arsenic
 - Develop an additional in City well that produces less than 10ppb of arsenic

CITY MANAGER, Continued

- ◆ **Secure future wastewater disposal site(s) and prepare for new permit issuance**
 - **Complete EDA Funded Study on Disposal**
 - **Secure rights to property for future use**
 - **Develop long term plan to relocate effluent disposal**
- ◆ **Fully implement General Plan Update, including changes in city policies within 18 months of General Plan Update adoption**
 - **Comprehensively update zoning codes to comply with new General Plan policies**
 - **Initiate update of any other pertinent policies identified as a part of the General Plan**
 - **Participate in a Joint Land Use Study with NAS Lemoore**
 - **Create a Noise Ordinance to comply with the 2030 General Plan noise policies**
- ◆ **Significantly improve staff’s ability to apply for, manage, and report on grants - utilize grant sources whenever available**
 - **Embark on an aggressive grant management and reporting training campaign**
 - **Utilize consultant whenever possible in identifying and applying for grants**
- ◆ **Modify City recruitment and retention strategies and Personnel System Guidelines to enable us to better reach and retain the next generation of City staff**
- ◆ **Expand community amenities and programs through participation in joint projects with other agencies and public/private partnerships**
- ◆ **Include in all new facility and equipment purchases, an analysis of both life cycle costs and carbon emissions when making decisions regarding specification – analyze existing facilities using same criteria**
 - **Develop City Fleet Emissions Standards**
 - **Perform Life Cycle cost analysis on purchases**
- ◆ **Increase our blight eradication efforts through enhanced code enforcement and additional programs, including do-it-yourself programs**
- ◆ **Expand efforts toward combating gang activities with broad-based community involvement, focusing both on prevention and enforcement**
- ◆ **Develop short and long term solutions for Railroad rights-of-way and City entrances within Lemoore – establish partnerships with the property owners to accomplish**

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| <u>Council & RDA</u> | | | | | | |
| Meeting Agendas Prepared | 46 | 29 | 24 | 24 | 22 | 25 |
| Full time Employees | 99 | 93 | 95 | 107 | 104 | 112 |
| Recruitments | 15 | 3 | 9 | 13 | 13 | 10 |

CITY MANAGER, Continued

Activity Statistics, Cont'd

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| Applicants | 229 | 73 | 340 | 599 | 272 | 422 |
| New Employees Hired | 51 | 32 | 26 | 26 | 29 | 29 |
| Number of On-the Job Injuries | 16 | 21 | 16 | 13 | 16 | 25 |
| Number of Work Days Lost | 333 | 112 | 368 | 0 | 41 | 55 |
| Health Insurance – Employee Only | 31 | 15 | 23 | 21 | 18 | 20 |
| Health Insurance – Employee + One | 24 | 15 | 12 | 16 | 17 | 17 |
| Health Insurance – Employee + Family | 48 | 34 | 34 | 33 | 29 | 28 |

Personnel

Position Allocation:

| | |
|--|-------------|
| City Manager | 1.00 |
| Administrative Analyst | 1.00 |
| City Clerk/Administrative Secretary | 1.00 |
| Office Assistant I/II | 1.00 |
| Total Positions | 4.00 |

Commentary:

The City Manager's budget reflects a decrease of \$6,079.00 in Ongoing Expenses from Fiscal Year 2007-2008; the major reduction was in the Repair/Maintenance Services, the maintenance contract was reduced for the record imaging system. The major one-time cost in this budget is the November, 2008 General Election.

CITY MANAGER, Continued
001-4213

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|-------------------------|-------------------------------|-----------------------------------|------------------------------------|---|--------------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 258,588 | \$ 242,927 | \$ 264,091 | \$ 264,091 | \$ 264,091 |
| 4020 | Overtime Salaries | \$ 500 | \$ - | \$ 500 | \$ - | \$ - |
| 4030 | Part-time Salaries | \$ 14,000 | \$ 8,000 | \$ 30,000 | \$ 15,000 | \$ 15,000 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 19,239 | \$ 16,540 | \$ 20,815 | \$ 19,629 | \$ 19,629 |
| 4120 | SUI | \$ 1,372 | \$ 1,321 | \$ 1,065 | \$ 1,050 | \$ 1,050 |
| 4130 | Retirement | \$ 39,312 | \$ 36,707 | \$ 41,250 | \$ 41,172 | \$ 41,172 |
| 4140 | Health Insurance | \$ 24,159 | \$ 20,097 | \$ 28,709 | \$ 28,709 | \$ 28,709 |
| 4150 | Life Insurance | \$ 245 | \$ 250 | \$ 245 | \$ 245 | \$ 245 |
| 4190 | SDI | \$ 1,422 | \$ 1,236 | \$ 2,117 | \$ 2,113 | \$ 2,113 |
| 4200 | Deferred Compensation | \$ 9,141 | \$ 8,900 | \$ 10,634 | \$ 10,634 | \$ 10,634 |
| 4195 | Cafeteria Plan | \$ - | \$ 1,676 | \$ - | \$ - | \$ - |
| Per. Service Sub-Total | | \$ 367,978 | \$ 337,653 | \$ 399,426 | \$ 382,643 | \$ 382,643 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 6,790 | \$ 7,587 | \$ 4,990 | \$ 4,990 | \$ 4,990 |
| | One Time | | | | | |
| City Mgr Computer | | \$ 2,450 | \$ 2,450 | \$ - | \$ - | \$ - |
| Total 4220 | | \$ 9,240 | \$ 10,037 | \$ 4,990 | \$ 4,990 | \$ 4,990 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 14,200 | \$ 21,021 | \$ 13,920 | \$ 13,920 | \$ 13,920 |
| | One Time | | | | | |
| General Election | | \$ - | \$ - | \$ 11,000 | \$ 11,000 | \$ 11,000 |
| Total 4310 | | \$ 14,200 | \$ 21,021 | \$ 24,920 | \$ 24,920 | \$ 24,920 |

CITY MANAGER, Continued

001-4213

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|-----------------------|---|------------------|------------------|------------------|----------------------|----------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 12,137 | \$ 11,224 | \$ 9,451 | \$ 9,451 | \$ 9,451 |
| | One Time | | | | | |
| | City Clerk Assoc. of California Conference | \$ 100 | \$ - | \$ 1,060 | \$ 1,060 | \$ 1,060 |
| | Total 4320 | \$ 12,237 | \$ 11,224 | \$ 10,511 | \$ 10,511 | \$ 10,511 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 4,000 | \$ 3,598 | \$ 4,800 | \$ 4,800 | \$ 4,800 |
| | Total 4330 | \$ 4,000 | \$ 3,598 | \$ 4,800 | \$ 4,800 | \$ 4,800 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 3,100 | \$ 3,419 | \$ 3,423 | \$ 3,423 | \$ 3,423 |
| | Total 4340 | \$ 3,100 | \$ 3,419 | \$ 3,423 | \$ 3,423 | \$ 3,423 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 15,300 | \$ 138 | \$ 3,999 | \$ 3,999 | \$ 3,999 |
| | Total 4350 | \$ 15,300 | \$ 138 | \$ 3,999 | \$ 3,999 | \$ 3,999 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 3,000 | \$ (43) | \$ 400 | \$ 400 | \$ 400 |
| | One Time | | | | | |
| | HR, City Clerk & Deputy City Clerk Training | \$ - | \$ - | \$ 4,654 | \$ 4,654 | \$ 4,654 |
| | Total 4360 | \$ 3,000 | \$ (43) | \$ 5,054 | \$ 5,054 | \$ 5,054 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 3,640 | \$ 5,787 | \$ 5,740 | \$ 5,740 | \$ 5,740 |
| | Total 4380 | \$ 3,640 | \$ 5,787 | \$ 5,740 | \$ 5,740 | \$ 5,740 |
| | Ongoing O&M | \$ 62,167 | \$ 52,731 | \$ 46,723 | \$ 46,723 | \$ 46,723 |
| | One Time O&M | \$ 2,550 | \$ 2,450 | \$ 16,714 | \$ 16,714 | \$ 16,714 |
| | Maint./Operations Sub-Total | \$ 64,717 | \$ 55,181 | \$ 63,437 | \$ 63,437 | \$ 63,437 |
| CAPITAL OUTLAY | | | | | | |
| | 4825 Equipment | | | | | |
| | 4840 Vehicle | | | | | |
| | Ongoing | \$ 5,300 | \$ 5,161 | \$ - | \$ - | \$ - |
| | One Time | \$ - | \$ - | \$ 1,200 | \$ - | \$ - |
| | Capital Outlay Sub-Total | \$ 5,300 | \$ 5,161 | \$ 1,200 | \$ - | \$ - |

CITY MANAGER, Continued
001-4213

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|--------------------------------|-------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| Asset Replacement | | | | | | |
| 4825AR | Equipment | \$ 10,400 | \$ 6,300 | \$ - | \$ - | \$ - |
| 4840AR | Vehicles | | | | | |
| Asset Replacement Total | | \$ 10,400 | \$ 6,300 | \$ - | \$ - | \$ - |
| Ongoing Total | | \$ 435,445 | \$ 395,545 | \$ 446,149 | \$ 429,366 | \$ 429,366 |
| One Time Total | | \$ 2,550 | \$ 2,450 | \$ 17,914 | \$ 16,714 | \$ 16,714 |
| Asset Repl. Total | | \$ 10,400 | \$ 6,300 | \$ - | \$ - | \$ - |
| Grand Total | | \$ 448,395 | \$ 404,295 | \$ 464,063 | \$ 446,080 | \$ 446,080 |

Under the direction of the Finance Director, this Department is charged with the overall financial and accounting records of the City, processing accounts payable and receivable, fixed assets, bank reconciliations, processing, purchasing, data processing, budget control, payroll, animal licensing and processing of business licenses.

GOALS AND OBJECTIVES

- ◆ Continue to improve and secure unqualified opinion for Audits
- ◆ Treasurer Functions
 - Investment Tracking
 - Fund Transfers
 - Continually track deposits/investments on a daily basis and increase investment earnings.
 - Management Reports: (Quarterly Investment Report, Quarterly Revenue, monthly budget reporting)
- ◆ Continue to improve grant accounting/reporting process and improve quarterly update system; seek training as needed
- ◆ Publish three Financial Focus newsletters
- ◆ Improve internal cash controls
- ◆ Complete implementation update of accounting software system
- ◆ Budget Preparation
 - Fund Balances
 - Year-to-Date Detail
 - Revenue Estimates
- ◆ Improve Cost Accounting System for LLMD and PFMD
- ◆ Improve Cost Accounting System for Fleet Maintenance

| <u>ACTIVITY STATISTICS</u> | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|-----------------------------------|-------------|-------------|-------------|-------------|------------------|-------------|
| Warrants Processed/Issued | 3,998 | 3,875 | 3,076 | 3,015 | 3,121 | 3,235 |
| Assessment Districts | 12 | 12 | 12 | 12 | 14 | 14 |
| Business Licenses Issued | 1,147 | 1,062 | 1,224 | 1,520 | 1,260 | 1,560 |
| Interest Earned on Investments | 430,079 | 314,479 | 340,762 | 662,859 | 738,7831,066,688 | |

Position Allocation:

| | |
|----------------------|------|
| Finance Director | .50 |
| Accountants (2) | 1.00 |
| Senior Account Clerk | 1.00 |
| Account Clerk I/II | .50 |

| | |
|------------------------|-------------|
| Total Positions | 3.00 |
|------------------------|-------------|

FINANCE DEPARTMENT, CONTINUED

Commentary:

The 2006/2007 independent audit was favorable with no significant findings for improvement by our auditor, Sampson & Sampson. The Finance Department will continue to develop and improve the City's financial accounting processes.

The new fiscal year will implement the upgraded accounting software to a Windows based version of the software. The majority of this migration expense was accounted for in the 2007/2008 budget in Finance and the Utility Office. This will significantly improve reliability and continue to reduce reporting time.

Investment interest revenue will continue to increase with the more efficient management of cash on hand. Finance will continue to manage cash and investments to develop increases in interest revenue.

Increases proposed for the 2008/2009 fiscal year included \$5,000 in insurance bonds, \$500 in meetings/dues, \$500 in printing/publications, \$500 in telephones, \$2,000 in training and \$4,000 in bank fees.

FINANCE DEPARTMENT, Continued
001-4215

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|-------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 161,250 | \$ 159,000 | \$ 161,406 | \$ 161,406 | \$ 161,406 |
| 4020 | Overtime Salaries | \$ 500 | \$ - | \$ 500 | \$ 500 | \$ 500 |
| 4030 | Part-time Salaries | \$ 10,000 | \$ 1,500 | \$ 24,000 | \$ 1,500 | \$ 1,500 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 13,139 | \$ 11,720 | \$ 14,222 | \$ 12,501 | \$ 12,501 |
| 4120 | SUI | \$ 910 | \$ 954 | \$ 860 | \$ 695 | \$ 695 |
| 4130 | Retirement | \$ 23,430 | \$ 23,858 | \$ 25,241 | \$ 25,241 | \$ 25,241 |
| 4140 | Health Insurance | \$ 18,740 | \$ 13,289 | \$ 13,366 | \$ 13,366 | \$ 13,366 |
| 4150 | Life Insurance | \$ 180 | \$ 200 | \$ 180 | \$ 180 | \$ 180 |
| 4190 | SDI | \$ 1,030 | \$ 1,011 | \$ 1,295 | \$ 1,295 | \$ 1,295 |
| 4195 | Cafeteria Plan | \$ - | \$ 2,435 | \$ - | \$ - | \$ - |
| 4200 | Deferred Comp. | \$ 2,960 | \$ 3,953 | \$ 4,046 | \$ 4,046 | \$ 4,046 |
| Per. Service Sub-Total | | \$ 232,139 | \$ 217,917 | \$ 245,116 | \$ 220,730 | \$ 220,730 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 7,500 | \$ 7,500 | \$ - | \$ 7,500 | \$ 7,500 |
| | One Time | \$ 2,500 | \$ 2,500 | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| | Total 4220 | \$ 10,000 | \$ 10,000 | \$ 6,000 | \$ 13,500 | \$ 13,500 |
| 4310 | Prof./Contract Services | | | | | |
| | Total 4310 | \$ 52,200 | \$ 47,100 | \$ 48,000 | \$ 48,000 | \$ 48,000 |
| 4315 | Insurance/Bonds | | | | | |
| | Ongoing | \$ 350,000 | \$ 365,000 | \$ 370,000 | \$ 370,000 | \$ 370,000 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4315 | \$ 350,000 | \$ 365,000 | \$ 370,000 | \$ 370,000 | \$ 370,000 |

FINANCE DEPARTMENT, Continued

001-4215

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|-----------------------|------------------------------------|-------------------|---------------------|---------------------|-------------------------|-------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 1,600 | \$ 1,000 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| | Total 4320 | \$ 1,600 | \$ 1,000 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 2,200 | \$ 1,500 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | One Time | | | | | |
| | | \$ 5,000 | \$ - | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Total 4330 | \$ 7,200 | \$ 1,500 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 3,500 | \$ 2,500 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | Total 4340 | \$ 3,500 | \$ 2,500 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 4350 | Repair/Maintenance Services | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4350 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4360 | Training | | | | | |
| | Ongoing | \$ 3,000 | \$ 2,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| | Total 4360 | \$ 3,000 | \$ 2,000 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| | Grant Management | | | | | |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 3,000 | \$ 1,800 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Total 4380 | \$ 3,000 | \$ 1,800 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4389 | Bank Fees and Charges | | | | | |
| | Ongoing | \$ 18,000 | \$ 26,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| | Total 4389 | \$ 18,000 | \$ 26,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| | Ongoing | \$ 435,900 | \$ 454,400 | \$ 459,500 | \$ 467,000 | \$ 467,000 |
| | One Time | \$ 12,600 | \$ 2,500 | \$ 8,000 | \$ 8,000 | \$ 8,000 |
| | Maint./Operations Sub-Total | \$ 448,500 | \$ 456,900 | \$ 467,500 | \$ 475,000 | \$ 475,000 |
| OTHER PAYABLES | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Other Payables Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |

FINANCE DEPARTMENT, Continued
001-4215

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|--------------------------------|-------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| Asset Replacement | | | | | | |
| 4825AR | Equipment | \$ 15,488 | \$ 15,488 | \$ - | \$ - | \$ - |
| | | \$ 17,123 | \$ 17,123 | \$ - | \$ - | \$ - |
| 4840AR | Vehicle | | | | | |
| Asset Replacement Total | | \$ 32,611 | \$ 32,611 | \$ - | \$ - | \$ - |
| Ongoing Total | | \$ 668,039 | \$ 672,317 | \$ 704,616 | \$ 687,730 | \$ 687,730 |
| One Time Total | | \$ 12,600 | \$ 2,500 | \$ 8,000 | \$ 8,000 | \$ 8,000 |
| Asset Repl. Total | | \$ 32,611 | \$ 32,611 | \$ - | \$ - | \$ - |
| Grand Total | | \$ 713,250 | \$ 707,428 | \$ 712,616 | \$ 695,730 | \$ 695,730 |

The Planning Director is responsible for all long and short range City planning functions and serves as Secretary to the Planning Commission, providing professional advice on planning items to the Planning Commission and City Council. The Planning Department also prepares staff reports and agenda packets for the Architectural Design Review Committee, administers the Zoning and Subdivision Ordinances, prepares the annual report to the State on the General Plan, site plan reviews, agricultural land cancellations, annexations, review and sign off of initial building permits and finals to verify compliance with conditions of approval, landscape plan review and approval, preliminary site plan review, vacating streets and easements when needed, and grant administration as well as the below listed activity areas shown under statistics and land use policies of the City. The Department also oversees the work of various consultant contracts as needed and has been coordinating the efforts of carrying out the City's 2030 General Plan Update as well as the Walmart Environmental Impact Report along with several specific traffic impact studies.

The seven-member Planning Commission is charged with the review of planning and development within the City to assure that development is consistent with City policy and is in the best interest of the City. The Planning Commission renders advice on policy decisions regarding the growth of the City through the General Plan and the Zoning Ordinance within the City limits as well as land outside the boundaries thereof which bears relation to the City's planning. Planning Commissioners are appointed to serve four-year overlapping terms. The Planning Commission meets at 7:00 p.m. on the second and fourth Monday of each month.

The five-member Architectural Design Review Committee, consisting of the Planning Director (or designee) and four members appointed by the City Council, is responsible to review plans and drawings subject to architectural design review process within Historic Downtown. Appointments are generally for two-year terms and meetings are called as needed as designated by the chairperson of the committee, generally on Wednesday mornings.

GOALS AND OBJECTIVES

- ◆ Implement new Fast Track Permit system for commercial and industrial projects
- ◆ Fully update the Zoning Ordinance, including the addition of a new preliminary design review process, design element component, noise mitigation strategies, zone district map and subdivision ordinance to ensure new development retains a small town character where possible in compliance with the new 2030 General Plan within 12 months of awarding a consultant contract (portion of the costs covered in FY 08/09).
- ◆ Update the Architectural Design Review requirements to meet today's needs
- ◆ Update Planning Department fees based on new Zoning Ordinance requirements and procedures.
- ◆ Conduct Housing Conditions survey in-house to feed into the Housing Element update.
- ◆ Update Housing Element in coordination with Kings County jurisdictions.
- ◆ Assist Public Works and City Engineer with determining Westside impact fees including improvements necessary for State Highway 41 at Bush Street and a new interchange at State Highway 198 at 21st Avenue/Marsh Drive.
- ◆ Pursue the Cross County bike path project through Lemoore by defining alternative routes if need be, gaining necessary right-of-way adjacent to the railroad, and completing construction plans (BTA grant award of \$511,800 has been extended through 2011 when construction must be complete)

Planning, Continued

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|------|------|------|------|------|------|
| <u>Planning Activities</u> | | | | | | |
| Alcohol, Beverage Control Determination | | | | 2 | | 2 |
| Architectural Design Reviews | 2 | 3 | 4 | 6 | 3 | 7 |
| Categorical Exemptions | 17 | 10 | 10 | 11 | 9 | 14 |
| Conditional Use Permits | 6 | 5 | 11 | 1 | 5 | 4 |
| Density Bonus | | | | | | 1 |
| Environmental Impact Assessments | 20 | 24 | 22 | 23 | 16 | 8 |
| Extension Requests | 3 | 3 | 3 | 3 | 6 | 7 |
| Final Maps | 5 | 9 | 5 | 2 | 5 | 4 |
| Flood Hazard Dev. Permits | 10 | 0 | 0 | 0 | 0 | 0 |
| General Plan Amendments | 1 | 2 | 2 | 2 | 1 | 0 |
| Home Occupations | 15 | 15 | 16 | 23 | 26 | 17 |
| Large Daycare | 0 | 0 | 2 | 0 | 1 | 0 |
| Lot Line Adjustments | 3 | 2 | 3 | 4 | 1 | 2 |
| PUD (desgins, plots, & staff reports) | 1 | 2 | 5 | 1 | 3 | 0 |
| PUD Plot Plan Reviews* | | 27 | 12 | 69 | 114 | |
| Preliminary Site Plan Review | | | | 11 | 15 | 18 |
| Site Plan Reviews | 13 | 19 | 13 | 13 | 20 | 14 |
| Special Zoning Exceptions | 1 | 2 | 1 | 0 | 0 | 0 |
| Tentative Parcel Maps | 2 | 5 | 5 | 3 | 4 | 2 |
| Tentative Subdivision Maps | 5 | 3 | 8 | 2 | 3 | 0 |
| Zone Changes | 2 | 2 | 2 | 2 | 1 | 0 |
| Zoning Variances | 1 | 2 | 3 | 1 | 1 | 2 |
| Vacating Easements or Streets | | 2 | 0 | 0 | 3 | 1 |

*In September 2006 moved most PUD review to Building Department.

