

**Minutes of the Regular Meeting of the
Lemoore Planning Commission
July 26, 2010**

Vice -Chairperson Elgin called the meeting to order at 7:00 p.m.

Attendance: Ormonde, Norgaard, Marvin, Meade, Clement, Elgin & Planning Director Smyth

Absent: Commissioner Kendall

Public Comments and Inquiries: None

Mayor Murray thanked and presented Mel Ormonde his plaque for his 16 years of service on the Planning Commission.

City Clerk Nanci Lima swore in new Planning Commissioner Jeffrey Garcia. Mr. Garcia took Mel Ormonde's seat as new Planning Commissioner.

Approval of Minutes of Meeting of June 28, 2010

It was moved by Commissioner Norgaard, seconded by Commissioner Clement, to approve the minutes of June 28, 2010 as submitted.

AYES: Norgaard, Clement, Marvin, Meade, Elgin
NOES: None
ABSTAIN: Garcia
ABSENT: Kendall

Review of 2009 General Plan Annual Report

Smyth stated that before you included in the staff report is the lengthy annual report. She stated that the format might seem familiar to you because this is the same format used in 2008. This year's report has incorporated the newly adopted Housing Element policies which we anticipate will be certified by the State soon. For new Commissioners, the report gives a great overview of all the items the City has been working on from parks to capital improvements.

Smyth stated that the 2009 General Plan Annual Progress Report is in accordance with the suggested guidelines issued by the Office of Planning and Research. The first section is related to the overall general plan and the various elements of the General Plan and is displayed in a table format. She stated that there are two policies that have strike through text which reflect policies that have been changed from the 2008 adoption. The second part of the report shows the progress in meeting Regional Housing Need on the last two pages the report. She stated that the bolded items represent anticipated tasks to be carried out in the near future. Smyth stated that failure to submit the General Plan Annual Progress Report to the Office of Planning and Research could limit the City's ability to apply for and be issued grants and/or funding for projects administered by the State Housing and Community Development Department including but not limited to the Community Development Block Grant program.

Smyth stated that staff recommends that Planning Commission review the report, ask questions, and recommend to Council to accept the 2009 report and forward to the Governor's Office of Planning and Research and the Department of Housing and Community Development (HCD).

It was moved by Commissioner Norgaard seconded by Commissioner Clement to accept the 2009 annual progress report and recommend to the City Council to accept the 2009 annual report and direct staff to forward a copy of this progress report to the Governor's Office of Planning and Research as per Government Code Section 65400(b)(1)

AYES: Norgaard, Clement, Garcia, Marvin, Meade, Elgin
NOES: None
ABSTAIN: None
ABSENT: Kendall

Review of Planning Commission Regulations and Protocol.

Smyth reviewed the Lemoore Planning Commission Organization, Rules and Responsibilities including rules of procedures attached to the packet. She noted that normally we go over these when we vote in a new chairperson but with a new commissioner on board this worked out just right. She reviewed the ethics and the handed out 500 foot radius map of Planning Commissioner owned properties for conflict of interest. Smyth reviewed the procedure in case a Commissioner feels he/she falls within the 500 foot radius map that Commissioners would need to state that they have a potential conflict due to property owned within 500' of a project, excuse themselves from the dias into the back room, and then the Commissioner would be called back into the meeting once the item is done. She stated that any changes to owned property need to be sent to the office as soon as possible to update the radius map. She stated that the next ethics training, required by law, will be in January.

Clement asked about public hearing testimony, under Presentation it states the order of testimony shall be applicant's statement, proponents statements and then if necessary a rebuttal from the applicant. He many times we allow the public to go back and forth several times. He asked Smyth to look into the rebuttal portion of this section as it has caused some conflict in the past. Smyth stated that she would check with City Attorney Behrens.

Norgaard stated that he thinks if you are a bigger city then it can get out of hand and with our city size we have the benefit of having more interchange and he feels it has been healthy even though it's been a little long. Clement stated that he agrees with Norgaard and maybe the verbiage just needs to be modified.

Meade stated that we need to keep in mind that our meetings are the Commission's not the public's meeting. The Chairperson has the responsibility of controlling that and guiding that and so, what he is hearing Smyth say and Marshall, you need to have some latitude based upon the situation of analysis that you make of how much of what is going on. You don't want people standing out in the foyer yelling out comments because it is not productive at all.

Planning Director's Report:

Smyth reviewed the activity report.

Commission's Report and Request for Information:

There was none.

Adjournment: The meeting adjourned at 7:45 p.m.