

**CITY OF LEMOORE**  
**119 FOX STREET, LEMOORE, CA 93245**  
**PHONE NO • (559) 924-6702 / FAX NO • (559) 924-9003**

**REGISTRATION FORM FOR ABANDONED RESIDENTIAL PROPERTY**

**Complete ONE Registration Form per Property - RETURN THIS PAGE**

Please fill out the information requested below and deliver this form to our reception desk or mail to:  
**City of Lemoore, Attention: Housing Specialist, 119 Fox Street, Lemoore, CA 93245**

Property to be registered:

Address \_\_\_\_\_

Lemoore, CA 93245

Assessor Parcel Number: \_\_\_\_\_

Notice of Default Recordation # \_\_\_\_\_

*(Please attach copy to this form, if available)*

**Lender/Lien Holder:**

Contact: \_\_\_\_\_ Contact Phone: (\_\_\_\_) \_\_\_\_\_

Lender/Lien Holder Mailing Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Property Manager:**

\_\_\_\_\_ Business License # \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ 24 Hour Phone #: (\_\_\_\_) \_\_\_\_\_

Property Management Company Local Mailing Address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Standard Annual**

*(Please check one):*  **New** registration  **Renewal** registration (There is no fee at this time)

Initiated By: \_\_\_\_\_

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Company Name and Address \_\_\_\_\_

**Municipal Code Reference Guide: KEEP THIS PAGE FOR YOUR FILE**

**Purpose and Intent**

It is the intent of this chapter to establish an abandoned residential property registration program as a mechanism to protect residential neighborhoods within the city limits of the City of Lemoore from becoming blighted through the lack of adequate maintenance and security of abandoned properties. LMC 4-6-2

**Registration**

Any beneficiary/trustee who holds a deed of trust on a property located within the City of Lemoore shall perform an inspection of the property that is the security for the deed of trust upon default by the trustor and prior to recording a Notice of Default with the Kings County Recorders Office. If the property is found to be vacant or shows evidence of vacancy, it is, by this chapter, deemed abandoned and the beneficiary/trustee shall, within ten days of the inspection, register the property with the Housing Specialist or his or her designee on forms provided by the City. LMC 4-6-5(A)

City of Lemoore Municipal Code, Title 4, Chapter 6,  
ABANDONED RESIDENTIAL PROPERTY REGISTRATION

**Owner Responsibility under Title 4, Chapter 6 of the Lemoore Municipal Code:**

- Within ten (10) days of the purchase and/or transfer of a loan/deed of trust secured by residential property the new beneficiary/trustee shall record, with the Kings County Recorders Office, an Assignment of Rents. LMC 4-6-4
- If the property is vacant or abandoned, the beneficiary/trustee shall register the property with the City using this form within ten days of transfer, vacancy or subsequent vacancy. LMC 4-6-5(A)
- Report to the City any change of address and change of contact information within ten days of said change. LMC 4-6-5(G)
- Maintain the property. LMC 4-6-6
- Secure the property. LMC 4-6-7(A)
- Post the property with the property manager's name, address and 24-hour contact phone number. LMC 4-6-7(B-2)
- Inspect the property on a monthly basis. LMC 4-6-7(B-3)

A copy of these code references and the Municipal Code of the City of Lemoore may be viewed at:  
[www.lemoore.com](http://www.lemoore.com) under Lemoore Municipal Code