Position Allocation:

| | |
|------------------------|-------------|
| Planning Director | 1.00 |
| Associate Planner | 1.00 |
| Assistant Planner | 2.00 |
| Total Positions | 4.00 |

In December 2007 the Council approved full-time Associate Planner and Office Assistant I/II positions after golden handshake issues were resolved with PERS. In order to save on recurring costs and to provide more technical assistance needed in the department, the Office Assistant I/II position is proposed to be eliminated and a part-time Planning Technician utilized instead. The Associate Planner position is needed to implement the fast track permitting system, long-range plans and highly technical planning work while providing for succession planning. This additional staff

Planning, Continued

will also allow more time for the Director to handle the most technical work of the department and assist other departments when various expertise is needed.

One time professional contract services costs of \$180,000 and \$33,662 are included to cover 8 months of a 12 month consultant contract to update the Zoning Ordinance and the Housing Element respectively.

Commentary:

The staff has been heavily involved in the following major community development projects and other activity in the community during the past year:

- ◆ Providing input, review and corrections to draft documents, traffic model and coordinating citizen participation with the consultant to complete the 2030 General Plan Update.
- ◆ Completing the child and adult day care project as part of the 2005 CDBG grant and close out.
- ◆ Working with Caltrans and Walmart on traffic solutions for the Westside.
- ◆ Preparing GIS maps for other City Departments.
- ◆ Fine tuning the conceptual design review process to ensure new development retains a small town character where possible.
- ◆ Making new planning maps available on the City's website.
- ◆ Ensuring safe and adequate off-site parking, circulation, landscaping, buffers and building setbacks in proposed projects.
- ◆ Preparing and posting Planning Commission and Architectural Design Review agenda packets and staff reports on the City's website.
- ◆ Aiding the high school districts in locating and procuring future school sites.

PLANNING

001-4216

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|----------------------------------|-------------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 173,058 | \$ 185,530 | \$ 270,094 | \$ 241,602 | \$ 241,602 |
| 4020 | Overtime Salaries | | | | | |
| | Ongoing | \$ 2,500 | \$ 3,500 | \$ - | \$ - | \$ - |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | <u>\$ 2,500</u> | <u>\$ 3,500</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> |
| 4030 | Part-time Salaries | | | | | |
| | Ongoing | \$ 65,000 | \$ 22,763 | \$ 5,000 | \$ 30,725 | \$ 30,725 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | <u>\$ 65,000</u> | <u>\$ 22,763</u> | <u>\$ 5,000</u> | <u>\$ 30,725</u> | <u>\$ 30,725</u> |
| | Total 4030 | \$ 65,000 | \$ 22,763 | \$ 5,000 | \$ 30,725 | \$ 30,725 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 18,403 | \$ 17,149 | \$ 21,289 | \$ 21,077 | \$ 21,077 |
| 4120 | SUI | \$ 896 | \$ 1,351 | \$ 1,214 | \$ 1,200 | \$ 1,200 |
| 4130 | Retirement | \$ 26,020 | \$ 33,215 | \$ 42,108 | \$ 41,676 | \$ 41,676 |
| 4140 | Health Insurance | \$ 10,447 | \$ 2,460 | \$ 17,085 | \$ 13,668 | \$ 13,668 |
| 4150 | Life Insurance | \$ 180 | \$ 220 | \$ 300 | \$ 240 | \$ 240 |
| 4190 | SDI | \$ 1,443 | \$ 1,231 | \$ 2,186 | \$ 1,958 | \$ 1,958 |
| 4195 | Cafeteria Plan | \$ - | \$ 6,424 | \$ - | \$ - | \$ - |
| 4200 | Deferred Comp. | \$ 3,310 | \$ 3,622 | \$ 5,860 | \$ 5,860 | \$ 5,860 |
| | Per. Service Sub-Total | \$ 301,257 | \$ 277,464 | \$ 365,136 | \$ 358,006 | \$ 358,006 |

MAINTENANCE AND OPERATION

| | | | | | | |
|------|--------------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 5,750 | \$ 8,553 | \$ 8,250 | \$ 8,250 | \$ 8,250 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | <u>\$ 5,750</u> | <u>\$ 8,553</u> | <u>\$ 8,250</u> | <u>\$ 8,250</u> | <u>\$ 8,250</u> |
| | Total 4220 | \$ 5,750 | \$ 8,553 | \$ 8,250 | \$ 8,250 | \$ 8,250 |

PLANNING

001-4216

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---------------|------------------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 99,350 | \$ 97,475 | \$ 107,150 | \$ 105,784 | \$ 105,784 |
| | One Time | | | | | |
| | General Plan Policy Implementation | | | | \$ 180,000 | \$ 180,000 |
| | Lemoore Housing Element | | | | \$ 18,851 | \$ 18,851 |
| | | \$ 303,760 | \$ 111,533 | \$ 238,600 | \$ 198,851 | \$ 198,851 |
| | Total 4230 | \$ 403,110 | \$ 209,008 | \$ 345,750 | \$ 304,635 | \$ 304,635 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 15,200 | \$ 12,000 | \$ 14,600 | \$ 7,100 | \$ 7,100 |
| | One Time | | | | | |
| | | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4320 | \$ 15,200 | \$ 12,000 | \$ 14,600 | \$ 7,100 | \$ 7,100 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 5,350 | \$ 4,950 | \$ 4,350 | \$ 4,350 | \$ 4,350 |
| | One Time | | | | | |
| | Zoning Changes Legal Notices | \$ 4,200 | \$ 3,500 | \$ 500 | \$ 4,600 | \$ 4,600 |
| | Total 4330 | \$ 9,550 | \$ 8,450 | \$ 4,850 | \$ 8,950 | \$ 8,950 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| | Total 4340 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4350 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4360 | Training | | | | | |
| | Ongoing | \$ 7,000 | \$ 6,000 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| | One Time | \$ 5,000 | \$ 3,500 | \$ - | \$ - | \$ - |
| | Total 4360 | \$ 12,000 | \$ 9,500 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 6,676 | \$ 13,668 | \$ 13,100 | \$ 13,100 | \$ 13,100 |
| | One Time | | | | | |
| | General Plan copies | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4380 | \$ 6,676 | \$ 13,668 | \$ 13,100 | \$ 13,100 | \$ 13,100 |

PLANNING

001-4216

| OBJECT | | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---|--------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| NO. | DESCRIPTION | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| | | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| <u>MAINTENANCE AND OPERATION Cont.</u> | | | | | | |
| | Ongoing O&M | \$ 141,126 | \$ 144,446 | \$ 156,250 | \$ 147,384 | \$ 147,384 |
| | One Time O&M | \$ 323,467 | \$ 128,310 | \$ 239,100 | \$ 203,451 | \$ 203,451 |
| Maint./Operations Sub-Total | | \$ 464,593 | \$ 272,756 | \$ 395,350 | \$ 350,835 | \$ 350,835 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | \$ 20,000 | \$ 20,000 | \$ - | \$ - | \$ - |
| 4840 | Vehicle | | | | | |
| Capital Outlay Sub-Total | | \$ 20,000 | \$ 20,000 | \$ - | \$ - | \$ - |
| <u>Asset Replacement</u> | | | | | | |
| 4825AR | Equipment | | | | | |
| 4840AR | Vehicle | | | | | |
| Asset Replacement Total | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Ongoing Total | | \$ 442,383 | \$ 421,910 | \$ 521,386 | \$ 505,390 | \$ 505,390 |
| One Time Total | | \$ 343,467 | \$ 148,310 | \$ 239,100 | \$ 203,451 | \$ 203,451 |
| Asset Repl. Total | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Grand Total | | \$ 785,850 | \$ 570,220 | \$ 760,486 | \$ 708,841 | \$ 708,841 |

COMMUNITY PARTICIPATION**FUND 01****DEPARTMENT 4218**

The Community Participation Budget is the activity through which the City supports organizations that promote City interests and betterment.

Commentary

\$25,000 is made available for use at the Council's discretion.

| OBJECT | | ADOPTED | ESTIMATED | RECOMMENDED | APPROVED |
|---|-------------------------------------|------------------|------------------|-----------------|-----------------|
| NO. | DESCRIPTION | BUDGET | EXPENSES | CITY MANAGER | CITY COUNCIL |
| | | 2007-08 | 2007-08 | 2008-09 | 2008-09 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | |
| | Lemoore Christian Aid | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Lemoore Senior Citizens, Inc. | \$ 6,000 | \$ 6,000 | | |
| | Kings Community Action Organization | \$ 4,000 | \$ 4,000 | | |
| | Kings County Commission on Aging | \$ 3,500 | \$ 3,500 | \$ 4,000 | \$ 4,000 |
| | Sarah A. Mooney Museum | \$ 3,000 | \$ 3,000 | | |
| | Kings/Tulare Area Agency on Aging | \$ 2,000 | \$ 2,000 | | |
| | Kings County Homecoming | \$ 200 | \$ 200 | \$ 200 | \$ 200 |
| | Lemoore High School | \$ 4,300 | \$ 4,300 | | |
| | Lemoore Little League | \$ 5,000 | \$ 5,000 | | |
| | Maint./Operations Sub-Total | \$ 30,000 | \$ 30,000 | \$ 6,200 | \$ 6,200 |
| | Grand Total | \$ 30,000 | \$ 30,000 | \$ 6,200 | \$ 6,200 |

Under the direction of the Redevelopment Project Manager, this Division is responsible for pursuing and implementing citywide redevelopment activities including property disposition and acquisition, economic development, affordable housing programs, code enforcement and blight eradication as identified in the RDA Five-Year Implementation Plan.

GOALS AND OBJECTIVES

- ♦ Preserve and enhance the economic prosperity of our community
- ♦ Ensure new commercial development enhances Lemoore’s quality of life
- ♦ Promote commercial and industrial development
- ♦ Increase the development of sales tax generating activities
- ♦ Promote business incentives such as the Kings County Enterprise Zone
- ♦ Assist with business retention through Kings EDC and loan guaranties
- ♦ Continue to assist in the revitalization of the City’s central core area
- ♦ Continue Façade Improvement Program to improve community aesthetics
- ♦ Continue affordable housing programs such as:
 - Exterior Home Improvement Program for blight reduction
 - First-Time Homebuyer Program to assist moderate income families
 - Emergency Home Repair Grant Program to assist low & very low income families
 - Do-It-Yourself Paint Program for blight eradication
- ♦ Continue the Residential Solar Grant Program to promote a “green” community
- ♦ Pursue a partnership with West Hills College to offer a house painting program for seniors
- ♦ Continue to provide opportunities and programs aimed at increasing the supply of affordable housing units to meet our Housing Production Requirements such as:
 - Construct two in-fill housing units
 - Encourage development of senior and multi-family housing units
- ♦ Apply for HOME funds to supplement the following:
 - First-Time Homebuyer Program funds to assist low & very low income families
 - Multi-family projects
- ♦ Increase code enforcement activities aimed at controlling blight throughout the community

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|--|------|------|------|------|-------|------|
| <u>Redevelopment/Economic Development</u> | | | | | | |
| Activity/Calls/Requests for Information | | | | | | |
| Commercial/Industrial Development | | | | | 1,060 | 848 |
| Affordable Housing Development | | | | | 187 | 224 |
| Code Enforcement | | | | | 110 | 206 |
| Community Information | | | | | 255 | 277 |
| <u>First-Time Homebuyer Program</u> | | | | | | |
| Applications Received | | | | | 29 | 29 |
| Agreements Processed | | | | | 11 | 12 |

Redevelopment Continued
Activity Statistics Cont'd.

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|------|------|------|------|------|------|
| Households Assisted | | | | | | |
| ♦ Moderate | | | | | 11 | 12 |
| ♦ Low | | | | | 0 | 0 |
| ♦ Very-Low | | | | | 0 | 0 |
| <u>Exterior Home Improvement Program</u> | | | | | | |
| Applications Received | 12 | 26 | 29 | 42 | 26 | 23 |
| Agreements Processed | 12 | 23 | 24 | 21 | 19 | 15 |
| Households Assisted | | | | | | |
| ♦ Moderate | 3 | 16 | 4 | 3 | 6 | 5 |
| ♦ Low | 2 | 4 | 9 | 9 | 9 | 7 |
| ♦ Very-Low | 7 | 12 | 11 | 9 | 4 | 3 |
| <u>Emergency Home Repair Grant Program</u> | | | | | | |
| Applications Received | | | | | 17 | 10 |
| Agreements Processed | | | | | 5 | 6 |
| Household Assisted | | | | | | |
| ♦ Low | | | | | 5 | 3 |
| ♦ Very-Low | | | | | 0 | 3 |
| <u>Do-It Yourself House Painting Program</u> | | | | | | |
| Applications Received | | | | | | 4 |
| Agreements Processed | | | | | | 1 |
| Household Assisted | | | | | | |
| ♦ Moderate | | | | | | 0 |
| ♦ Low | | | | | | 1 |
| ♦ Very-Low | | | | | | 0 |
| <u>Residential Solar Program</u> | | | | | | |
| Applications Received – Low-Moderate | | | | | | 2 |
| Applications Received – General | | | | | | 7 |
| Applications Processed - Low-Moderate | | | | | | 1 |
| Applications Processed – General | | | | | | 4 |
| Households Assisted | | | | | | |
| ♦ Above Moderate | | | | | | 4 |
| ♦ Moderate | | | | | | 1 |
| ♦ Low | | | | | | 0 |
| ♦ Very-Low | | | | | | 0 |
| <u>Code Enforcement</u> | | | | | | |
| Customer Complaints | | | | | 699 | 722 |
| Property Maintenance | | | | | 514 | 1920 |
| Vehicle Violations | | | | | 379 | 720 |

Redevelopment Continued
Activity Statistics Cont'd.

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|--|------|------|------|------|------|------|
| <u>Code Enforcement Cont'd.</u> | | | | | | |
| ♦ Towed Vehicles | | | | | 39 | 33 |
| ♦ AVA Reimbursement | | | | | 6 | 150 |
| Violations | | | | | 12 | 53 |
| Business License | | | | | 72 | 24 |
| Sign/Banner | | | | | 125 | 682 |
| Zoning Violations & Shopping Carts | | | | | 65 | 295 |

Position Allocation:

| | |
|-------------------------------|-------------|
| Redevelopment Project Manager | 1.00 |
| Housing Specialist | 1.00 |
| Code Enforcement Officer | 1.00 |
| Office Assistant I/II | <u>1.00</u> |
| | 4.00 |

Commentary:

The Redevelopment Division Budget has decreased by approximately \$46,400. This decrease is mainly due to the reduction in the amount of Solar Grant funding remaining. As you may recall, Council approved a Solar Grant Program in the amount of \$100,000. It is estimated that about \$25,000 will be spent by the end of the fiscal year, therefore leaving about \$75,000 to continue the Program this year. When you look at the recurring costs, the Division is down nearly \$2,700 from the 2007-2008 Budget. Code enforcement activities have increased over the past year with the addition of a part-time Code Enforcement Officer, however, blight continues to be a concern. Professional services, training, printing and publications have all been reduced. However, the cost to implement many of the goals and objectives listed are funded directly by the Redevelopment Agency, and can be better understood by reviewing the Redevelopment Agency Budget along with this document.

Redevelopment/Economic Development Activities:

The following list represents a portion of the redevelopment and economic development activities performed throughout the year. In addition, many discussions take place throughout the year with potential developers that are not available for public disclosure.

Property/Project Development Assistance:

- ♦ Business Expansion – Leprino Foods
- ♦ Business Expansion/Relocation – Gary V. Burrows, Inc.
- ♦ Business Assistance – Bob Williams Chevrolet
- ♦ John D’s Restaurant – Coker Ellsworth/Connie Avila
- ♦ Gas Station/Convenience Store – Joe Mowji
- ♦ Lot 6 Spec Building – Nelson Majors
- ♦ Lot 14 Business Park – Final Parcel Map

Redevelopment, Continued
Commentary, Cont'd.

- ◆ Lot 17 Build-to-Suit – Coker Ellsworth
- ◆ Recreational Vehicle Dealership – Lee De Armond
- ◆ Potential Tenants – ARK Partners Building
- ◆ Potential Tenants / Façade – Pioneer Square
- ◆ Potential Rehab / Façade – Ochoa Market
- ◆ Façade Improvement – Maria’s Furniture
- ◆ Façade Improvement – Leprino Mural
- ◆ 19th Avenue Interchange Project
- ◆ Property/Project Assistance – Naval Air Museum
- ◆ Application Assistance – Enterprise Zone
- ◆ Comprehensive Economic Development Strategy (CEDS) Report for presentation to the Economic Development Administration (EDA) in preparation of potential future grant funding – Lemoore Industrial Park

Staff reviewed several façade improvement applications and worked with business owners and/or tenants to submit new storefront designs. Several are in the works for the coming year.

Affordable Housing Activities:

The Housing Specialist is responsible for affordable housing programs and projects identified in the Redevelopment Agency Five-Year Implementation Plan. In addition to funding provided by the Redevelopment Agency for these programs, staff anticipates applying for HOME grant funds for the development of an affordable multi-family housing project. We also currently own two in-fill lots, which will be used to construct single-family homes for income-qualified families. A complete description of all the affordable housing activities is included in the RDA Budget.

Code Enforcement Activities

The Redevelopment Division is also responsible for reducing blight in the community by abating community and neighborhood nuisances such as illegally dumped furniture, mattresses, tires and appliances, accumulated trash and debris, abandoned or inoperable vehicles on private or public property, and other violations such as zoning issues, operating without a business license, illegal signs and banner and abandoned shopping carts. In Fiscal Year 2007-2008, an additional part-time Code Enforcement Officer was added, increasing the code enforcement team to one and one-half positions.

REDEVELOPMENT

001-4219

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|----------------------------------|-------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| PERSONNEL SERVICES | | | | | | |
| 4010 | Regular Salaries | \$ 167,317 | \$ 157,040 | \$ 164,819 | \$ 164,819 | \$ 164,819 |
| 4020 | Overtime Salaries | \$ 1,000 | \$ - | \$ 1,000 | \$ 100 | \$ 100 |
| 4030 | Part-time Salaries | \$ 13,000 | \$ 12,000 | \$ 20,000 | \$ 13,000 | \$ 13,000 |
| Benefits | | | | | | |
| 4110 | FICA | \$ 13,871 | \$ 12,858 | \$ 14,215 | \$ 13,611 | \$ 13,611 |
| 4120 | SUI | \$ 1,344 | \$ 1,182 | \$ 1,082 | \$ 1,055 | \$ 1,055 |
| 4130 | Retirement | \$ 24,430 | \$ 32,984 | \$ 25,851 | \$ 25,711 | \$ 25,711 |
| 4140 | Health Insurance | \$ 13,930 | \$ 2,963 | \$ 13,668 | \$ 13,668 | \$ 13,668 |
| 4150 | Life Insurance | \$ 240 | \$ 311 | \$ 240 | \$ 240 | \$ 240 |
| 4170 | Uniform Allowance | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 4190 | SDI | \$ 1,088 | \$ 1,025 | \$ 1,327 | \$ 1,319 | \$ 1,319 |
| 4200 | Deferred Comp. | \$ 2,887 | \$ 2,814 | \$ 2,887 | \$ 2,887 | \$ 2,887 |
| Per. Service Sub-Total | | \$ 239,607 | \$ 223,675 | \$ 245,589 | \$ 236,910 | \$ 236,910 |
| MAINTENANCE AND OPERATION | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 3,000 | \$ 7,000 | \$ 7,400 | \$ 8,000 | \$ 8,000 |
| | One Time | | | | | |
| | 2 Cell Phones | \$ 400 | \$ - | \$ - | \$ - | \$ - |
| | Total 4220 | \$ 3,400 | \$ 7,000 | \$ 7,400 | \$ 8,000 | \$ 8,000 |
| 4300 | City Owned Equipment | | | | | |
| | Ongoing | \$ 1,742 | \$ 1,742 | \$ 1,800 | \$ 2,700 | \$ 2,700 |
| | Total 4300 | \$ 1,742 | \$ 1,742 | \$ 1,800 | \$ 2,700 | \$ 2,700 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 5,320 | \$ 5,320 | \$ 6,000 | \$ 3,000 | \$ 3,000 |
| | Total 4310 | \$ 5,320 | \$ 5,320 | \$ 6,000 | \$ 3,000 | \$ 3,000 |

REDEVELOPMENT

001-4219

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|-----------------------|------------------------------------|-------------------|------------------|-------------------|----------------------|----------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 |
| | Total 4320 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 | \$ 2,400 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 500 | \$ 500 |
| | Total 4330 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 500 | \$ 500 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 2,600 | \$ 2,300 | \$ 2,600 | \$ 2,600 | \$ 2,600 |
| | Total 4340 | \$ 2,600 | \$ 2,300 | \$ 2,600 | \$ 2,600 | \$ 2,600 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4350 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4360 | Training | | | | | |
| | Ongoing | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 1,500 | \$ 1,500 |
| | Total 4360 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 1,500 | \$ 1,500 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 4,600 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Total 4380 | \$ 4,600 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4521 | Solar Grant Program | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One-Time | \$ 100,000 | \$ 25,000 | \$ 100,000 | \$ 75,000 | \$ 75,000 |
| | Total 4521 | \$ 100,000 | \$ 25,000 | \$ 100,000 | \$ 75,000 | \$ 75,000 |
| | Ongoing O&M | \$ 22,662 | \$ 23,762 | \$ 25,200 | \$ 22,700 | \$ 22,700 |
| | One Time O&M | \$ 100,400 | \$ 25,000 | \$ 100,000 | \$ 75,000 | \$ 75,000 |
| | Maint./Operations Sub-Total | \$ 123,062 | \$ 48,762 | \$ 125,200 | \$ 97,700 | \$ 97,700 |
| CAPITAL OUTLAY | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One-time | \$ - | \$ 2,260 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Total 4825 | \$ - | \$ 2,260 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4840 | Vehicle | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time- Ele Veh | \$ 20,380 | \$ 21,918 | \$ - | \$ - | \$ - |
| | Total 4840 | \$ 20,380 | \$ 21,918 | \$ - | \$ - | \$ - |
| | Capital Outlay Sub-Total | \$ 20,380 | \$ 24,178 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Asset Replacement | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4825AR | Equipment | | | | | |
| 4840AR | Vehicle | | | | | |
| | Asset Replacement Total | \$ - | \$ - | \$ - | \$ - | \$ - |

REDEVELOPMENT

001-4219

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---------------|--------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| | Ongoing Total | \$ 262,269 | \$ 247,437 | \$ 270,789 | \$ 259,610 | \$ 259,610 |
| | One Time Total | \$ 120,780 | \$ 49,178 | \$ 102,000 | \$ 77,000 | \$ 77,000 |
| | Asset Repl. Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Grand Total | \$ 383,049 | \$ 296,615 | \$ 372,789 | \$ 336,610 | \$ 336,610 |

The Public Buildings Division provides janitorial service, building repair, remodels and utility costs for 225,896 square feet at all City facilities which include City Hall, Council Chamber, Civic Auditorium, Planning Department, Police Station, two Fire Stations, the Cinnamon Municipal Complex, and the Lemoore Veterans Memorial Hall / Teen Center.

GOALS AND OBJECTIVES

- ◆ Study all cost savings possibilities throughout City Facilities
- ◆ Continue to improve maintenance schedules and processes
- ◆ Convert downstairs water office into a more accessible ADA compliant facility

ACTIVITY STATISTICS

Buildings Maintained in Square Feet

Buildings With Janitorial Services & Maintenance

| | |
|---|-------|
| Civic Auditorium, Storage Rooms, Kitchen, Offices, Conference Room, Lobby | 6,092 |
| Council Chambers, Halls, East & West Side Restrooms, Foyer, Lounge/Kitchen | 4,710 |
| City Hall Offices, Storage Upstairs & Downstairs | 6,656 |
| Planning Department & Upstairs Offices | 3,872 |
| Police Department Offices, Restrooms, Meeting Rooms | 8,467 |
| Cinnamon Municipal Complex Offices | 8,880 |

Building Maintenance Only

| | |
|--|---------|
| Cinnamon Municipal Complex Yard/Warehouse | 170,000 |
| Fire Station North & South Bays, Meeting, Kitchen, Restrooms, Mechanics Shop/Utility Room | 7,140 |
| North Side Fire Station Engine Bay, Office/Meeting Room, Upstairs area | 5,474 |
| 19 th Avenue Snack Bar, Restrooms, Pump House | 857 |
| Outbuildings and Structures at City Parks | 2,200 |
| Sewer Plant Lab | 768 |
| Meter Shop | 780 |

Position Allocation:

| | |
|------------------------------------|------|
| Superintendent | .35 |
| Office Assistant I/II | .20 |
| Building Maint./Const. Coordinator | 1.00 |
| Senior Maintenance Worker | 1.00 |
| Maintenance Worker I/II | 2.00 |
| | 4.55 |

Public Buildings, Continued

Commentary:

The Public Buildings Budget has decreased \$53,652.00. Regular salaries have decreased \$11,000.00, while part time labor has decreased \$10,000.00. There is no budget for training and there were no requests for one time expenses or asset replacement. The Energy Efficiency Project should have a slight impact on this year's utility budget, although the main impact will not be felt until next year's budget.

PUBLIC BUILDINGS, Continued
001-4220

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|-------------------------|-------------------------------|-----------------------------------|------------------------------------|---|--------------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 183,160 | \$ 134,348 | \$ 172,142 | \$ 172,142 | \$ 172,142 |
| 4020 | Overtime Salaries | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4030 | Part-time Salaries | \$ 35,000 | \$ 34,000 | \$ 35,000 | \$ 25,000 | \$ 25,000 |
| 4170 | Boot Allowance | \$ 425 | \$ 300 | \$ 425 | \$ 425 | \$ 425 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 16,842 | \$ 12,600 | \$ 15,999 | \$ 15,234 | \$ 15,234 |
| 4120 | SUI | \$ 1,131 | \$ 2,411 | \$ 1,236 | \$ 1,236 | \$ 1,236 |
| 4130 | Retirement | \$ 26,754 | \$ 20,383 | \$ 27,149 | \$ 27,149 | \$ 27,149 |
| 4140 | Health Insurance | \$ 37,327 | \$ 23,000 | \$ 29,312 | \$ 29,312 | \$ 29,312 |
| 4150 | Life Insurance | \$ 273 | \$ 273 | \$ 273 | \$ 273 | \$ 273 |
| 4190 | SDI | \$ 1,309 | \$ 940 | \$ 1,393 | \$ 1,393 | \$ 1,393 |
| 4200 | Deferred Compensation | \$ 874 | \$ - | \$ 704 | \$ 704 | \$ 704 |
| Per. Service Sub-Total | | \$ 305,095 | \$ 230,846 | \$ 285,633 | \$ 274,868 | \$ 274,868 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 26,500 | \$ 39,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| | One Time | \$ 7,000 | \$ - | \$ - | \$ - | \$ - |
| | Total 4220 | \$ 33,500 | \$ 39,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 8,500 | \$ 8,500 | \$ 9,000 | \$ 9,000 | \$ 9,000 |
| | Total 4230 | \$ 8,500 | \$ 8,500 | \$ 9,000 | \$ 9,000 | \$ 9,000 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 9,500 | \$ 20,760 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | Total 4310 | \$ 9,500 | \$ 20,760 | \$ 20,000 | \$ 20,000 | \$ 20,000 |

PUBLIC BUILDINGS, Continued
001-4220

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|------------|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| | | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 |
| | Total 4320 | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 140,000 | \$ 158,000 | \$ 140,000 | \$ 140,000 | \$ 140,000 |
| | Total 4340 | \$ 140,000 | \$ 158,000 | \$ 140,000 | \$ 140,000 | \$ 140,000 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 14,000 | \$ 20,200 | \$ 16,000 | \$ 16,000 | \$ 16,000 |
| | Total 4350 | \$ 14,000 | \$ 20,200 | \$ 16,000 | \$ 16,000 | \$ 16,000 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 5,000 | \$ 4,700 | \$ - | \$ - | \$ - |
| | Total 4360 | \$ 5,000 | \$ 4,700 | \$ - | \$ - | \$ - |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| | Total 4380 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 4300 | Rental/City Owned Equipment | | | | | |
| | Ongoing | \$ 7,875 | \$ 5,000 | \$ 8,550 | \$ 8,550 | \$ 8,550 |
| | Total 4300 | \$ 7,875 | \$ 5,000 | \$ 8,550 | \$ 8,550 | \$ 8,550 |
| | Ongoing O&M | \$ 212,275 | \$ 257,060 | \$ 224,450 | \$ 224,450 | \$ 224,450 |
| | One Time O&M | \$ 7,000 | \$ - | \$ - | \$ - | \$ - |
| | Maint./Operations Sub-Total | \$ 219,275 | \$ 257,060 | \$ 224,450 | \$ 224,450 | \$ 224,450 |

OTHER PAYABLES

| | | | | | | |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Other Payables Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|

CAPITAL OUTLAY

| | | | | | | |
|------|-------------------|-----------------|-------------|-------------|-------------|-------------|
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ 3,600 | \$ - | \$ - | \$ - | \$ - |
| | Total 4825 | \$ 3,600 | \$ - | \$ - | \$ - | \$ - |

PUBLIC BUILDINGS, Continued
001-4220

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---------------------------------|--------------------|-------------------------------|-----------------------------------|------------------------------------|---|--------------------------------------|
| 4840 | Vehicle | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4840 | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital Outlay Sub-Total | | \$ 3,600 | \$ - | \$ - | \$ - | \$ - |
| <u>Asset Replacement</u> | | | | | | |
| 4840AR | Equipment | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4825AR | Vehicle | \$ 25,000 | \$ - | \$ - | \$ - | \$ - |
| Asset Replacement Total | | \$ 25,000 | \$ - | \$ - | \$ - | \$ - |
| Ongoing Total | | \$ 517,370 | \$ 487,906 | \$ 510,083 | \$ 499,318 | \$ 499,318 |
| One Time Total | | \$ 10,600 | \$ - | \$ - | \$ - | \$ - |
| Asset Repl. Total | | \$ 25,000 | \$ - | \$ - | \$ - | \$ - |
| Grand Total | | \$ 552,970 | \$ 487,906 | \$ 510,083 | \$ 499,318 | \$ 499,318 |

The activities of the Parking and Business Improvement Area are funded from a surcharge on Business Licenses collected within the area boundary, which comprise the Downtown Business District. The boundaries are from the centerlines of “B” Street north to the railroad tracks and Lemoore Avenue west to Hill Street. Funds collected from this source can be spent for parking, development and promotion of business, and public improvements within the Area. A Downtown Merchants Advisory Committee is appointed by the Mayor, with concurrence of the City Council, to guide in the promotion of the Downtown District and to recommend uses of the surcharge funds. Under State law, the City Council approves all expenditures recommended by the Committee.

ACTIVITY STATISTICS

| | <u>2002</u> | <u>2003</u> | <u>2004</u> | <u>2005</u> | <u>2006</u> | <u>2007</u> |
|---|-------------|-------------|-------------|-------------|-------------|-------------|
| <u>Downtown Merchants Advisory Committee</u> | | | | | | |
| Meeting Agendas Prepared | 15 | 25 | 29 | 19 | 21 | 14 |
| Reports Prepared/Reviewed | 53 | 89 | 98 | 41 | 47 | 45 |

Commentary:

The PBIA Budget for Fiscal Year 2008-2009 reflects a slight increase in expenditures from the previous year. Unencumbered funds from Fiscal Year 2007-2008 carry over and can be used the following year. The Committee will have a total of \$18,000 available and has agreed to invest in holiday banners for the downtown light poles and to make improvements to the parking lot behind Arrow Stationers. These items are all part of an effort to improve the aesthetics to attract more people to shop, eat and partake in everything Downtown has to offer.

| PBIA | | ADOPTED | ESTIMATED | COMMITTEE | RECOMMENDED | APPROVED |
|---|-------------------------|------------------|------------------|------------------|------------------|------------------|
| 85-4270 | | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| OBJECT | | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| NO. | DESCRIPTION | | | | | |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Promotional Events | \$ 8,800 | \$ 3,739 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| 4230 | Repair/Maint. Supplies | \$ 800 | \$ 800 | \$ 550 | \$ 550 | \$ 550 |
| 4310 | Prof./Contract Services | | | | | |
| | Downtown Coordinator | \$ 1,000 | \$ 691 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Planter Maint./Muzak | \$ 3,200 | \$ 3,426 | \$ 3,200 | \$ 3,200 | \$ 3,200 |
| | | \$ 4,200 | \$ 4,117 | \$ 4,200 | \$ 4,200 | \$ 4,200 |
| 4320 | Meetings/Dues | \$ 200 | \$ 200 | \$ 1,200 | \$ 1,200 | \$ 1,200 |
| 4330 | Printing/Publications | \$ 3,500 | \$ 3,321 | \$ 500 | \$ 500 | \$ 500 |
| 4340 | Utilities | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4350 | Maint./repair Services | \$ - | \$ - | \$ 6,550 | \$ 6,550 | \$ 6,550 |
| 4380 | Rentals/Leases | \$ - | \$ - | \$ - | \$ - | \$ - |
| Maint./Operations Sub-Total | | \$ 17,500 | \$ 12,177 | \$ 18,000 | \$ 18,000 | \$ 18,000 |
| Grand Total | | \$ 17,500 | \$ 12,177 | \$ 18,000 | \$ 18,000 | \$ 18,000 |

The Police Department is charged with the protection of life and property and the primary responsibility of crime prevention and suppression. The Department maintains good relations with the public, investigates traffic accidents, crimes, and violations of City, State and Federal Laws. The Department also participates in the Kings County Narcotics and Gang Task Forces.

GOALS AND OBJECTIVES

- ◆ Provide quality law enforcement services, which build community partnerships.
- ◆ Continue to provide emphasis on the Department’s effort to combat Gang activity focusing on enforcement, prevention and expanding community involvement.
- ◆ Focus on retention and recruitment of Police Officers, to reduce turn over of experienced officers, which allows Lemoore Police Department to fill narcotic and gang taks force positions.
- ◆ Continue the emphasis on involving each patrol officer in a community oriented policing project, coordinating with the efforts of the Problem Oriented Policing Officer.

| <u>ACTIVITY STATISTICS</u> | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|-----------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Calls for Service | 25,178 | 28,415 | 30,046 | 29,911 | 30,474 | 30,481 |
| Total Arrests | 1,375 | 1,342 | 1,261 | 1,104 | 1,174 | 1,363 |
| Total Drunk Driving Arrests | 95 | 66 | 64 | 72 | 88 | 69 |
| Total Traffic Citations | 953 | 1,123 | 1,203 | 1,125 | 1,292 | 1,718 |
| Total Traffic Accidents | 264 | 309 | 236 | 227 | 254 | 268 |
| Training Hours | 1,382 | 1,152 | 1,445 | 2,960 | 4,702 | 3,578 |
| <u>Animal Control:</u> | | | | | | |
| Calls for Service | 1,080 | 1,310 | 1,401 | 1,323 | 1,432 | 1,453 |
| Animals Picked Up | 480 | 703 | 749 | 356 | 418 | 811 |
| Leash Law Warnings | 8 | 140 | 39 | 104 | 107 | 90 |

Position Allocation:

| | |
|---------------------------|-------------|
| Chief of Police | 1.00 |
| Police Commander | 1.00 |
| Community Service Officer | 2.00 |
| Police Analyst | 1.00 |
| Police Officer | 17.00 |
| Senior Police Officer | 6.00 |
| Police Sergeant | 6.00 |
| Secretary | 1.00 |
| Police Records Supervisor | 1.00 |
| Police Records Technician | <u>2.00</u> |

Total Positions 38.00

Police Department, Continued

Commentary:

The Lemoore Police Departments budget (reoccurring expenses) displays an increase of \$87,000 this year. The Police Department's budget is very close to last years with the increases in contract services and in salaries per MOUs.

We are not proposing to add any personnel at this time; however, if and when the funding is confirmed from the federal earmark to add an additional officer to the Kings County Narcotics Task Force, staff will make a recommendation to adjust staffing levels at that time.

In equipment, we have asked to purchase a computer simulator to assist in force options training; this allows the officer to experience training scenarios that are as close to their experience on the street as possible. We are also adding a safe card machine which will be used in several of the areas in our department, child safety, volunteers licensing taxi drivers and employee identification. We have asked to replace the next four oldest take home car vehicles and add the replacement motorcycle for the second motor officer this year.

Again this year, we will be challenged to train officers for new assignments. We have been approved by California POST to participate in management team building, as the staffing of the management team has changed significantly from the last time we participated in this type of training.

POLICE DEPARTMENT, Continued

001-4221

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|---|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 1,984,938 | \$ 1,798,529 | \$ 2,085,233 | \$ 2,064,861 | \$ 2,064,861 |
| 4020 | Overtime Salaries | \$ 160,000 | \$ 204,465 | \$ 160,000 | \$ 140,000 | \$ 140,000 |
| 4030 | Part-time Salaries | \$ 50,000 | \$ 30,010 | \$ 35,000 | \$ 33,000 | \$ 33,000 |
| 4170 | Uniform Allowance | | | | | |
| | Ongoing | \$ 45,000 | \$ 43,000 | \$ 45,000 | \$ 45,000 | \$ 45,000 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4170 | \$ 45,000 | \$ 43,000 | \$ 45,000 | \$ 45,000 | \$ 45,000 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 171,355 | \$ 157,047 | \$ 173,873 | \$ 172,283 | \$ 172,283 |
| 4120 | Unemployment Insurance | \$ 8,736 | \$ 12,142 | \$ 8,865 | \$ 8,865 | \$ 8,865 |
| 4130 | Retirement | \$ 462,542 | \$ 401,139 | \$ 484,006 | \$ 479,346 | \$ 479,346 |
| 4140 | Health Insurance | \$ 193,872 | \$ 111,210 | \$ 183,628 | \$ 183,628 | \$ 183,628 |
| 4150 | Life Insurance | \$ 2,280 | \$ 2,230 | \$ 2,280 | \$ 2,280 | \$ 2,280 |
| 4190 | State Disability Insurance | \$ 13,440 | \$ 12,546 | \$ 18,159 | \$ 17,999 | \$ 17,999 |
| 4195 | Cafeteria Plan | \$ - | \$ 44,827 | \$ - | \$ - | \$ - |
| 4200 | Deferred Compensation | \$ 45,312 | \$ 40,121 | \$ 38,157 | \$ 45,504 | \$ 45,504 |
| | Ongoing | \$ 3,137,475 | \$ 2,857,266 | \$ 3,234,201 | \$ 3,192,766 | \$ 3,192,766 |
| | One Time Salaries | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Per. Service Sub-Total | \$ 3,137,475 | \$ 2,857,266 | \$ 3,234,201 | \$ 3,192,766 | \$ 3,192,766 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 33,500 | \$ 62,600 | \$ 33,500 | \$ 33,500 | \$ 33,500 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Spike strips,digital video & still camera | \$ 37,400 | \$ 37,400 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | Total 4220 | \$ 105,900 | \$ 100,000 | \$ 53,500 | \$ 53,500 | \$ 53,500 |

POLICE DEPARTMENT, Continued

001-4221

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---------------|------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| | | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 442,547 | \$ 442,547 | \$ 470,640 | \$ 469,640 | \$ 469,640 |
| | Total 4310 | \$ 442,547 | \$ 442,547 | \$ 470,640 | \$ 469,640 | \$ 469,640 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 10,000 | \$ 20,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| | Total 4320 | \$ 10,000 | \$ 20,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 4,500 | \$ 8,000 | \$ 4,500 | \$ 4,500 | \$ 4,500 |
| | Total 4330 | \$ 4,500 | \$ 8,000 | \$ 4,500 | \$ 4,500 | \$ 4,500 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 23,800 | \$ 23,000 | \$ 23,800 | \$ 23,800 | \$ 23,800 |
| | Total 4340 | \$ 23,800 | \$ 23,000 | \$ 23,800 | \$ 23,800 | \$ 23,800 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 15,000 | \$ 15,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| | Total 4360 | \$ 15,000 | \$ 15,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| 4361 | Police Trainee | | | | | |
| | Ongoing | \$ 27,000 | \$ 25,000 | \$ 18,000 | \$ 9,000 | \$ 9,000 |
| | Total 4361 | \$ 27,000 | \$ 25,000 | \$ 18,000 | \$ 9,000 | \$ 9,000 |
| 4375 | Grant Proceeds & Expenditures | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4375 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4300 | Rental/City Owned Equipment | | | | | |
| | Ongoing | \$ 147,192 | \$ 159,706 | \$ 190,000 | \$ 173,356 | \$ 173,356 |
| | Total 4300 | \$ 147,192 | \$ 159,706 | \$ 190,000 | \$ 173,356 | \$ 173,356 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 9,000 | \$ 9,000 | \$ 10,500 | \$ 10,500 | \$ 10,500 |
| | Total 4380 | \$ 9,000 | \$ 9,000 | \$ 10,500 | \$ 10,500 | \$ 10,500 |
| | Ongoing O &M | \$ 712,539 | \$ 764,853 | \$ 770,940 | \$ 744,296 | \$ 744,296 |
| | One Time O & M | \$ 37,400 | \$ 37,400 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | Maint./Operations Sub-Total | \$ 784,939 | \$ 802,253 | \$ 790,940 | \$ 764,296 | \$ 764,296 |

POLICE DEPARTMENT, Continued

001-4221

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|------------------------------|--|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>OTHER PAYABLES</u> | | | | | | |
| Other | Payables Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ 32,734 | \$ 32,000 | \$ 32,000 | \$ 32,000 | \$ 32,000 |
| | Force Option Simulator & Safe Card ID system | | | | | |
| | Equipment Sub-Total | \$ 32,734 | \$ 32,000 | \$ 32,000 | \$ 32,000 | \$ 32,000 |
| 4840 | Vehicles | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ 58,000 | \$ 86,486 | \$ - | \$ - | \$ - |
| | Vehicles Sub-Total | \$ 58,000 | \$ 86,486 | \$ - | \$ - | \$ - |
| | Ongoing Capital Outlay | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time Capital Outlay | \$ 90,734 | \$ 118,486 | \$ 32,000 | \$ 32,000 | \$ 32,000 |
| | Capital Outlay Sub-Total | \$ 90,734 | \$ 118,486 | \$ 32,000 | \$ 32,000 | \$ 32,000 |
| | <u>Asset Replacement</u> | | | | | |
| 4825AR | Equipment | \$ 10,000 | \$ 10,000 | \$ - | \$ - | \$ - |
| | Total 4825AR | \$ 10,000 | \$ 10,000 | \$ - | \$ - | \$ - |
| 4840AR | Vehicle | | | | | |
| | Ongoing | | | | | |
| | 4 2008 Patrol vehicles | \$ 116,000 | \$ 131,031 | \$ 140,000 | \$ 140,000 | \$ 140,000 |
| | 1- 2009 Motorcycle | \$ 10,000 | \$ - | \$ 35,000 | \$ 35,000 | \$ 35,000 |
| | Total 4825AR | \$ 126,000 | \$ 131,031 | \$ 175,000 | \$ 175,000 | \$ 175,000 |
| | Asset Replacement Total | \$ 136,000 | \$ 141,031 | \$ 175,000 | \$ 175,000 | \$ 175,000 |
| | Ongoing Total | \$ 3,850,014 | \$ 3,622,119 | \$ 4,005,141 | \$ 3,937,062 | \$ 3,937,062 |
| | One Time Total | \$ 128,134 | \$ 155,886 | \$ 52,000 | \$ 52,000 | \$ 52,000 |
| | Asset Repl. Total | \$ 136,000 | \$ 141,031 | \$ 175,000 | \$ 175,000 | \$ 175,000 |
| | Grand Total | \$ 4,149,148 | \$ 3,919,036 | \$ 4,232,141 | \$ 4,164,062 | \$ 4,164,062 |

The Lemoore Volunteer Fire Department continues to maintain exceptional standards in service to this community. With the population growth, both medical and fire calls increase every year. The department strives to improve the knowledge and training of all firemen in keeping with NFPA standards. Lemoore’s Class 3 Rating from the ISO is the highest rating in Kings County.

GOALS AND OBJECTIVES

- ◆ Improve readiness and training levels
- ◆ Maintain City Weed Abatement Program
- ◆ Continue to replace or upgrade outdated equipment
- ◆ Upgrade personal safety equipment
- ◆ Add 5 additional firefighters to keep up with demand
- ◆ Modify per call payment schedule to reflect value of readiness by including a monthly retainer payment

| <u>ACTIVITY STATISTICS</u> | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|-----------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| <u>Calls for Service</u> | 1,191 | 1,112 | 1,260 | 1,360 | 1,392 | 1,394 |
| Fire Alarm Calls | 255 | 207 | 248 | 279 | 276 | 244 |
| EMT Calls | 936 | 905 | 1,012 | 1,081 | 1,154 | 1,147 |
| Training Hours | 5,684 | 5,900 | 5,840 | 5,134 | 4,227 | 5,800 |
| <u>Weed Abatement:</u> | | | | | | |
| Parcels Abated by Owners | 967 | 824 | 522 | 1,027 | 290 | 183 |
| Parcels Abated by City of Lemoore | 12 | 21 | 5 | 11 | 11 | 4 |
| <u>Inspections:</u> | | | | | | |
| Preplan Updates (hours) | 486 | 118 | 616 | 218 | 15 | 332 |
| Business Fire Inspections | 243 | 59 | 308 | 109 | 32 | 63 |

Position Allocation:

| | |
|-------------------------|-------------|
| Maintenance Worker I/II | <u>1.00</u> |
| | 1.00 |

Commentary:

The Fire Department’s budget for 2008-2009 shows an increase of \$43,806. This includes additional turnouts, hoses, hose adapters, and SCBA’s as well as an increase in Rental/City-owned Equipment.

FIRE DEPARTMENT, Continued

001-4222

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---|---|-------------------|-------------------|-------------------|----------------------|----------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 35,166 | \$ 34,994 | \$ 35,170 | \$ 34,994 | \$ 34,994 |
| 4020 | Overtime Salaries | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4030 | Part-time Salaries | \$ 25,000 | \$ 18,350 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| 4170 | Boot Allowance | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 4,603 | \$ 4,322 | \$ 4,603 | \$ 4,590 | \$ 4,590 |
| 4120 | SUI | \$ 672 | \$ 663 | \$ 672 | \$ 424 | \$ 424 |
| 4130 | Retirement | \$ 5,115 | \$ 7,076 | \$ 5,115 | \$ 5,456 | \$ 5,456 |
| 4140 | Health Insurance | \$ 3,482 | \$ 365 | \$ 3,478 | \$ 3,417 | \$ 3,417 |
| 4150 | Life Insurance | \$ 60 | \$ 66 | \$ 60 | \$ 120 | \$ 120 |
| 4190 | SDI | \$ 361 | \$ 239 | \$ 361 | \$ 280 | \$ 280 |
| 4200 | Deferred Compensation | \$ - | \$ - | \$ - | \$ - | \$ - |
| Per. Service Sub-Total | | \$ 74,559 | \$ 66,172 | \$ 74,559 | \$ 74,381 | \$ 74,381 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 25,500 | \$ 30,000 | \$ 55,000 | \$ 55,000 | \$ 55,000 |
| | One Time | | | | | |
| | 3 Sets - 2 1/2 " Hose Adapters | | | | \$ 550 | \$ 550 |
| | 1 - 2/ 1/2 Playpipe & Smooth Ties | | | | \$ 1,400 | \$ 1,400 |
| | 20 Individual Flashlights & chargers for 4 trucks | | | | \$ 4,000 | \$ 4,000 |
| | | \$ 30,000 | \$ 30,000 | \$ 15,950 | \$ 5,950 | \$ 5,950 |
| | Total 4220 | \$ 55,500 | \$ 60,000 | \$ 70,950 | \$ 60,950 | \$ 60,950 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 6,000 | \$ 5,337 | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4230 | \$ 6,000 | \$ 5,337 | \$ 6,000 | \$ 6,000 | \$ 6,000 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 202,648 | \$ 150,100 | \$ 211,000 | \$ 211,000 | \$ 211,000 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4310 | \$ 202,648 | \$ 150,100 | \$ 211,000 | \$ 211,000 | \$ 211,000 |

FIRE DEPARTMENT, Continued
001-4222

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|-----------------------|------------------------------------|-------------------|-------------------|-------------------|----------------------|----------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4320 | Meetings and Dues | | | | | |
| | Ongoing | \$ 1,500 | \$ 1,350 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4320 | \$ 1,500 | \$ 1,350 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 2,000 | \$ 1,700 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4330 | \$ 2,000 | \$ 1,700 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 4,800 | \$ 2,046 | \$ 4,800 | \$ 4,800 | \$ 4,800 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4340 | \$ 4,800 | \$ 2,046 | \$ 4,800 | \$ 4,800 | \$ 4,800 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 7,500 | \$ 6,394 | \$ 7,500 | \$ 7,500 | \$ 7,500 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4350 | \$ 7,500 | \$ 6,394 | \$ 7,500 | \$ 7,500 | \$ 7,500 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 2,000 | \$ 1,140 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4360 | \$ 2,000 | \$ 1,140 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4365 | Weed Abatement | | | | | |
| | Ongoing | \$ 5,000 | \$ 3,850 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4365 | \$ 5,000 | \$ 3,850 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 40 | \$ 100 | \$ 200 | \$ 200 | \$ 200 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4380 | \$ 40 | \$ 100 | \$ 200 | \$ 200 | \$ 200 |
| 4300 | Rental/City Owned Equipmt. | | | | | |
| | Ongoing | \$ 12,577 | \$ 4,870 | \$ 19,000 | \$ 25,200 | \$ 25,200 |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4300 | \$ 12,577 | \$ 4,870 | \$ 19,000 | \$ 25,200 | \$ 25,200 |
| | Ongoing O & M | \$ 269,565 | \$ 206,887 | \$ 314,000 | \$ 320,200 | \$ 320,200 |
| | One Time O & M | \$ 30,000 | \$ 30,000 | \$ 15,950 | \$ 5,950 | \$ 5,950 |
| | Maint./Operations Sub-Total | \$ 299,565 | \$ 236,887 | \$ 329,950 | \$ 326,150 | \$ 326,150 |
| OTHER PAYABLES | | | | | | |
| | Other Payables Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| CAPITAL OUTLAY | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| 3 SCBA | | \$ 8,500 | \$ - | \$ - | \$ 10,000 | \$ 10,000 |
| | Equipment Sub-Total | \$ 8,500 | \$ - | \$ - | \$ 10,000 | \$ 10,000 |

FIRE DEPARTMENT, Continued
001-4222

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|--------------------------|---------------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| 4840 | Vehicles | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Vehicles Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Ongoing Capital Outlay | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time Capital Outlay | \$ 8,500 | \$ - | \$ - | \$ 10,000 | \$ 10,000 |
| | Capital Outlay Sub-Total | \$ 8,500 | \$ - | \$ - | \$ 10,000 | \$ 10,000 |
| Asset Replacement | | | | | | |
| 4825AR | Equipment | | | | | |
| | Total 4825AR | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4840AR | Vehicle | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4840AR | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Asset Replacement Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Ongoing Total | \$ 344,124 | \$ 273,059 | \$ 388,559 | \$ 394,581 | \$ 394,581 |
| | One Time Total | \$ 38,500 | \$ 30,000 | \$ 15,950 | \$ 15,950 | \$ 15,950 |
| | Asset Repl. Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | GRAND TOTAL | \$ 382,624 | \$ 303,059 | \$ 404,509 | \$ 410,531 | \$ 410,531 |

Building Inspection is responsible for ensuring that all buildings are constructed in compliance with the Building, Plumbing and Electrical Codes, and other applicable City, County and State laws. In addition to Building Inspection, the Division is charged with the issuance of building permits, the review of building plans, the issuance of occupancy permits for new buildings, assistance in fire inspections and dangerous building abatement.

GOALS AND OBJECTIVES

- ◆ **Provide quality building and fire inspections**
- ◆ **Continue to improve business friendly attitude**
- ◆ **Complete cross training of Building Inspection with Fire, Public Works, Code Enforcement and Planning**
- ◆ **Improve Commerical and Industrial inspection techniques**

| ACTIVITY STATISTICS | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Building Permits Issued | 433 | 557 | 479 | 837 | 788 | 606 |
| Value of Construction | 22,654,712 | 36,094,774 | 25,867,846 | 42,119,239 | 47,319,107 | 23,792,779 |
| Value/Residential Cons./Alteration | 19,594,239 | 27,541,359 | 22,454,344 | 35,087,256 | 37,335,050 | 18,300,124 |
| Value/Commercial Cons./Alteration | 3,992,097 | 8,553,415 | 3,372,168 | 7,031,983 | 9,984,056 | 4,170,339 |
| Single-Family Homes | 167 | 227 | 134 | 241 | 206 | 92 |
| Multi-Family Units | 0 | 0 | 120 | 28 | 0 | 0 |
| New Commercial | 5 | 4 | 7 | 10 | 6 | 2 |
| Swimming Pools | 51 | 58 | 60 | 72 | 74 | 68 |
| Buildings Demolished | 5 | 4 | 11 | 7 | 0 | 2 |

Position Allocation:

| | |
|----------------------------------|--------------------|
| P.W. Superintendent | .30 |
| Senior Building Inspector | 1.00 |
| Building Inspector | 1.00 |
| Office Assistant I/II | <u>1.00</u> |
| | 3.30 |

Commentary:

The Building Inspection budget is down due to reduced part-time inspection services, reduced office supplies and plan checking services. This year is an opportunity to catch up on training with new codes now in place, but is still reduced from last years advanced training costs.

BUILDING INSPECTION, Continued

001-4224

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---|-------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 151,170 | \$ 151,155 | \$ 155,856 | \$ 155,856 | \$ 155,856 |
| 4020 | Overtime Salaries | \$ 500 | \$ - | \$ 500 | \$ 500 | \$ 500 |
| 4030 | Part-time Salaries | \$ 30,000 | \$ 4,389 | \$ 9,000 | \$ - | \$ - |
| 4170 | Boot Allowance | \$ 200 | \$ 200 | \$ 200 | \$ 200 | \$ 200 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 13,898 | \$ 11,600 | \$ 14,256 | \$ 11,961 | \$ 11,961 |
| 4120 | SUI | \$ 963 | \$ 1,800 | \$ 937 | \$ 727 | \$ 727 |
| 4130 | Retirement | \$ 26,465 | \$ 22,662 | \$ 24,375 | \$ 24,376 | \$ 24,376 |
| 4140 | Health Insurance | \$ 26,434 | \$ 16,000 | \$ 20,908 | \$ 20,908 | \$ 20,908 |
| 4150 | Life Insurance | \$ 198 | \$ 225 | \$ 198 | \$ 198 | \$ 198 |
| 4190 | SDI | \$ 1,090 | \$ 1,058 | \$ 1,250 | \$ 1,251 | \$ 1,251 |
| 4200 | Deferred Comp | \$ 749 | \$ 749 | \$ 749 | \$ 749 | \$ 749 |
| Per. Service Sub-Total | | \$ 251,667 | \$ 209,838 | \$ 228,229 | \$ 216,726 | \$ 216,726 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 2,400 | \$ 2,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | One Time | | | | | |
| Printer | | \$ 7,200 | \$ 6,800 | \$ 1,400 | \$ 1,400 | \$ 1,400 |
| Total 4220 | | \$ 9,600 | \$ 8,800 | \$ 3,400 | \$ 3,400 | \$ 3,400 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| Total 4230 | | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 20,000 | \$ 33,800 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | One Time | | | | | |
| | | \$ 10,000 | \$ 5,000 | \$ - | \$ - | \$ - |
| Total 4310 | | \$ 30,000 | \$ 38,800 | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 1,200 | \$ 1,200 | \$ 1,200 | \$ 1,200 | \$ 1,200 |
| Total 4320 | | \$ 1,200 | \$ 1,200 | \$ 1,200 | \$ 1,200 | \$ 1,200 |

BUILDING INSPECTION, Continued
001-4224

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|------------|--|------------------|------------------|------------------|----------------------|----------------------|
| | | BUDGET 2007-80 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4330 | Printing/Publications Ongoing | \$ 2,000 | \$ 2,000 | \$ 1,600 | \$ 1,600 | \$ 1,600 |
| | Total 4330 | \$ 2,000 | \$ 2,000 | \$ 1,600 | \$ 1,600 | \$ 1,600 |
| 4340 | Utilities Ongoing | \$ 2,100 | \$ 1,900 | \$ 1,700 | \$ 1,700 | \$ 1,700 |
| | Total 4340 | \$ 2,100 | \$ 1,900 | \$ 1,700 | \$ 1,700 | \$ 1,700 |
| 4350 | Repair/Maintenance Services Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4350 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4360 | Training Ongoing | \$ 3,800 | \$ 4,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Total 4360 | \$ 3,800 | \$ 4,000 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4380 | Rentals/Leases Ongoing | \$ 600 | \$ 569 | \$ 600 | \$ 600 | \$ 600 |
| | Total 4380 | \$ 600 | \$ 569 | \$ 600 | \$ 600 | \$ 600 |
| 4300 | Rental/City-owned Equipment Ongoing | \$ 5,515 | \$ 5,150 | \$ 5,000 | \$ 5,840 | \$ 5,840 |
| | Total 4300 | \$ 5,515 | \$ 5,150 | \$ 5,000 | \$ 5,840 | \$ 5,840 |
| | Ongoing O & M | \$ 37,615 | \$ 50,619 | \$ 34,100 | \$ 34,940 | \$ 34,940 |
| | One Time O & M | \$ 17,200 | \$ 11,800 | \$ 1,400 | \$ 1,400 | \$ 1,400 |
| | Maint./Operations Sub-Total | \$ 54,815 | \$ 62,419 | \$ 35,500 | \$ 36,340 | \$ 36,340 |

OTHER PAYABLES

| | | | | | | |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| Other Payables Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|

CAPITAL OUTLAY

| | | | | | | |
|------|---------------------------------|-------------|-------------|-------------|-------------|-------------|
| 4825 | Equipment | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Equipment Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4840 | Vehicles | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Vehicles Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Capital Outlay Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |

BUILDING INSPECTION, Continued
001-4224

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|--------------------------------|--------------------|-------------------------------|-----------------------------------|------------------------------------|---|--------------------------------------|
| Asset Replacement | | | | | | |
| 4825AR | Equipment | | | | | |
| 4840AR | Vehicle | \$ - | \$ - | \$ - | \$ - | \$ - |
| Asset Replacement Total | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Ongoing Total | | \$ 289,282 | \$ 260,457 | \$ 262,329 | \$ 251,666 | \$ 251,666 |
| One Time Total | | \$ 17,200 | \$ 11,800 | \$ 1,400 | \$ 1,400 | \$ 1,400 |
| Asset Repl. Total | | \$ - | \$ - | \$ - | \$ - | \$ - |
| GRAND TOTAL | | \$ 306,482 | \$ 272,257 | \$ 263,729 | \$ 253,066 | \$ 253,066 |

The Public Works Department is charged with supervising and directing the Water, Sewer/ Storm Drainage, Refuse, Streets, Fleet Maintenance, and Building Inspection functions. In addition, the Public Works Department coordinates engineering activities with the contract City Engineer, Quad-Knopf, and supervises the Capital Improvement Program.

GOALS AND OBJECTIVES

- ◆ Apply for CMAQ Funding for traffic signal and vehicle emission improvements
- ◆ Complete under-grounding of utility lines on Lemoore Avenue (Rule 20-A Project)
- ◆ Complete ADA Compliance self evaluation
- ◆ Begin Arsenic Reduction Plan when approved by Department of Health Services
- ◆ Expand recycling efforts
- ◆ Improve water conservation compliance
- ◆ Complete wastewater land application study
- ◆ Begin scanning of construction project plans
- ◆ Study Public Works’ staffing levels

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|---------------------------------|------|------|------|------|------|------|
| Encroachments Permits Issued | 34 | 32 | 44 | 41 | 39 | 47 |
| Street Tree Permits Issued | 2 | 6 | 8 | 5 | 5 | 6 |
| Underground Service Alert Calls | 598 | 421 | 415 | 388 | 400 | 403 |
| Pool Draining Permits Issued | 56 | 71 | 54 | 45 | 60 | 63 |

Position Allocation:

| | |
|-----------------------|-------------|
| Public Works Director | 1.00 |
| Superintendent | .70 |
| Office Manager | <u>1.00</u> |
| Total Positions | 2.70 |

Commentary:

Due to reduced development activity, plan checking under Contract Services is down by \$20,000. Part-time personnel costs are up \$4,000 to provide for personnel to scan plans of development covering the last 50 years. It is proposed that the Public Works Technician be reclassified to Office Manager to provide improved office staff supervision and project/task support.

PUBLIC WORKS, Continued
001-4230

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|---------------------------|-------------------------------|-----------------------------------|------------------------------------|---|--------------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 177,154 | \$ 178,185 | \$ 182,285 | \$ 182,285 | \$ 182,285 |
| 4020 | Overtime Salaries | \$ 100 | \$ - | \$ - | \$ - | \$ - |
| 4030 | Part-time Salaries | \$ 4,000 | \$ - | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 13,866 | \$ 13,799 | \$ 13,944 | \$ 13,944 | \$ 13,944 |
| 4120 | SUI | \$ 829 | \$ 850 | \$ 695 | \$ 695 | \$ 695 |
| 4130 | Retirement | \$ 26,279 | \$ 26,848 | \$ 27,794 | \$ 27,794 | \$ 27,794 |
| 4140 | Health Insurance | \$ 12,983 | \$ 7,893 | \$ 12,735 | \$ 12,735 | \$ 12,735 |
| 4150 | Life Insurance | \$ 162 | \$ 185 | \$ 162 | \$ 162 | \$ 162 |
| 4190 | SDI | \$ 1,450 | \$ 1,205 | \$ 1,426 | \$ 1,426 | \$ 1,426 |
| 4195 | Cafeteria Plan | \$ 3,000 | \$ 3,270 | \$ 3,300 | \$ 3,300 | \$ 3,300 |
| 4200 | Deferred Compensation | \$ 5,435 | \$ 5,435 | \$ 5,435 | \$ 5,435 | \$ 5,435 |
| Per. Service Sub-Total | | \$ 245,258 | \$ 237,670 | \$ 251,776 | \$ 251,776 | \$ 251,776 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 3,500 | \$ 3,000 | \$ 3,500 | \$ 3,500 | \$ 3,500 |
| | Total 4220 | \$ 3,500 | \$ 3,000 | \$ 3,500 | \$ 3,500 | \$ 3,500 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 |
| | Total 4230 | \$ - | \$ - | \$ 50 | \$ 50 | \$ 50 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 65,000 | \$ 55,000 | \$ 52,000 | \$ 52,000 | \$ 52,000 |
| | One Time | | | | | |
| | Subdivisions & Comm. Dev. | \$ 29,000 | \$ - | \$ 22,000 | \$ 22,000 | \$ 22,000 |
| | Total 4310 | \$ 94,000 | \$ 55,000 | \$ 74,000 | \$ 74,000 | \$ 74,000 |

PUBLIC WORKS, Continued

001-4230

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|-----------------------|------------------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ 1,000 | \$ 800 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Total 4320 | \$ 1,000 | \$ 800 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 500 | \$ 100 | \$ 300 | \$ 300 | \$ 300 |
| | Total 4330 | \$ 500 | \$ 100 | \$ 300 | \$ 300 | \$ 300 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 1,700 | \$ 1,150 | \$ 1,200 | \$ 1,200 | \$ 1,200 |
| | Total 4340 | \$ 1,700 | \$ 1,150 | \$ 1,200 | \$ 1,200 | \$ 1,200 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 200 | \$ - | \$ 200 | \$ 200 | \$ 200 |
| | Total 4350 | \$ 200 | \$ - | \$ 200 | \$ 200 | \$ 200 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 2,500 | \$ 1,000 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| | Total 4360 | \$ 2,500 | \$ 1,000 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 1,300 | \$ 820 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Total 4380 | \$ 1,300 | \$ 820 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 4300 | Rental/City Owned Equipmt. | | | | | |
| | Ongoing | \$ 6,773 | \$ 6,773 | \$ 6,773 | \$ 7,400 | \$ 7,400 |
| | Total 4300 | \$ 6,773 | \$ 6,773 | \$ 6,773 | \$ 7,400 | \$ 7,400 |
| | Ongoing O & M | \$ 82,473 | \$ 68,643 | \$ 68,523 | \$ 69,150 | \$ 69,150 |
| | One Time O & M | \$ 29,000 | \$ - | \$ 22,000 | \$ 22,000 | \$ 22,000 |
| | Maint./Operations Sub-Total | \$ 111,473 | \$ 68,643 | \$ 90,523 | \$ 91,150 | \$ 91,150 |
| CAPITAL OUTLAY | | | | | | |
| 4825 | Equipment | \$ 10,000 | \$ 10,000 | \$ - | \$ - | \$ - |
| 4840 | Vehicles | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Capital Outlay Sub-Total | \$ 10,000 | \$ 10,000 | \$ - | \$ - | \$ - |

PUBLIC WORKS, Continued

001-4230

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---------------------------------|-------------|------------------------------|----------------------------------|-----------------------------------|--|--|
| <u>Asset Replacement</u> | | | | | | |
| 4825AR | | | | | | |
| Asset Replacement Total | | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ - |
| Ongoing Total | | \$ 337,731 | \$ 316,313 | \$ 320,299 | \$ 316,926 | \$ 316,926 |
| One Time Total | | \$ 29,000 | \$ - | \$ 22,000 | \$ 26,000 | \$ 26,000 |
| Asset Repl. Total | | \$ 25,000 | \$ 25,000 | \$ - | \$ - | \$ - |
| Grand Total | | \$ 391,731 | \$ 341,313 | \$ 342,299 | \$ 342,926 | \$ 342,926 |

The Street Division maintains streets, street signs, traffic striping, City-owned streetlights and street-related drainage structures and weed control.

GOALS AND OBJECTIVES

- ◆ Continue underground utility lines on Lemoore Avenue (Rule 20A Project).
- ◆ Update notification of property owner of street tree replacement.
- ◆ Complete crosswalk lights from safe route to school funds.
- ◆ Revise street light installation standards as discussed in the General Plan.

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|--|--------|-------|-------|--------|-------|-------|
| Total Miles of Streets | 84 | 86.2 | 86.2 | 88 | 90 | 90 |
| Crosswalk/Center Line Striping (Miles) | 14 | 14 | 14 | 14 | 14 | 14 |
| Leaf Pickup (Tons) | 147.8 | 117 | 120 | 135 | 66 | 135 |
| Streets Swept (miles) | 11,421 | 9,722 | 7,730 | *5,046 | 7,723 | 9,227 |
| Traffic Control/Street Signs Installed | 36 | 24 | 39 | 50 | 130 | 360 |
| Banners Hung | 20 | 23 | 23 | 27 | 17 | 27 |

*The sweeper was not operational for several months in 2005

Position Allocation:

| | |
|-------------------------|-------------|
| Superintendent | .25 |
| Sr. Maintenance Worker | 1.00 |
| Maintenance Worker I/II | 3.00 |
| Office Assistant I/II | .25 |
| Total Positions | 4.50 |

Commentary:

Operating supplies are up due to purchase of airless street paint sprayer. Professional contract services are up to pay share of Quad Knopf street work assistance. Replacement funds are programmed for a paint truck, paint striper and vacuum on leaf machine. Future street costs will continue to grow with development, but the Public Facilities Maintenance District will fund most new areas rather than General Fund.

STREET DIVISION, Continued
001-4231

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|----------------------------------|-----------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 165,141 | \$ 165,141 | \$ 170,675 | \$ 170,675 | \$ 170,675 |
| 4020 | Overtime Salaries | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 4030 | Part-time Salaries | \$ 10,000 | \$ 12,800 | \$ 16,000 | \$ 13,000 | \$ 13,000 |
| 4170 | Boot Allowance | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 13,628 | \$ 13,628 | \$ 13,889 | \$ 13,965 | \$ 13,965 |
| 44120 | SUI | \$ 1,232 | \$ 1,232 | \$ 1,262 | \$ 1,202 | \$ 1,202 |
| 4130 | Retirement | \$ 23,703 | \$ 23,703 | \$ 26,745 | \$ 26,433 | \$ 26,433 |
| 4140 | Health Insurance | \$ 23,305 | \$ 23,305 | \$ 23,505 | \$ 23,505 | \$ 23,505 |
| 4150 | Life Insurance | \$ 270 | \$ 270 | \$ 270 | \$ 270 | \$ 270 |
| 4190 | SDI | \$ 1,069 | \$ 1,069 | \$ 1,372 | \$ 1,356 | \$ 1,356 |
| 4200 | Deferred Compensation | \$ 624 | \$ 624 | \$ 624 | \$ 624 | \$ 624 |
| Per. Service Sub-Total | | \$ 240,372 | \$ 243,172 | \$ 255,742 | \$ 252,430 | \$ 252,430 |

MAINTENANCE AND OPERATION

| | | | | | | |
|------|-------------------------|------------------|------------------|------------------|------------------|------------------|
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 17,600 | \$ 18,800 | \$ 16,650 | \$ 16,650 | \$ 16,650 |
| | One Time | \$ 2,200 | \$ 2,200 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| | Total 4220 | \$ 19,800 | \$ 21,000 | \$ 20,650 | \$ 20,650 | \$ 20,650 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 19,500 | \$ 19,500 | \$ 17,500 | \$ 17,500 | \$ 17,500 |
| | Total 4230 | \$ 19,500 | \$ 19,500 | \$ 17,500 | \$ 17,500 | \$ 17,500 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 2,200 | \$ 7,500 | \$ 11,500 | \$ 11,500 | \$ 11,500 |
| | Total 4310 | \$ 2,200 | \$ 7,500 | \$ 11,500 | \$ 11,500 | \$ 11,500 |

STREET DIVISION, Continued
001-4231

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---------------|---------------------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4314 | Maintenance Contracts Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4314 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4320 | Meetings and Dues Ongoing | \$ 750 | \$ 580 | \$ 750 | \$ 750 | \$ 750 |
| | Total 4320 | \$ 750 | \$ 580 | \$ 750 | \$ 750 | \$ 750 |
| 4330 | Printing/Publications Ongoing | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 |
| | Total 4330 | \$ 100 | \$ 100 | \$ 100 | \$ 100 | \$ 100 |
| 4340 | Utilities Ongoing | \$ 96,000 | \$ 94,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| | Total 4340 | \$ 96,000 | \$ 94,000 | \$ 100,000 | \$ 100,000 | \$ 100,000 |
| 4350 | Repair/Maint. Services Ongoing | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| | Total 4350 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 4360 | Training Ongoing | \$ 7,000 | \$ 4,800 | \$ 5,500 | \$ 5,500 | \$ 5,500 |
| | Total 4360 | \$ 7,000 | \$ 4,800 | \$ 5,500 | \$ 5,500 | \$ 5,500 |
| 4380 | Rental/Leases Ongoing | \$ 725 | \$ 725 | \$ 725 | \$ 725 | \$ 725 |
| | Total 4380 | \$ 725 | \$ 725 | \$ 725 | \$ 725 | \$ 725 |
| 4300 | Rental/City Owned Equipmt. Ongoing | \$ 39,957 | \$ 42,000 | \$ 64,000 | \$ 59,760 | \$ 59,760 |
| | One Time | \$ 12,500 | \$ 14,700 | \$ - | \$ 10,000 | \$ 10,000 |
| | Total 4300 | \$ 52,457 | \$ 56,700 | \$ 64,000 | \$ 69,760 | \$ 69,760 |
| | Ongoing O & M | \$ 185,332 | \$ 189,505 | \$ 218,225 | \$ 213,985 | \$ 213,985 |
| | One Time O & M | \$ 14,700 | \$ 16,900 | \$ 4,000 | \$ 14,000 | \$ 14,000 |
| | Maint./Operations Sub-Total | \$ 200,032 | \$ 206,405 | \$ 222,225 | \$ 227,985 | \$ 227,985 |

STREET DIVISION, Continued
001-4231

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---------------------------------|---|-------------------------------|-----------------------------------|------------------------------------|---|--------------------------------------|
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | | | | | |
| | Equipment Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital Outlay Sub-Total | | \$ - | \$ - | \$ - | \$ - | \$ - |
| | | | | | | |
| Asset Replacement | | | | | | |
| 4825AR | Equipment | | | | | |
| | Ongoing | | | | | |
| | Replace 2001 broken paint stripper #691. | | | | | |
| | Replace motor and vaccum on Leaf Machine | | | | | |
| | Equipment Sub-Total | \$ - | \$ - | \$ 36,000 | \$ 36,000 | \$ 36,000 |
| 4840AR | <u>Vehicles</u> | | | | | |
| | Replace 1988 old paint truck that doesn't work. | | | | | |
| | Vehicles Sub-Total | \$ - | \$ - | \$ 32,000 | \$ 32,000 | \$ 32,000 |
| Asset Replacement Total | | \$ - | \$ - | \$ 68,000 | \$ 68,000 | \$ 68,000 |
| | | | | | | |
| | Ongoing Total | \$ 425,704 | \$ 432,677 | \$ 473,967 | \$ 466,415 | \$ 466,415 |
| | One Time Total | \$ 14,700 | \$ 16,900 | \$ 4,000 | \$ 14,000 | \$ 14,000 |
| | Asset Repl. Total | \$ - | \$ - | \$ 68,000 | \$ 68,000 | \$ 68,000 |
| Grand Total | | \$ 440,404 | \$ 449,577 | \$ 545,967 | \$ 548,415 | \$ 548,415 |

The Parks Division is charged with the responsibility of the maintenance and repairs at the seven City Parks, consisting of approximately 60 acres of parkland and all landscaping at City Hall, Council Chamber, Civic Auditorium, the Police Department, Northside Fire Station, Veteran’s Memorial Building/Teen Center and the Cinnamon Municipal Complex. Parks crews also care for the lawns at the Sarah Mooney Museum, Meyers Transitional Home, Depot, Rotary Youth Plaza and the Downtown Streetscape area.

GOALS AND OBJECTIVES

- ◆ Develop remaining portion of Heritage Park
- ◆ Construct pavilion and restroom in Lion’s Park
- ◆ Research Grant Funding opportunities

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|-------------------------------------|-------|-------|-------|-------|-------|-------|
| Landscaped Acres Maintained: | | | | | | |
| City Park | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 |
| 19 th Avenue Park | 17.00 | 17.00 | 17.00 | 17.00 | 17.00 | 17.00 |
| City Hall/Civic/Council Chamber | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Sarah Mooney Museum | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Industrial Park | .50 | .50 | .50 | .50 | .50 | .50 |
| Heritage Park | 25.00 | 25.00 | 25.00 | 25.00 | 25.00 | 25.00 |
| Vine Street (North of 198) | .25 | .25 | .25 | .25 | .25 | .25 |
| Plaza Park | .22 | .22 | .22 | .22 | .22 | .22 |
| Lions Park | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 |
| Police Department | .50 | .50 | .50 | .50 | .50 | .50 |
| Rotary Youth Plaza | .67 | .67 | .67 | .67 | .67 | .67 |
| Teen Center / Veteran’s Hall | N/A | .20 | .20 | .20 | .20 | .20 |
| Bevalaqua Park | N/A | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 |
| Cinnamon Municipal Complex | N/A | 25.00 | 25.00 | 25.00 | 12.50 | 12.50 |
| Depot Complex | N/A | N/A | 1.75 | 1.75 | 1.75 | 1.75 |

Position Allocation:

| | |
|-------------------------|-------------|
| Superintendent | .35 |
| Office Assistant I/II | .20 |
| Sr. Maintenance Worker | 1.00 |
| Maintenance Worker I/II | <u>3.00</u> |
| | 4.55 |

Parks Department, Continued

Commentary:

The Parks Budget has a reoccurring expense decrease of \$5,458 with a one time expense of \$7,400 for a small area riding Lawn Mower. Although there is a \$15,000 decrease in part-time salaries, this savings is offset by a \$4,000 increase in Repair Maintenance Supplies (4230); \$4,000 increase in Health Insurance (4140); and Rental / City Owned Equipment (4350) is up \$8,700 while Repair Maintenance Services (4350) is up \$3,000.

PARKS DIVISION, Continued
001-4241

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|----------------------------------|-----------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 172,102 | \$ 172,102 | \$ 172,286 | \$ 172,286 | \$ 172,286 |
| 4020 | Overtime Salaries | \$ 450 | \$ 200 | \$ 450 | \$ 450 | \$ 450 |
| 4030 | Part-time Salaries | \$ 55,000 | \$ 43,792 | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| 4170 | Boot Allowance | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 17,408 | \$ 12,806 | \$ 17,422 | \$ 17,422 | \$ 17,422 |
| 4120 | SUI | \$ 1,243 | \$ 1,734 | \$ 1,186 | \$ 1,186 | \$ 1,186 |
| 4130 | Retirement | \$ 24,764 | \$ 24,887 | \$ 26,930 | \$ 26,930 | \$ 26,930 |
| 4140 | Health Insurance | \$ 30,275 | \$ 27,458 | \$ 34,325 | \$ 34,325 | \$ 34,325 |
| 4150 | Life Insurance | \$ 273 | \$ 273 | \$ 273 | \$ 273 | \$ 273 |
| 4190 | SDI | \$ 1,365 | \$ 962 | \$ 1,382 | \$ 1,382 | \$ 1,382 |
| 4220 | Deferred Compensation | \$ 874 | \$ 690 | \$ 704 | \$ 704 | \$ 704 |
| Per. Service Sub-Total | | \$ 304,154 | \$ 285,304 | \$ 295,358 | \$ 295,358 | \$ 295,358 |

MAINTENANCE AND OPERATION

| | | | | | | |
|------|------------------------|------------------|------------------|------------------|------------------|------------------|
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 19,500 | \$ 46,800 | \$ 19,000 | \$ 19,000 | \$ 19,000 |
| | One Time | | | | | |
| | Playground Bark | \$ 28,769 | \$ - | \$ - | \$ - | \$ - |
| | Total 4220 | \$ 48,269 | \$ 46,800 | \$ 19,000 | \$ 19,000 | \$ 19,000 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 8,000 | \$ 11,490 | \$ 12,000 | \$ 12,000 | \$ 12,000 |
| | Total 4230 | \$ 8,000 | \$ 11,490 | \$ 12,000 | \$ 12,000 | \$ 12,000 |

PARKS DIVISION, Continued

001-4241

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|------------------------------|------------------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 25,000 | \$ 25,000 | \$ 24,000 | \$ 24,000 | \$ 24,000 |
| | Total 4310 | \$ 25,000 | \$ 25,000 | \$ 24,000 | \$ 24,000 | \$ 24,000 |
| 4320 | Meetings & Dues | | | | | |
| | Ongoing | \$ 140 | \$ 160 | \$ 180 | \$ 180 | \$ 180 |
| | Total 4320 | \$ 140 | \$ 160 | \$ 180 | \$ 180 | \$ 180 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 18,000 | \$ 18,860 | \$ 19,000 | \$ 19,000 | \$ 19,000 |
| | Total 4340 | \$ 18,000 | \$ 18,860 | \$ 19,000 | \$ 19,000 | \$ 19,000 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 15,900 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| | Total 4350 | \$ 15,900 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| 4360 | Training | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4360 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ - | \$ 223 | \$ 225 | \$ 225 | \$ 225 |
| | Total 4380 | \$ - | \$ 223 | \$ 225 | \$ 225 | \$ 225 |
| 4300 | Rental/City Owned Equipment | | | | | |
| | Ongoing | \$ 30,127 | \$ 27,600 | \$ 28,000 | \$ 38,900 | \$ 38,900 |
| | Total 4300 | \$ 30,127 | \$ 27,600 | \$ 28,000 | \$ 38,900 | \$ 38,900 |
| | Ongoing O & M | \$ 116,667 | \$ 145,133 | \$ 117,405 | \$ 128,305 | \$ 128,305 |
| | One Time O & M | \$ 28,769 | \$ - | \$ - | \$ - | \$ - |
| | Maint./Operations Sub-Total | \$ 145,436 | \$ 145,133 | \$ 117,405 | \$ 128,305 | \$ 128,305 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ 8,300 | \$ - | \$ - | \$ - | \$ - |
| | One Time | | | | | |
| | Small area mower | \$ - | \$ - | \$ 7,400 | \$ 7,400 | \$ 7,400 |
| | Capital Outlay Sub-Total | \$ 8,300 | \$ - | \$ 7,400 | \$ 7,400 | \$ 7,400 |

PARKS DIVISION, Continued
001-4241

| OBJECT | | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|--------------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| NO. | DESCRIPTION | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| | | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| Asset Replacement | | | | | | |
| 4825AR | <u>Equipment</u> | | | | | |
| | Total 4825AR | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4840AR | <u>Vehicles</u> | | | | | |
| | Total 4840AR | \$ 46,200 | \$ - | \$ - | \$ - | \$ - |
| Asset Replacement Total | | \$ 46,200 | \$ - | \$ - | \$ - | \$ - |
| Ongoing Total | | \$ 429,121 | \$ 430,437 | \$ 412,763 | \$ 423,663 | \$ 423,663 |
| One Time Total | | \$ 28,769 | \$ - | \$ 7,400 | \$ 7,400 | \$ 7,400 |
| Asset Repl. Total | | \$ 46,200 | \$ - | \$ - | \$ - | \$ - |
| Grand Total | | \$ 504,090 | \$ 430,437 | \$ 420,163 | \$ 431,063 | \$ 431,063 |

LIGHTING & LANDSCAPE MAINTENANCE DISTRICT FUND 078 DEPARTMENT 4800

The Lighting and Landscape Maintenance District function provides for the maintenance and repair of landscaping easements and street medians within the District's boundaries. Included in the District are portions of Lions' Park, Windsor Court, Cambridge Park, Silva Estates, Capistrano, Wildflower, Country Club Villas, Self-Help, Avalon, Silverado, LaDante Rose, Summerwind, College Park and Covington Place subdivisions. Running Springs (Zone 4) has been eliminated.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 15% of a Superintendent's and 10% of an Office Assistant I/II' time is assigned to the activity; part-time employees perform the maintenance work. Any work performed by City employees such as equipment service and repair is charged directly to the District.

GOALS AND OBJECTIVES

- ◆ Work within guideline of Proposition 218
- ◆ Maintain existing zones at an acceptable level
- ◆ Examine cost saving measures for implementation in the many zones
- ◆ Research the possibility of contracting maintenance of the District

Position Allocation:

| | |
|-----------------------|------------|
| Superintendent | .15 |
| Office Assistant I/II | <u>.10</u> |
| | .25 |

Commentary:

Years of inflation and property owners' denial for assessment increases will force the care of many of the existing districts to decrease dramatically. For example Silverado – Zone 7 has \$0.12 revenue per square foot annually; Wildflower – Zone 5 has \$0.13 per sq. ft.; Zone 11 – Self Help has \$0.16 of annual revenue per square foot; Westfield Zone 1 & 2 which includes Fox Street, 18th Avenue, other major arterials. These arterial streets require daily attention for trash and debris. With this burden, the level of care with the annual revenue of \$0.15 per square foot may require turf removal in the median and other one time cost to reduce the budget. By contrast Summerwind – Zone 12 has \$0.48 revenue per square foot and is able to maintain at a much higher level. The budget of \$237,792 has been greatly impacted by fuel and minimum wage laws. This year all levels of service will be reduced.

LLMD, Continued
078-4800

| Acct. | District Account | 4801 Westfield | 4803 Silva Est. | 4805 Wild- flower | 4806 Capis- trano | 4807 Silver- ado | 4808 Ctry. Clb. VII. | 4809 LaDan. Rose | 4810 Avalon | 4811 Self Help. Ent | 4812 Summer- wind | 4813 Covington | Total |
|-------|---------------------------------------|-------------------|-----------------------|-------------------------|-------------------------|------------------------|----------------------------|------------------------|----------------|------------------------------|-------------------------|-------------------|------------------|
| | 2008/09 Revenue Budget | 83,414 | 15,493 | 1,778 | 1,855 | 4,014 | 20,904 | 6,060 | 18,869 | 1,884 | 77,868 | 4,654 | \$236,792 |
| 4010 | Regular Salaries | 3,343 | 621 | 71 | 74 | 161 | 838 | 243 | 756 | 76 | 3,121 | 187 | \$9,491 |
| 4030 | Part-Time Salaries | 44,100 | 8,350 | 822 | 910 | 2,000 | 11,500 | 3,050 | 8,750 | 1,000 | 43,500 | 2,350 | \$126,332 |
| 4110 | Fica Taxes | 3,175 | 601 | 59 | 66 | 144 | 803 | 220 | 630 | 72 | 3,132 | 169 | \$9,071 |
| 4120 | Unemployment Taxes | 115 | 21 | 2 | 3 | 6 | 29 | 8 | 26 | 3 | 107 | 6 | \$326 |
| 4140 | Health Insurance | 881 | 164 | 19 | 20 | 42 | 221 | 64 | 199 | 20 | 823 | 49 | \$2,502 |
| 4150 | Life Insurance | 12 | 2 | 0 | 0 | 1 | 3 | 1 | 3 | 0 | 11 | 1 | \$33 |
| 4190 | State Disability Ins. | 62 | 11 | 1 | 1 | 3 | 15 | 4 | 14 | 1 | 58 | 3 | \$175 |
| 4200 | Deferred Compensation | 233 | 43 | 5 | 5 | 11 | 58 | 17 | 53 | 5 | 217 | 13 | \$661 |
| 4130 | Retirement | 1,214 | 226 | 26 | 27 | 58 | 304 | 88 | 275 | 27 | 1,134 | 68 | \$3,447 |
| 4195 | Cafeteria Plan | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | \$0 |
| 4220 | Operating Supplies | 2,226 | 401 | 196 | 153 | 281 | 395 | 381 | 1,992 | 80 | 736 | 127 | \$6,968 |
| 4230 | Repair/Maint. Supplies | 1,287 | 99 | 4 | 3 | 16 | 62 | 45 | 130 | 0 | 198 | 189 | \$2,032 |
| 4300 | Rental/City Owned Vehicles | 8,857 | 1,645 | 189 | 197 | 426 | 2,220 | 643 | 2,003 | 200 | 8,268 | 494 | \$25,142 |
| 4310 | Professional Contract Services | 244 | 28 | 6 | 4 | 14 | 29 | 13 | 43 | 0 | 73 | 11 | \$465 |
| 4330 | Printing & Publications | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | \$0 |
| 4340 | Utilities | 11,096 | 2,061 | 237 | 247 | 534 | 2,781 | 806 | 2,510 | 251 | 10,359 | 619 | \$31,500 |
| 4350 | Repair/Maint. Services | 475 | 88 | 10 | 11 | 23 | 119 | 34 | 107 | 11 | 443 | 26 | \$1,348 |
| 4360 | Training | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | \$0 |
| 4384 | Depreciation Expense | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | \$0 |
| 4830 | Machinery and Equipment | 1,257 | 233 | 27 | 28 | 60 | 315 | 91 | 284 | 28 | 1,173 | 70 | \$3,567 |
| 9000 | Operating Transfers Out | 4,837 | 898 | 103 | 108 | 233 | 1,212 | 351 | 1,094 | 109 | 4,516 | 270 | \$13,732 |

| | | | | | | | | | | | | |
|---------------------------|----------------|---------------|---------------|--------------|---------------|---------------|---------------|---------------|---------------|----------------|---------------|------------------|
| % of Total Revenue | 35.23% | 6.54% | 0.75% | 0.78% | 1.70% | 8.83% | 2.56% | 7.97% | 0.80% | 32.88% | 1.97% | 100.00% |
| Square Footage | 546,665 | 61,640 | 13,850 | 8,960 | 32,200 | 64,830 | 28,550 | 95,201 | 75,700 | 162,248 | 25,400 | 1,115,244 |

| | | | | | | | | | | | | |
|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| Revenue Per Square Foot | \$0.15 | \$0.25 | \$0.13 | \$0.21 | \$0.12 | \$0.32 | \$0.21 | \$0.20 | \$0.16 | \$0.48 | \$0.18 | \$0.22 |
|--------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|

PUBLIC FACILITIES MAINTENANCE DISTRICT FUND 78 DEPARTMENT 4800

This will be the first year the City has begun maintenance in the new Public Facilities Maintenance District (PFMD). Although a PFMD is similar to the Lighting and Landscape Maintenance District (LLMD), their function encompasses much more maintenance and care for streets and parks. The care provides for the street lights, medians, sidewalks, trees, block walls, tot lots, picnic equipment, all irrigation systems, utility costs, maintenance and repair and an ongoing reserve account for future tree trimming, street paving, replacement of playground equipment and all appurtenant facilities needs. All services and materials for the ordinary and usual maintenance operation and servicing within the District's boundaries is covered. The City accepts operational maintenance of the PFMD after one year of maintenance by the developer.

This activity is funded through assessments paid by property owners within the District. Budgets and reports are prepared based on increased subdivision areas and revenues received annually. If any changes are to be made to the assessments charged to property owners in any of the zones, the property owners must vote for the assessment. Only 15% of a Superintendent's and 10% of the Office Assistant's time is assigned to the activity; part-time employees perform the maintenance work. Any work performed by City employees or through contracts is charged directly to the District.

GOALS AND OBJECTIVES

- ◆ Work within guidelines of Proposition 218
- ◆ Establish the proper level of care as per budget
- ◆ Establish a maintenance frequency to meet anticipated expectations
- ◆ Research the possibility of contracting maintenance of the District.

Position Allocation:

| | |
|-----------------------|------------|
| Superintendent | .15 |
| Office Assistant I/II | <u>.10</u> |
| | .25 |

Commentary

The Public Facilities District Budget inception for the proposed budget report is based on the City Engineers Report for estimated maintenance cost. As we establish a history the cost will be refined in the coming years. The total 2008-2009 budget is \$313,273 of that \$168,517 is budgeted for 08-09 operations and maintenance with a reserve of \$144,756.

PFMD, Continued

| OBJECT NO. | DESCRIPTION | The Landing | Liberty 1 & 2 | TOTAL |
|---------------|--------------------------------|-------------------|-------------------|-------------------|
| | | ZONE 1 2008-09 | ZONE 2 2008-09 | 2008-09 |
| | Revenues | \$46,621 | \$266,652 | \$ 313,273 |
| 4010 | Regular Salaries | \$ 1,868 | \$ 10,683 | \$ 12,551 |
| 4030 | Part-time Salaries | \$ 10,640 | \$ 58,000 | \$ 68,640 |
| 4110 | Fica Taxes | \$ 883 | \$ 5,295 | \$ 6,178 |
| 4120 | Unemployment Taxes | \$ 39 | \$ 175 | \$ 214 |
| 4140 | Health Insurance | \$ 497 | \$ 2,815 | \$ 3,312 |
| 4150 | Life Insurance | \$ 33 | \$ 33 | \$ 66 |
| 4190 | State Disability Insurance | \$ 22 | \$ 97 | \$ 119 |
| 4200 | Deferred Compensation | \$ 138 | \$ 794 | \$ 932 |
| 4130 | Retirement | \$ 674 | \$ 3,842 | \$ 4,516 |
| 4195 | Cafeteria Plan | \$ - | \$ - | \$ - |
| 4220 | Operating Supplies | \$ 800 | \$ 3,500 | \$ 4,300 |
| 4230 | Repair/Maintenance Supplies | \$ 600 | \$ 3,000 | \$ 3,600 |
| 4300 | Rental City-Owned Vehicles | \$ 4,941 | \$ 28,265 | \$ 33,206 |
| 4310 | Professional Contract Services | \$ 1,046 | \$ 1,484 | \$ 2,530 |
| 4330 | Printing and Publications | \$ 71 | \$ 242 | \$ 313 |
| 4340 | Utilities | \$ 380 | \$ 3,600 | \$ 3,980 |
| 4350 | Repair /Maintenance Services | \$ 200 | \$ 1,000 | \$ 1,200 |
| 4360 | Training | \$ - | \$ - | \$ - |
| 4384 | Depreciation Expense | \$ - | \$ - | \$ - |
| 4830 | Machinery and Equipment | \$ 700 | \$ 4,000 | \$ 4,700 |
| 9000 | Operating Transfers Out | \$ 2,702 | \$ 15,458 | \$ 18,160 |
| | 08-09 O & M Budget | \$ 26,234 | \$ 142,283 | \$ 168,517 |
| 9019 | Deferred Maintenance/Reserve | \$ 20,387 | \$ 124,369 | \$ 144,756 |
| | Revenue per sq. ft. | \$ 1.89 | \$ 2.46 | \$ 2.18 |

The Recreation Department offers the community and surrounding area a variety of recreation activities. Programs include annual events such as Breakfast with Santa, Easter Egg Hunt, and Halloween Carnival. Some of the ongoing programs include monthly Community Yard Sale, morning Turbo Kick Classes, student Karate Classes, Dog Obedience Classes and American Red Cross Classes in CPR and Babysitting. Sports programs include Adult Softball, Adult Basketball, Youth 3 on 3 Basketball tournaments, Aqua Jets Swim Team, Pee Wee Sports for soccer and basketball and two holiday 3K Walk and/or 5K Runs. Senior Citizen activities include planned trips, and holiday parties. The Recreation Department also is responsible for the operation of the Teen Center, Monday – Friday for 6th – 12th graders. Special Summer programs other than sports include the operation of the Lemoore High School Swimming Pool for the community; Day Camp for students completing kindergarten through sixth grades and Summer Teen Center activities from 1:00 – 5:00 p.m.

GOALS AND OBJECTIVES

- ◆ Continue to promote Teen Center sponsored activities and increase daily attendance
- ◆ Seek opportunities and programs for youth population.
- ◆ Expand scope of instructor offered classes.

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|-------------------------------------|--------|--------|--------|--------|--------|--------|
| Total Participation | 23,190 | 21,905 | 20,016 | 20,545 | 20,643 | 20,562 |
| Total Youth Participants | 16,986 | 15,950 | 14,028 | 13,965 | 9,951 | 10,314 |
| Total Adult Participants | 6,204 | 5,955 | 5,998 | 6,580 | 10,692 | 10,248 |
| Number/Activities Sponsored | 102 | 93 | 95 | 92 | 97 | 95 |
| Special Programs Participants | 12,203 | 9,100 | 9,850 | 9,266 | 7,548 | 7,149 |
| Adult Sports Participants | 1,482 | 1,260 | 1,485 | 1,716 | 1,903 | 2,125 |
| Youth Sports Participants | 342 | 275 | 294 | 344 | 362 | 332 |
| Senior Citizen Program Participants | 517 | 335 | 349 | 395 | 376 | 520 |
| Community Events/Special Events | 8,584 | 7,630 | 7,971 | 8,669 | 10,454 | 10,436 |

Position Allocation:

| | |
|--------------------------------|------------|
| Director of Parks & Recreation | 1.00 |
| Recreation Supervisor | 1.00 |
| Secretary | 1.00 |
| Office Assistant I/II | <u>.40</u> |
| | 3.40 |

Commentary:

The reoccurring expenses for the Recreation Budget for 2008-2009 has decreased \$2,657 with our one time expenses increasing \$7,700 for Professional/Contract Services (4310) a \$5,000 contribution for Anti Gang Awareness Task Force and Operating Supplies (4220). Regular Salaries (4010) and Part time Salaries (4030) have decreased \$9,000 while benefits have increased \$3,000. Our largest increase is in

Recreation Department, Continued

Commentary, Cont'd.

Meetings and Dues (4320) to train and motivate staff and Professional Contract Services (4310). Day to day operations include program costs for items such as day camp trips, crafts, snacks and supplies, LHS swimming pool rental, adult basketball and volleyball facility rentals, contract and part-time staffing cost for the operation of recreational programs, as well as general support supplies/equipment for staff and programs. Our greatest goal and efforts are targeting a major increase in the amount of programs/classes offered to citizens and the 12 – 16 year old teens. While these programs/classes may pay for themselves, they may also translate into budget overruns in expenditures.

RECREATION DEPARTMENT, Continued

001-4242

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|-------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 181,678 | \$ 153,724 | \$ 174,700 | \$ 174,700 | \$ 174,700 |
| 4020 | Overtime Salaries | \$ - | \$ 614 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 4030 | Part-time Salaries | \$ 48,000 | \$ 48,000 | \$ 35,000 | \$ 46,000 | \$ 46,000 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 17,570 | \$ 13,346 | \$ 17,037 | \$ 16,884 | \$ 16,884 |
| 4120 | SUI | \$ 986 | \$ 2,221 | \$ 924 | \$ 924 | \$ 924 |
| 4130 | Retirement | \$ 26,709 | \$ 23,110 | \$ 27,236 | \$ 27,236 | \$ 27,236 |
| 4140 | Health Insurance | \$ 22,179 | \$ 14,378 | \$ 19,093 | \$ 19,093 | \$ 19,093 |
| 4150 | Life Insurance | \$ 204 | \$ 204 | \$ 204 | \$ 204 | \$ 204 |
| 4190 | SDI | \$ 1,378 | \$ 1,378 | \$ 1,398 | \$ 1,398 | \$ 1,398 |
| 4200 | Deferred Compensation | \$ 3,455 | \$ 3,455 | \$ 4,092 | \$ 4,092 | \$ 4,092 |
| Per. Service Sub-Total | | \$ 302,159 | \$ 260,430 | \$ 280,684 | \$ 291,531 | \$ 291,531 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 22,000 | \$ 23,800 | \$ 19,600 | \$ 19,600 | \$ 19,600 |
| | One Time | | | | | |
| | 1 Headset/ lamenator | \$ 1,500 | \$ - | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| Total 4220 | | \$ 23,500 | \$ 23,800 | \$ 21,100 | \$ 21,100 | \$ 21,100 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 20,000 | \$ 64,000 | \$ 23,000 | \$ 23,000 | \$ 23,000 |
| | One Time | | | | | |
| | Anti Gang | \$ - | \$ - | \$ - | \$ 5,000 | \$ 5,000 |
| Total 4310 | | \$ 20,000 | \$ 64,000 | \$ 23,000 | \$ 28,000 | \$ 28,000 |
| 4320 | Meetings/ Dues | | | | | |
| | Ongoing | \$ 500 | \$ 1,000 | \$ 6,000 | \$ 8,500 | \$ 8,500 |
| Total 4320 | | \$ 500 | \$ 1,000 | \$ 6,000 | \$ 8,500 | \$ 8,500 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 1,000 | \$ 150 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| Total 4330 | | \$ 1,000 | \$ 150 | \$ 1,000 | \$ 1,000 | \$ 1,000 |

RECREATION DEPARTMENT, Continued
001-4242

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---------------------------------|---|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 3,000 | \$ 2,600 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| | Total 4340 | \$ 3,000 | \$ 2,600 | \$ 3,000 | \$ 3,000 | \$ 3,000 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4350 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4360 | Training | | | | | |
| | Ongoing | \$ 300 | \$ 300 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Total 4360 | \$ 300 | \$ 300 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 11,500 | \$ 9,339 | \$ 9,500 | \$ 9,500 | \$ 9,500 |
| | Total 4380 | \$ 11,500 | \$ 9,339 | \$ 9,500 | \$ 9,500 | \$ 9,500 |
| 4300 | Rental/City Owned Equipmt. | | | | | |
| | Ongoing | \$ 2,129 | \$ 2,100 | \$ 2,100 | \$ 2,800 | \$ 2,800 |
| | Total 4300 | \$ 2,129 | \$ 2,100 | \$ 2,100 | \$ 2,800 | \$ 2,800 |
| | Ongoing O & M | \$ 60,429 | \$ 103,289 | \$ 65,200 | \$ 68,400 | \$ 68,400 |
| | One Time O & M | \$ 1,500 | \$ - | \$ 1,500 | \$ 6,500 | \$ 6,500 |
| | Maint./Operations Sub-Total | \$ 61,929 | \$ 103,289 | \$ 66,700 | \$ 74,900 | \$ 74,900 |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | | | | | |
| | Electric dance pad& Projector w/ speakers | \$ - | \$ - | \$ 2,700 | \$ 2,700 | \$ 2,700 |
| | TOTAL 4825 | \$ - | \$ - | \$ 2,700 | \$ 2,700 | \$ 2,700 |
| <u>Asset Replacement</u> | | | | | | |
| 4825AR | Copier | | | | | |
| | Asset Replacement Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Ongoing Total | \$ 362,588 | \$ 363,719 | \$ 345,884 | \$ 359,931 | \$ 359,931 |
| | One Time Total | \$ 1,500 | \$ - | \$ 4,200 | \$ 9,200 | \$ 9,200 |
| | Asset Repl. Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Grand Total | \$ 364,088 | \$ 363,719 | \$ 350,084 | \$ 369,131 | \$ 369,131 |

GOLF COURSE**FUND 45****DEPARTMENT 4245**

The Lemoore Municipal Golf Course is operated as an Enterprise Fund, with fees and charges expected to cover the direct and indirect costs of course ownership, operation, and maintenance. Commencing July 1, 2006, the City extended the management contract to operate the Course. The management company, Sierra Golf Management, Inc., is responsible and has the authority (subject to City Council approval of their annual budget and golf fees) to maintain the Course, operate the Club House and Pro Shop, and promote golf play.

GOLF COURSE, Continued
45-4245

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|--|---------------------------------|---------------------------------------|---|--|---|--|
| <u>MAINTENANCE & OPERATIONS</u> | | | | | | |
| 4310 | Professional/ Contract Services | \$ 35,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| Other Expenses Sub-Total | | \$ 35,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| <u>OTHER PAYABLES</u> | | | | | | |
| 9045 | Financing Expense | \$ 315,000 | \$ 265,000 | \$ 271,000 | \$ 271,000 | \$ 271,000 |
| Other Expenses Sub-Total | | \$ 315,000 | \$ 265,000 | \$ 271,000 | \$ 271,000 | \$ 271,000 |
| Grand Total | | \$ 350,000 | \$ 295,000 | \$ 301,000 | \$ 301,000 | \$ 301,000 |

The Water Division is charged with delivering high quality, potable water in adequate quantities and pressure for domestic, industrial, and fire suppression purposes. The Water Division operates and maintains a 100% ground water supply system, which includes water production, water treatment, and water distribution systems. The system consists of the North Well Field with three deep wells, located six miles north of the City near the Kings River. The City also has four wells (Wells 7, 10, 11, 12), within the City limits. In addition, the Water Division operates and maintains the Industrial Water System (Wells 8 & 9) serving the City’s Industrial Park on 19th Avenue, south of Highway 198.

GOALS AND OBJECTIVES

- ◆ Review and implement the new Water Master Plan.
- ◆ Continue implementing the Water Capital Improvement Projects.
- ◆ Monitor and complete water system testing as required by California Department of Public Health Standards.
- ◆ Assist the Fire Department in meeting the City’s ISO Class 3 Fire Rating.
- ◆ Continue Water Departments Annual Safety Training Program to meet all requirements.
- ◆ Continue Water System component efficiency monitoring program.
- ◆ Continue our water meter change-out program.

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|--|-------------|-------------|-------------|-------------|-------------|-------------|
| Water Production (cf) (millions) | 256 | 307 | 292 | 301 | 307 | 322 |
| Services Installed/Replaced | 469 | 318 | 181 | 240 | 248 | 404 |
| Hydrant Meters Set-up | 22 | 17 | 24 | 25 | 28 | 26 |
| Emergency Response Calls | 127 | N/A | 178 | 192 | 168 | 254 |
| Water Samples Taken | 435 | 418 | 465 | 452 | 450 | 570 |
| Meters Read Monthly (March) | | | | 5,800 | 6,082 | 6,267 |
| Operating/Maintenance Cost per 1,000 gallons | \$0.6779 | \$0.7107 | \$0.8269 | \$0.8772 | \$0.9480 | \$0.9075 |
| Underground Service Alert Calls | | | | | 400 | 403 |

Position Allocation:

| | |
|-----------------------------|------------|
| Public Works Superintendent | 1.00 |
| Public Works Analyst | .35 |
| Senior Maintenance Worker | 1.00 |
| Maintenance Worker I/II | 7.00 |
| Office Assistant I/II | <u>.25</u> |
| | 9.60 |

Water Division, Continued

Commentary:

The 2008/2009 Water Division Budget reflects an overall increase of \$92,204. There is an increase in Regular Salaries due to a 4th quarter addition of a Maintenance Worker position; Part-Time Salaries increase due to the addition of a Water Warden Position as dictated by the City Water Master Plan. The Division also proposes increases in Utilities, Maintenance/Repair Services due to general maintenance to Well #10, and in Rental/City-Owned Equipment, due to fuel costs and one Diesel CARB retrofit for the Water Department Dump Truck. We are projecting reductions in Operating Supplies due to the drop in residential building, and there will be no Laguna Recharge Payment this year.

WATER DIVISION, Continued

50-4250

| OBJECT | | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| NO. | DESCRIPTION | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| | | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 326,915 | \$ 308,370 | \$ 349,192 | \$ 337,513 | \$ 337,513 |
| | Maint. WK I/II to be hired 4th Qtr 08-09 | | | | | |
| 4020 | Overtime Salaries | \$ 7,000 | \$ 9,800 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| 4030 | Part-time Salaries | \$ 38,000 | \$ 41,230 | \$ 45,000 | \$ 45,000 | \$ 45,000 |
| 4170 | Boot Allowance | \$ 700 | \$ 700 | \$ 800 | \$ 800 | \$ 800 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 28,566 | \$ 28,566 | \$ 26,740 | \$ 29,798 | \$ 29,798 |
| 4120 | SUI | \$ 2,094 | \$ 2,094 | \$ 2,024 | \$ 2,483 | \$ 2,483 |
| 4130 | Retirement | \$ 48,432 | \$ 48,432 | \$ 54,496 | \$ 53,710 | \$ 53,710 |
| 4140 | Health Insurance | \$ 46,213 | \$ 46,213 | \$ 46,990 | \$ 52,857 | \$ 52,857 |
| 4150 | Life Insurance | \$ 501 | \$ 501 | \$ 561 | \$ 576 | \$ 576 |
| 4190 | SDI | \$ 2,240 | \$ 2,240 | \$ 2,796 | \$ 2,756 | \$ 2,756 |
| 4200 | Deferred Compensation | \$ 2,261 | \$ 2,261 | \$ 2,560 | \$ 3,188 | \$ 3,188 |
| Per. Service Sub-Total | | \$ 502,922 | \$ 490,407 | \$ 538,159 | \$ 535,681 | \$ 535,681 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 315,050 | \$ 315,070 | \$ 342,265 | \$ 342,265 | \$ 342,265 |
| | One Time | \$ - | \$ 7,800 | \$ 12,700 | \$ 12,700 | \$ 12,700 |
| | Total 4220 | \$ 315,050 | \$ 322,870 | \$ 354,965 | \$ 354,965 | \$ 354,965 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 33,000 | \$ 34,000 | \$ 33,000 | \$ 33,000 | \$ 33,000 |
| | Total 4230 | \$ 33,000 | \$ 34,000 | \$ 33,000 | \$ 33,000 | \$ 33,000 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 40,000 | \$ 44,000 | \$ 41,000 | \$ 41,000 | \$ 41,000 |
| | One Time | | | | | |
| | Lab Testing Compliance | \$ 15,000 | \$ 11,000 | \$ 14,000 | \$ 14,000 | \$ 14,000 |
| | Total 4310 | \$ 55,000 | \$ 55,000 | \$ 55,000 | \$ 55,000 | \$ 55,000 |

WATER DIVISION, Continued

50-4250

| OBJECT | | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|--------|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| NO. | DESCRIPTION | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| 4313 | Laguna Recharge Payment | | | | | |
| | Ongoing | \$ 26,000 | \$ - | \$ - | \$ - | \$ - |
| | Total 4313 | \$ 26,000 | \$ - | \$ - | \$ - | \$ - |
| 4320 | Meetings/ Dues | | | | | |
| | Ongoing | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| | Total 4320 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 6,100 | \$ 6,500 | \$ 6,500 | \$ 6,500 | \$ 6,500 |
| | Total 4330 | \$ 6,100 | \$ 6,500 | \$ 6,500 | \$ 6,500 | \$ 6,500 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 760,000 | \$ 780,780 | \$ 800,000 | \$ 800,000 | \$ 800,000 |
| | Total 4340 | \$ 760,000 | \$ 780,780 | \$ 800,000 | \$ 800,000 | \$ 800,000 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 25,000 | \$ 31,000 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| | One Time | \$ 20,000 | \$ 12,500 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| | Total 4350 | \$ 45,000 | \$ 43,500 | \$ 55,000 | \$ 55,000 | \$ 55,000 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 7,000 | \$ 5,800 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| | Total 4360 | \$ 7,000 | \$ 5,800 | \$ 7,000 | \$ 7,000 | \$ 7,000 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 750 | \$ 950 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Total 4380 | \$ 750 | \$ 950 | \$ 1,000 | \$ 1,000 | \$ 1,000 |

WATER DIVISION, Continued

50-4250

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|------------------------------|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| | | BUDGET | EXPENSES | REQUESTS | CITY MANAGER | CITY COUNCIL |
| | | 2007-08 | 2007-08 | 2008-09 | 2008-09 | 2008-09 |
| 4300 | Rental/City Owned Equipment | | | | | |
| | Ongoing | \$ 66,332 | \$ 66,330 | \$ 77,912 | \$ 77,912 | \$ 77,912 |
| | One Time | \$ - | \$ - | \$ 10,000 | \$ 10,000 | \$ 10,000 |
| | Total 4300 | \$ 66,332 | \$ 66,330 | \$ 87,912 | \$ 87,912 | \$ 87,912 |
| | Ongoing O&M | \$ 1,281,732 | \$ 1,286,930 | \$ 1,341,177 | \$ 1,341,177 | \$ 1,341,177 |
| | One Time O & M | \$ 35,000 | \$ 31,300 | \$ 61,700 | \$ 61,700 | \$ 61,700 |
| | Maint./Operations Sub-Total | \$ 1,316,732 | \$ 1,318,230 | \$ 1,402,877 | \$ 1,402,877 | \$ 1,402,877 |
| <u>OTHER PAYABLES</u> | | | | | | |
| 4440 | FmHa Water Note Principal | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 | \$ 15,000 |
| 4435 | FmHa Water Note Interest | \$ 12,080 | \$ 12,080 | \$ 12,080 | \$ 12,080 | \$ 12,080 |
| 9000 | Water/Sewer Bond | \$ 319,720 | \$ 319,720 | \$ 319,720 | \$ 319,720 | \$ 319,720 |
| | Other Payables Sub-Total | \$ 346,800 | \$ 346,800 | \$ 346,800 | \$ 346,800 | \$ 346,800 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ 6,900 | \$ 6,900 | \$ 6,900 |
| | Equipment Sub-Total | \$ - | \$ - | \$ 6,900 | \$ 6,900 | \$ 6,900 |
| 4840 | Vehicles | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | | | | | |
| | Pickup 4th Qtr | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | Vehicles Sub-Total | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | Capital Outlay Sub-Total | \$ - | \$ - | \$ 26,900 | \$ 26,900 | \$ 26,900 |
| Asset Replacement | | | | | | |
| 4825AR | Equipment | | | | | |
| | Trailer Jack Hammer Compressor to Rep 522# | \$ 13,000 | \$ - | \$ 9,000 | \$ 9,000 | \$ 9,000 |
| | 1-90 H. P. Tractor to replace 676# | \$ 9,000 | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | Split 50% water and sewer | | | | | |
| | Equipment Sub-Total | \$ 22,000 | \$ - | \$ 29,000 | \$ 29,000 | \$ 29,000 |
| 4840AR | Vehicles | | | | | |
| | 1- sub-compact pickup to replace 311# | | | | | |
| | Vehicles Sub-Total | \$ - | \$ - | \$ 20,000 | \$ 20,000 | \$ 20,000 |
| | Asset Replacement Total | \$ 22,000 | \$ - | \$ 49,000 | \$ 49,000 | \$ 49,000 |
| | Ongoing Total | \$ 2,131,454 | \$ 2,124,137 | \$ 2,226,136 | \$ 2,223,658 | \$ 2,223,658 |
| | One Time Total | \$ 35,000 | \$ 31,300 | \$ 88,600 | \$ 88,600 | \$ 88,600 |
| | Asset Repl. Total | \$ 22,000 | \$ - | \$ 49,000 | \$ 49,000 | \$ 49,000 |
| | Grand Total | \$ 2,188,454 | \$ 2,155,437 | \$ 2,363,736 | \$ 2,361,258 | \$ 2,361,258 |

The Utility Office, under the supervision of the Finance Director, is responsible for preparing monthly billing for refuse, sewer and water utilities, processing orders for utility service and receiving and posting receipts. Through the cost allocation calculations the interfund transfers of the Enterprise Fund utilities contribute a pro-rata share of the Utility Office costs.

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|--|--------|--------|--------|--------|--------|--------|
| Utility Accounts Maintained | 5,420 | 5,560 | 5,622 | 5,884 | 6,074 | 6,267 |
| Utility Bills Processed (incl. delinquent) | 63,246 | 65,191 | 66,523 | 69,520 | 71,798 | 74,366 |
| Water Turn-ons/Turn-offs Processed | 1,902 | 1,873 | 2,192 | 2,226 | 2,265 | 2,366 |
| 48 Hour Notices Processed | 4,802 | 4,388 | 4,692 | 4,514 | 4,889 | 5,763 |

Position Allocation:

| | |
|--------------------|-------------|
| Finance Director | .50 |
| Accountants (2) | 1.00 |
| Account Clerk I/II | <u>1.50</u> |
| Total Positions | 3.00 |

Commentary:

The number of utility bills processed by the Utility Office continues to increase each year. An upgrade in the Utility billing software will be completed this fiscal year to improve efficient and timely billing to the citizens of Lemoore.

A significant change will be the outsourcing of the printing and mailing of utility bills. In addition, we purpose to eliminate one of the full-time positions that is anticipated to become vacant, and replace it with additional programmed part-time assistance.

UTILITY OFFICE, Continued
50-4251

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|-------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 184,419 | \$ 181,848 | \$ 155,895 | \$ 155,895 | \$ 155,895 |
| 4020 | Overtime Salaries | \$ 500 | \$ 125 | \$ 500 | \$ 500 | \$ 500 |
| 4030 | Part-time Salaries | \$ 3,000 | \$ - | \$ 33,263 | \$ 33,263 | \$ 33,263 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 14,376 | \$ 13,583 | \$ 14,509 | \$ 14,509 | \$ 14,509 |
| 4120 | SUI | \$ 896 | \$ 1,089 | \$ 956 | \$ 956 | \$ 956 |
| 4130 | Retirement | \$ 26,717 | \$ 27,261 | \$ 29,101 | \$ 29,101 | \$ 29,101 |
| 4140 | Health Insurance | \$ 17,108 | \$ 10,119 | \$ 19,897 | \$ 19,897 | \$ 19,897 |
| 4150 | Life Insurance | \$ 240 | \$ 267 | \$ 240 | \$ 240 | \$ 240 |
| 4190 | SDI | \$ 1,128 | \$ 1,161 | \$ 1,493 | \$ 1,493 | \$ 1,493 |
| 4195 | Cafeteria Plan | \$ - | \$ 4,902 | \$ - | \$ - | \$ - |
| 4200 | Deferred Comp. | \$ 2,960 | \$ 3,953 | \$ 4,046 | \$ 4,046 | \$ 4,046 |
| Per. Service Sub-Total | | \$ 251,344 | \$ 244,307 | \$ 259,900 | \$ 259,900 | \$ 259,900 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 18,680 | \$ 32,000 | \$ 10,000 | \$ 6,000 | \$ 6,000 |
| | Total 4220 | \$ 18,680 | \$ 32,000 | \$ 10,000 | \$ 6,000 | \$ 6,000 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 10,100 | \$ 39,480 | \$ 66,407 | \$ 66,407 | \$ 66,407 |
| | One Time | \$ 4,200 | \$ 23,364 | \$ - | \$ - | \$ - |
| | Total 4310 | \$ 14,300 | \$ 62,844 | \$ 66,407 | \$ 66,407 | \$ 66,407 |
| 4320 | Meetings/Dues | | | | | |
| | Ongoing | \$ - | \$ 1,000 | \$ 700 | \$ 700 | \$ 700 |
| | Total 4320 | \$ - | \$ 1,000 | \$ 700 | \$ 700 | \$ 700 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 3,800 | \$ 3,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Total 4330 | \$ 3,800 | \$ 3,000 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 2,500 | \$ 2,000 | \$ 2,500 | \$ 2,000 | \$ 2,000 |
| | Total 4340 | \$ 2,500 | \$ 2,000 | \$ 2,500 | \$ 2,000 | \$ 2,000 |

UTILITY OFFICE, Continued
50-4251

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|------------------------------|------------------------------------|-------------------|-------------------|-------------------|----------------------|----------------------|
| | | BUDGET 2007-80 | EXPENSES 2007-80 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 4,500 | \$ 2,000 | \$ 3,000 | \$ 1,500 | \$ 1,500 |
| | Total 4360 | \$ 4,500 | \$ 2,000 | \$ 3,000 | \$ 1,500 | \$ 1,500 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 3,000 | \$ 800 | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| | Total 4380 | \$ 3,000 | \$ 800 | \$ 1,800 | \$ 1,800 | \$ 1,800 |
| | Ongoing O&M | \$ 42,580 | \$ 80,280 | \$ 85,407 | \$ 79,407 | \$ 79,407 |
| | One Time O&M | \$ 4,200 | \$ 23,364 | \$ - | \$ - | \$ - |
| | Maint./Operations Sub-Total | \$ 46,780 | \$ 103,644 | \$ 85,407 | \$ 79,407 | \$ 79,407 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ 2,500 | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ - | \$ - | \$ - | \$ 9,000 | \$ 9,000 |
| | 4 Workstations and 1 Laser Printer | | | | | |
| | Equipment Sub-Total | \$ 2,500 | \$ - | \$ - | \$ 9,000 | \$ 9,000 |
| | Capital Outlay Sub-Total | \$ 2,500 | \$ - | \$ - | \$ 9,000 | \$ 9,000 |
| Asset Replacement | | | | | | |
| 4825AR | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ 37,088 | \$ 37,088 | \$ 15,000 | \$ - | \$ - |
| | Asset Replacement Total | \$ 37,088 | \$ 37,088 | \$ 15,000 | \$ - | \$ - |
| | Ongoing Total | \$ 296,424 | \$ 324,587 | \$ 345,307 | \$ 339,307 | \$ 339,307 |
| | One Time Total | \$ 4,200 | \$ 23,364 | \$ - | \$ 9,000 | \$ 9,000 |
| | Asset Repl. Total | \$ 37,088 | \$ 37,088 | \$ 15,000 | \$ - | \$ - |
| | Grand Total | \$ 337,712 | \$ 385,039 | \$ 360,307 | \$ 348,307 | \$ 348,307 |

The Refuse Division is responsible for the collection and transportation of solid waste refuse and recycling from residential and commercial premises within the City to the Kings Waste and Recycling Authority facility. Refuse services include weekly residential collection of greenwaste, comingled recycling, refuse, and commercial bin service from one to five times per week, depending upon the need. In addition, the Refuse Division is responsible for sweeping residential streets once per week, and Downtown streets two times per week.

GOALS AND OBJECTIVES

- ◆ Improve quantity and quality of curbside recyclables.
- ◆ Complete evaluation of commercial recycling program.
- ◆ Improve efficiency of refuse collection.
- ◆ Establish regulations for roll off container use.

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|-------------------------------------|--------|--------|--------|--------|--------|--------|
| Number/Refuse Customers | 5,135 | 5,379 | 5,485 | 5,669 | 5,815 | 5,956 |
| Tons/Refuse Picked Up | 13,608 | 14,664 | 15,024 | 16,200 | 16,166 | 16,052 |
| Tons Picked Up/City-wide Cleanup | 127 | N/A | N/A | N/A | 147 | 103 |
| Painted/Repaired Refuse Bins | 143 | 125 | 115 | 80 | 138 | 124 |
| Resident Req./One-time Use Dumpster | 240 | 303 | 304 | 297 | 307 | 224 |
| Tons of Greenwaste | 2,426 | 3,965 | 3,965 | 4,528 | 4,243 | 3,891 |
| Requests for Extra Load Pickups | 64 | 68 | 43 | 29 | 20 | 18 |
| Collection/Disposal Cost per Ton | \$107 | \$99 | \$112 | \$128 | \$142 | \$147 |
| Residential Accounts: | | | | | | |
| Single Family w/90 gallon | 3,971 | 4,203 | 4,220 | 4,543 | 4,741 | 4,949 |
| Single Family w/60 gallon | 817 | 798 | 792 | 731 | 679 | 674 |
| Commercial Accounts | | | | 395 | 395 | 394 |

Position Allocation:

| | |
|---------------------------|-------------|
| Superintendent | .75 |
| Administrative Analyst | .30 |
| Senior Maintenance Worker | 1.00 |
| Maintenance Worker I/II | 7.00 |
| Office Assistant I/II | .25 |
| Total Positions | 9.30 |

Refuse Division, Continued

Commentary:

Refuse budget is up \$90,000 over previous budget. While fuel and vehicle maintenance costs are up by \$150,000, savings are reflected in Professional Contract Services (tipping fee) by \$40,000. Operating Supplies are down due to less residential growth, thereby fewer residential refuse containers. The replacement of one automated vehicle is included at \$200,000.

REFUSE DIVISION, Continued

56-4256

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|----------------------------------|-----------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 385,812 | \$ 385,812 | \$ 437,920 | \$ 383,068 | \$ 383,068 |
| 4020 | Overtime Salaries | \$ 20,000 | \$ 12,500 | \$ 14,000 | \$ 25,000 | \$ 25,000 |
| 4030 | Part-time Salaries | \$ 60,000 | \$ 58,000 | \$ 24,000 | \$ 60,000 | \$ 60,000 |
| 4170 | Boot Allowance | \$ 925 | \$ 900 | \$ 1,100 | \$ 800 | \$ 800 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 35,635 | \$ 35,635 | \$ 35,425 | \$ 35,807 | \$ 35,807 |
| 4120 | SUI | \$ 2,307 | \$ 2,307 | \$ 2,409 | \$ 2,409 | \$ 2,409 |
| 4130 | Retirement | \$ 59,159 | \$ 59,159 | \$ 62,838 | \$ 63,618 | \$ 63,618 |
| 4140 | Health Insurance | \$ 63,331 | \$ 63,331 | \$ 49,933 | \$ 49,933 | \$ 49,933 |
| 4150 | Life Insurance | \$ 558 | \$ 558 | \$ 558 | \$ 558 | \$ 558 |
| 4190 | SDI | \$ 2,795 | \$ 2,795 | \$ 3,225 | \$ 3,265 | \$ 3,265 |
| 4200 | Deferred Compensation | \$ 2,206 | \$ 2,206 | \$ 3,281 | \$ 3,281 | \$ 3,281 |
| Per. Service Sub-Total | | \$ 632,728 | \$ 623,203 | \$ 634,689 | \$ 627,739 | \$ 627,739 |

MAINTENANCE AND OPERATION

| | | | | | | |
|------|-------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 92,500 | \$ 90,000 | \$ 70,500 | \$ 70,500 | \$ 70,500 |
| | Total 4220 | \$ 92,500 | \$ 90,000 | \$ 70,500 | \$ 70,500 | \$ 70,500 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 5,300 | \$ 7,500 | \$ 11,000 | \$ 11,000 | \$ 11,000 |
| | Total 4230 | \$ 5,300 | \$ 7,500 | \$ 11,000 | \$ 11,000 | \$ 11,000 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 937,000 | \$ 875,730 | \$ 897,700 | \$ 897,700 | \$ 897,700 |
| | Total 4310 | \$ 937,000 | \$ 875,730 | \$ 897,700 | \$ 897,700 | \$ 897,700 |

REFUSE DIVISION, Continued

56-4256

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---|------------------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>MAINTENANCE AND OPERATION Cont.</u> | | | | | | |
| 4320 | Meetings/ Dues | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4320 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 7,500 | \$ 4,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| | Total 4330 | \$ 7,500 | \$ 4,500 | \$ 2,500 | \$ 2,500 | \$ 2,500 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 1,700 | \$ 1,050 | \$ 1,700 | \$ 1,700 | \$ 1,700 |
| | Total 4340 | \$ 1,700 | \$ 1,050 | \$ 1,700 | \$ 1,700 | \$ 1,700 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 4350 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4360 | Training | | | | | |
| | Ongoing | \$ 1,000 | \$ 800 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| | Total 4360 | \$ 1,000 | \$ 800 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 800 | \$ 470 | \$ 800 | \$ 800 | \$ 800 |
| | Total 4380 | \$ 800 | \$ 470 | \$ 800 | \$ 800 | \$ 800 |
| 4300 | Rental/City Owned Equipment | | | | | |
| | Ongoing | \$ 292,978 | \$ 367,664 | \$ 447,994 | \$ 447,994 | \$ 447,994 |
| | One Time | \$ - | \$ - | \$ 24,000 | \$ 24,000 | \$ 24,000 |
| | Total 4300 | \$ 292,978 | \$ 367,664 | \$ 471,994 | \$ 471,994 | \$ 471,994 |
| | Ongoing O & M | \$ 1,338,778 | \$ 1,347,714 | \$ 1,433,694 | \$ 1,433,694 | \$ 1,433,694 |
| | One Time O & M | \$ - | \$ - | \$ 24,000 | \$ 24,000 | \$ 24,000 |
| | Maint./Operations Sub-Total | \$ 1,338,778 | \$ 1,347,714 | \$ 1,457,694 | \$ 1,457,694 | \$ 1,457,694 |
| <u>OTHER PAYABLES</u> | | | | | | |
| | Other Payables Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |

REFUSE DIVISION, Continued
56-4256

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-80 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|---------------------------------------|--------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>CAPITAL OUTLAY</u> | | | | | | |
| Capital Outlay Sub-Total | | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>Asset Replacement</u> | | | | | | |
| <u>Equipment</u> | | | | | | |
| Equipment Sub-Total | | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>Asset Replacement Cont.</u> | | | | | | |
| 4840AR | <u>Vehicles</u> | | | | | |
| | 1 Automated Refuse Truck | | | | | |
| Vehicles Sub-Total | | \$ 400,000 | \$ 396,404 | \$ 400,000 | \$ 200,000 | \$ 200,000 |
| Asset Replacement Sub-Total | | \$ 400,000 | \$ 396,404 | \$ 400,000 | \$ 200,000 | \$ 200,000 |
| Ongoing Total | | \$ 1,971,506 | \$ 1,970,917 | \$ 2,068,383 | \$ 2,061,433 | \$ 2,061,433 |
| One Time Total | | \$ - | \$ - | \$ 24,000 | \$ 24,000 | \$ 24,000 |
| Asset Repl. Total | | \$ 400,000 | \$ 396,404 | \$ 400,000 | \$ 200,000 | \$ 200,000 |
| Grand Total | | \$ 2,371,506 | \$ 2,367,321 | \$ 2,492,383 | \$ 2,285,433 | \$ 2,285,433 |

The Sewer and Storm Drain Division is charged with maintaining all sewer and storm drain lines, lift stations, catch basins and ponding basins, and operating the Waste Water Treatment Plant in accordance with the City's discharge permit from the Regional Water Quality Control Board.

GOALS AND OBJECTIVES

- ◆ Continue implementation of plan for new Wastewater Discharge Permit.
- ◆ Continue to work with industrial users to implement new Waste Discharge Permits and land application study.
- ◆ Continue line maintenance program to meet requirements under National Pollutant Discharge Elimination System.
- ◆ Continue sludge reduction project and TSS removal at Wastewater Treatment Plant.
- ◆ Continue documentation and tracing of maintenance and repairs of Sewer/Storm infrastructure making improvements where needed.
- ◆ Continue in-house training programs for pump maintenance and repair and electrical troubleshooting.
- ◆ Improve storm drainage at Daphne and Spring Lane lift stations.

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|---|--------|---------|--------|--------|---------|---------|
| Treatment Plant Lab Tests Performed | 5,320 | 4,184 | 4,938 | 8,146 | 9,191 | 9,228 |
| Ft./Sanitary Sewer Mains Cleaned | 51,076 | 112,133 | 67,408 | 39,251 | 127,644 | 101,141 |
| Ft./Storm Drain Mains Cleaned | 2,252 | 6,473 | 4,160 | 1,588 | 21,693 | 5,082 |
| Maint. Checks/Sewer Lift Stations | 4,112 | 3,367 | 2,917 | 3,317 | 3,673 | 5,040 |
| Maint. Checks/Storm Drain Lift Stations | 653 | 772 | 613 | 495 | 472 | 1,238 |
| Wastewater to Westlake Farms (c.f.)* | 114.3 | 150.5 | 161.7 | 163.6 | 177.2 | 176.8 |
| Sanitary & Storm Lift Stations Cleaned | 12 | 69 | 27 | 43 | 98 | 87 |
| Storm Drain Catch Basins Cleaned | 6 | 85 | 70 | 383 | 224 | 119 |
| Operation/Maint. Cost per 1,000 Gallons | \$1.52 | \$1.13 | \$1.00 | \$1.08 | \$1.33 | \$1.19 |

*Millions

Position Allocation:

| | |
|--------------------------------|--------------|
| Superintendent | 1.00 |
| Administrative Analyst | .35 |
| Collection Systems Coordinator | 1.00 |
| Senior Utility Operator | 1.00 |
| Senior Maintenance Worker | 1.00 |
| Maintenance Worker I/II | 6.00 |
| Office Assistant I/II | <u>.25</u> |
| Total Position | 10.60 |

Sewer/Storm Drain, Continued

Commentary:

For Fiscal Year 2008/2009 the Sewer/Storm Drain Budget shows a decrease in Ongoing Expenses of \$98,444. Personnel Services reflects an increase of \$65,500 due to the reclassification of one Senior Maintenance Worker position to a Collection Systems Coordinator and the addition of a new position - Senior Utility Operator. In the Maintenance and Operation portion of the budget, Operating Supplies increased \$6,100, Professional Contract Services decrease \$9,800, Utilities decreased \$90,000 (due to the SolarBee circulators at the treatment plant), and Rental/City-owned Equipment reflects a decrease of \$18,260.

In One Time Expenses we are proposing to spend \$12,000 in Operating Supplies for an outboard motor, miscellaneous tools, a generator plug, new HW, a goat mower, a tool box, an air compressor, and half the cost of restocking the emergency trailer. In Repair/Maintenance Services we propose One Time costs for dial out systems for Silva and Thomas sewer lift stations of \$5,000. In Rental/City-owned Equipment the One Time expense proposed is for a Pony Motor upgrade.

SEWER AND STORM DRAIN, Continued

60-4260

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---|-------------------------|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 382,772 | \$ 362,690 | \$ 469,831 | \$ 429,655 | \$ 429,655 |
| 4020 | Overtime Salaries | \$ 15,000 | \$ 16,200 | \$ 16,000 | \$ 16,000 | \$ 16,000 |
| 4030 | Part-time Salaries | \$ 20,800 | \$ 18,000 | \$ 20,800 | \$ 20,800 | \$ 20,800 |
| 4170 | Boot Allowance | \$ 825 | \$ 825 | \$ 700 | \$ 900 | \$ 900 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 32,021 | \$ 29,180 | \$ 35,436 | \$ 35,684 | \$ 35,684 |
| 4120 | SUI | \$ 2,374 | \$ 2,700 | \$ 2,707 | \$ 2,723 | \$ 2,723 |
| 4130 | Retirement | \$ 57,933 | \$ 54,500 | \$ 68,972 | \$ 69,478 | \$ 69,478 |
| 4140 | Health Insurance | \$ 56,922 | \$ 45,540 | \$ 52,476 | \$ 57,490 | \$ 57,490 |
| 4150 | Life Insurance | \$ 576 | \$ 600 | \$ 636 | \$ 636 | \$ 636 |
| 4190 | SDI | \$ 2,511 | \$ 2,500 | \$ 3,539 | \$ 3,565 | \$ 3,565 |
| 4200 | Deferred Compensation | \$ 2,885 | \$ 2,450 | \$ 3,188 | \$ 3,188 | \$ 3,188 |
| Per. Service Sub-Total | | \$ 574,619 | \$ 535,185 | \$ 674,285 | \$ 640,119 | \$ 640,119 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 137,000 | \$ 145,000 | \$ 143,100 | \$ 143,100 | \$ 143,100 |
| | One Time | \$ - | \$ - | \$ - | \$ 12,000 | \$ 12,000 |
| | Total 4220 | \$ 137,000 | \$ 145,000 | \$ 143,100 | \$ 155,100 | \$ 155,100 |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 18,000 | \$ 17,825 | \$ 18,000 | \$ 18,000 | \$ 18,000 |
| | Total 4320 | \$ 18,000 | \$ 17,825 | \$ 18,000 | \$ 18,000 | \$ 18,000 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 89,800 | \$ 71,690 | \$ 80,000 | \$ 80,000 | \$ 80,000 |
| | Total 4310 | \$ 89,800 | \$ 71,690 | \$ 80,000 | \$ 80,000 | \$ 80,000 |

SEWER AND STORM DRAIN, Continued

60-4260

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|--|--|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| <u>MAINTENANCE AND OPERATION, Cont.</u> | | | | | | |
| 4320 | Meetings/ Dues | | | | | |
| | Ongoing | \$ 1,500 | \$ 1,300 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| | Total 4320 | \$ 1,500 | \$ 1,300 | \$ 1,500 | \$ 1,500 | \$ 1,500 |
| 4330 | Printing/Publications | | | | | |
| | Ongoing | \$ 300 | \$ 2,855 | \$ 300 | \$ 300 | \$ 300 |
| | Total 4330 | \$ 300 | \$ 2,855 | \$ 300 | \$ 300 | \$ 300 |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 270,000 | \$ 257,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 |
| | Total 4340 | \$ 270,000 | \$ 257,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 30,000 | \$ 68,150 | \$ 30,000 | \$ 30,000 | \$ 30,000 |
| | One Time | | | | | |
| | One time cost for dial out system for Silva and Thomas sewer lift stations. | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 | \$ 5,000 |
| | Total 4350 | \$ 35,000 | \$ 73,150 | \$ 35,000 | \$ 35,000 | \$ 35,000 |
| 4360 | Training | | | | | |
| | Ongoing | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 |
| | Total 4360 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 | \$ 8,000 |
| 4370 | Property Taxes | | | | | |
| | Ongoing | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| | Total 4370 | \$ 500 | \$ 500 | \$ 500 | \$ 500 | \$ 500 |
| 4380 | Rental/Leases | | | | | |
| | Ongoing | \$ 2,000 | \$ 500 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| | Total 4380 | \$ 2,000 | \$ 500 | \$ 2,000 | \$ 2,000 | \$ 2,000 |
| 4300 | Rental/City-owned Equipment | | | | | |
| | Ongoing | \$ 104,548 | \$ 82,000 | \$ 86,288 | \$ 86,288 | \$ 86,288 |
| | One Time | \$ 12,500 | \$ 12,500 | \$ 25,000 | \$ 25,000 | \$ 25,000 |
| | | | \$ | | | |
| | Total 4300 | \$ 117,048 | 94,500 | \$ 111,288 | \$ 111,288 | \$ 111,288 |

SEWER AND STORM DRAIN, Continued

60-4260

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|------------------------------------|--|---------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| | Ongoing O & M | \$ 661,648 | \$ 654,820 | \$ 549,688 | \$ 549,688 | \$ 549,688 |
| | One Time O & M | \$ 17,500 | \$ 17,500 | \$ 30,000 | \$ 42,000 | \$ 42,000 |
| Maint./Operations Sub-Total | | \$ 679,148 | \$ 672,320 | \$ 579,688 | \$ 591,688 | \$ 591,688 |
| <u>OTHER PAYABLES</u> | | | | | | |
| 4544 | COP/Storm Drain Improvement | \$ 51,984 | \$ 51,984 | \$ 51,984 | \$ 51,984 | \$ 51,984 |
| 4900 | Water/Sewer Bond | \$ 207,000 | \$ 155,016 | \$ 155,016 | \$ 155,016 | \$ 155,016 |
| Other Payables Sub-Total | | \$ 258,984 | \$ 207,000 | \$ 207,000 | \$ 207,000 | \$ 207,000 |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | | | | | |
| | Equipment Sub-Total | \$ - | \$ - | \$ 12,000 | \$ - | \$ - |
| 4840 | Vehicles | | | | | |
| | Vehicles Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capital Outlay Sub-Total | | \$ - | \$ - | \$ 12,000 | \$ - | \$ - |
| <u>Asset Replacement</u> | | | | | | |
| 4825AR | <u>Equipment</u> | | | | | |
| | 1 Dishwasher, 1 Weedeater, 1 Impeller, 1 Trailer Jack Hammer Compressor 1 90H.P Tractor | | | | | |
| | Equipment Sub-Total | \$ - | \$ - | \$ 32,900 | \$ 32,900 | \$ 32,900 |
| 4840AR | <u>Vehicles</u> | | | | | |
| | Vehicles Sub-Total | \$ 76,000 | \$ - | \$ - | \$ - | \$ - |
| Asset Replacement Sub-Total | | \$ 76,000 | \$ - | \$ 32,900 | \$ 32,900 | \$ 32,900 |
| Ongoing Total | | \$ 1,495,251 | \$ 1,397,005 | \$ 1,430,973 | \$ 1,396,807 | \$ 1,396,807 |
| One Time Total | | \$ 17,500 | \$ 17,500 | \$ 42,000 | \$ 42,000 | \$ 42,000 |
| Asset Repl. Total | | \$ 76,000 | \$ - | \$ 32,900 | \$ 32,900 | \$ 32,900 |
| Grand Total | | \$ 1,588,751 | \$ 1,414,505 | \$ 1,505,873 | \$ 1,471,707 | \$ 1,471,707 |

The Fleet Maintenance division provides for maintenance and repairs of all City vehicles and related equipment. The Fleet Maintenance activity is funded by interfund charges which are stated as "Rental of City Owned Equipment" in operating budgets. Because Fleet Maintenance is an internal service fund activity, this budget is "non-appropriated."

GOALS AND OBJECTIVES

- ◆ Determine projects to be done in-house and provide required equipment.
- ◆ Continue to evaluate vehicle maintenance for the most cost-effective options.
- ◆ Insure efficient and safe operations within the Fleet Maintenance division.
- ◆ Research updating Fleet program to better track costs.

ACTIVITY STATISTICS

| | 2002 | 2003 | 2004 | 2005 | 2006 | 2007 |
|------------------------------|---------|---------|---------|---------|---------|---------|
| Vehicles Serviced | 1,142 | 1,011 | 1,171 | 1,312 | 1,149 | 1,083 |
| Equipment Service | 350 | 286 | 222 | 313 | 294 | 278 |
| B.I.T. Inspections Performed | | | | | 48 | 52 |
| Fire Vehicles | 8 | 8 | 9 | 9 | 7 | 7 |
| Public Works Vehicles | 53 | 47 | 54 | 54 | 47 | 53 |
| Police Vehicles | 35 | 35 | 32 | 32 | 33 | 39 |
| Police Motorcycles | 3 | 3 | 3 | 3 | 3 | 4 |
| Miles Traveled | 592,523 | 605,249 | 600,403 | 614,235 | 670,316 | 719,657 |
| Fuel Usage (Gallons) | 85,814 | 86,071 | 87,774 | 88,978 | 92,269 | 106,390 |
| Average Miles/Gallon | 6.9 | 7.03 | 6.84 | 6.9 | 7.3 | 6.3 |

Position Allocation:

| | |
|------------------------|-------------|
| Fleet Manager | 1.00 |
| Equipment Mechanic | 3.00 |
| Total Positions | 4.00 |

Commentary:

For Fiscal Year 2008/2009 the Fleet Maintenance Budget proposes an increase of \$155,832 in Ongoing Expenses. Operating Supplies costs will be up approximately \$120,000 due to fuel costs. Repair/Maintenance Supplies are projected to be up \$35,000 due to increased stops of refuse trucks and repair part costs are up. Repair/Maintenance Services are programmed to increase \$19,000. Regular Salaries decreased due the change in supervision from superintendent to Public Works Director and re-classification of Senior Equipment Mechanic to Fleet Manager.

Fleet Maintenance, Continued

Commentary, Cont'd:

One-Time Expense in Repair/Maintenance Service could see a big savings on the CARB emissions retrofits if CMAQ money is granted. The cost of \$44,000 may be reduced to approximately \$12,000 to \$14,000 for all 8 of our remaining trucks to be converted. We have requested in Capital Outlay One-Time Expense an aluminum welder is needed because more equipment is aluminum and we currently don't have the ability to weld aluminum in-house. This would reduce outside repair costs.

Under Asset Replacement an Air Compressor is needed to replace an aging unit that is a 1982 model. It does not have the CFM capacity to run the newer air tools. It will improve our efficiency within the shop. Also, the Pony motor is to replace a (1988) unit that can not be re-permitted with the SJVAPCD. It does not meet current Air Emissions Standards.

FLEET MAINTENANCE, Continued
40-4265

| OBJECT NO. | DESCRIPTION | ADOPTED | ESTIMATED | DEPARTMENT | RECOMMENDED | APPROVED |
|---|--|-------------------|---------------------|---------------------|-------------------------|----------------------------|
| | | BUDGET 2007-08 | EXPENSES 2007-08 | REQUESTS 2008-09 | CITY MANAGER 2008-09 | CITY COUNCIL 2008-09 |
| <u>PERSONNEL SERVICES</u> | | | | | | |
| 4010 | Regular Salaries | \$ 186,220 | \$ 181,230 | \$ 193,600 | \$ 179,660 | \$ 179,660 |
| | Reclassification Sr. Equipment Mechanic to Fleet Manager | | | | | |
| 4020 | Overtime Salaries | \$ 850 | \$ 4,000 | \$ 3,800 | \$ 3,800 | \$ 3,800 |
| 4030 | Part-time Salaries | \$ 30,000 | \$ 27,800 | \$ 35,000 | \$ 35,000 | \$ 35,000 |
| 4170 | Boot Allowance | \$ 400 | \$ 400 | \$ 400 | \$ 400 | \$ 400 |
| <u>Benefits</u> | | | | | | |
| 4110 | FICA | \$ 16,564 | \$ 15,590 | \$ 16,948 | \$ 16,712 | \$ 16,712 |
| 4120 | SUI | \$ 1,176 | \$ 1,620 | \$ 1,130 | \$ 1,185 | \$ 1,185 |
| 4130 | Retirement | \$ 27,204 | \$ 30,950 | \$ 30,000 | \$ 28,601 | \$ 28,601 |
| 4140 | Heath Insurance | \$ 28,208 | \$ 22,320 | \$ 22,650 | \$ 21,796 | \$ 21,796 |
| 4150 | Life Insurance | \$ 255 | \$ 280 | \$ 255 | \$ 240 | \$ 240 |
| 4190 | SDI | \$ 1,299 | \$ 1,200 | \$ 1,532 | \$ 1,468 | \$ 1,468 |
| 4200 | Deferred Compensation | \$ 624 | \$ 625 | \$ 1,985 | \$ 1,481 | \$ 1,481 |
| Per. Service Sub-Total | | \$ 292,800 | \$ 286,015 | \$ 307,300 | \$ 290,343 | \$ 290,343 |
| <u>MAINTENANCE AND OPERATION</u> | | | | | | |
| 4220 | Operating Supplies | | | | | |
| | Ongoing | \$ 285,000 | \$ 330,000 | \$ 406,000 | \$ 406,000 | \$ 406,000 |
| | One Time | \$ 9,000 | \$ 8,560 | \$ 7,200 | \$ 7,200 | \$ 7,200 |
| | Total 4220 | \$ 294,000 | \$ 338,560 | \$ 413,200 | \$ 413,200 | \$ 413,200 |
| | Service truck tools and Air compressor | | | | | |
| 4230 | Repair/Maint. Supplies | | | | | |
| | Ongoing | \$ 90,000 | \$ 117,950 | \$ 125,000 | \$ 125,000 | \$ 125,000 |
| | Total 4230 | \$ 90,000 | \$ 117,950 | \$ 125,000 | \$ 125,000 | \$ 125,000 |
| 4310 | Prof./Contract Services | | | | | |
| | Ongoing | \$ 4,000 | \$ 4,300 | \$ 4,000 | \$ 4,000 | \$ 4,000 |
| | Total 4310 | \$ 4,000 | \$ 4,300 | \$ 4,000 | \$ 4,000 | \$ 4,000 |

FLEET MAINTENANCE, Continued

40-4265

| OBJECT NO. | DESCRIPTION | ADOPTED BUDGET 2007-08 | ESTIMATED EXPENSES 2007-08 | DEPARTMENT REQUESTS 2008-09 | RECOMMENDED CITY MANAGER 2008-09 | APPROVED CITY COUNCIL 2008-09 |
|--|------------------------------------|------------------------|----------------------------|-----------------------------|----------------------------------|-------------------------------|
| <u>MAINTENANCE AND OPERATION, Cont.</u> | | | | | | |
| 4320 | Meetings/ Dues | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | Total 430 | \$ - | \$ - | \$ - | \$ - | \$ - |
| 4340 | Utilities | | | | | |
| | Ongoing | \$ 700 | \$ 700 | \$ 700 | \$ 700 | \$ 700 |
| | Total 4340 | \$ 700 | \$ 700 | \$ 700 | \$ 700 | \$ 700 |
| 4350 | Repair/Maint. Services | | | | | |
| | Ongoing | \$ 60,000 | \$ 87,950 | \$ 79,000 | \$ 79,000 | \$ 79,000 |
| | One Time | \$ 25,000 | \$ 25,680 | \$ 44,000 | \$ 44,000 | \$ 44,000 |
| | Total 4350 | \$ 85,000 | \$ 113,630 | \$ 123,000 | \$ 123,000 | \$ 123,000 |
| For Diesel CARB Rule Emission Control devices | | | | | | |
| 4360 | Training | | | | | |
| | Ongoing | \$ 1,000 | \$ 500 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Total 4360 | \$ 1,000 | \$ 500 | \$ 1,000 | \$ 1,000 | \$ 1,000 |
| | Ongoing O & M | \$ 440,700 | \$ 540,700 | \$ 615,700 | \$ 615,700 | \$ 615,700 |
| | One Time O& M | \$ 34,000 | \$ 34,240 | \$ 51,200 | \$ 51,200 | \$ 51,200 |
| | Maint./Operations Sub-Total | \$ 474,700 | \$ 574,940 | \$ 666,900 | \$ 666,900 | \$ 666,900 |
| <u>OTHER PAYABLES</u> | | | | | | |
| | Other Payables Sub-Total | \$ - | \$ - | \$ - | \$ - | \$ - |
| <u>CAPITAL OUTLAY</u> | | | | | | |
| 4825 | Equipment | | | | | |
| | Ongoing | \$ - | \$ - | \$ - | \$ - | \$ - |
| | One Time | \$ - | \$ - | \$ 5,700 | \$ 5,700 | \$ 5,700 |
| | Equipment Sub-Total | \$ - | \$ - | \$ 5,700 | \$ 5,700 | \$ 5,700 |
| Shop Aluminum Welder | | | | | | |
| 4840 | Vehicle | \$ 38,000 | \$ - | \$ - | \$ - | \$ - |
| | Capital Outlay Sub-Total | \$ 38,000 | \$ - | \$ 5,700 | \$ 5,700 | \$ 5,700 |
| <u>Asset Replacement</u> | | | | | | |
| 4825AR | Equipment | | | | | |
| 4825AR | AIR COMPRESS & PONY MTR RPLMT | \$ 38,000 | \$ - | \$ 30,500 | \$ 30,500 | \$ 30,500 |
| | Asset Replacement Total | \$ 38,000 | \$ - | \$ 30,500 | \$ 30,500 | \$ 30,500 |
| | Ongoing Total | \$ 733,499 | \$ 826,715 | \$ 923,000 | \$ 906,043 | \$ 906,043 |
| | One Time Total | \$ 34,000 | \$ 34,240 | \$ 56,900 | \$ 56,900 | \$ 56,900 |
| | Asset Repl. Total | \$ 38,000 | \$ - | \$ 30,500 | \$ 30,500 | \$ 30,500 |
| | Grand Total | \$ 805,499 | \$ 860,955 | \$ 1,010,400 | \$ 993,443 | \$ 993,443 |